

**MINUTES OF THE REGULAR BOARD MEETING OF THE
CORE EDUCATIONAL COOPERATIVE
BOARD OF DIRECTORS
WEDNESDAY, MARCH 8, 2023**

President C. Clites called the regular meeting of the Board of Directors of the Core Educational Cooperative to order at 10:02 a.m. on Wednesday, March 8, 2023, at CORE Educational Cooperative Office in Platte, SD.

Members present: Tina Westendorf (Armour), Joel Johnson (Burke), Pamela Haukaas via Zoom (Colome), Chad Clites (Corsica-Stickney), Katie Bolander via Zoom (Gregory), Lisa Pazour (Kimball), Dale Larsch (Mt. Vernon), Lindsey Weich (Plankinton), and Todd Grohs via Zoom (Wessington Springs).

Members absent: Judge Jessop (Lyman), Sara Thompson (Wessington Springs), Kris Pursell (White Lake), and Brooke LeGrand (Wolsey-Wessington).

Superintendents: David Nicholas via Zoom (Colome), Scott Muckey (Corsica-Stickney), Sara Anderson (Gregory), Clint Nelson via Zoom (Mt. Vernon), and Joel Bailey via Zoom (Platte-Geddes).

Others present: Valerie Johnson (Director), Renee Thomas (Assistant Director), Catrina Brown (Business Manager) and Jane Keller (Office Assistant).

Public Forum

No action taken.

Additional Agenda Items

Oath of Office was added to the agenda.

Approve Agenda

Motion Plankinton, seconded by Kimball approving the amended agenda. All members present voted aye. Motion carried.

Oath of Office

Oath of Office was given to Todd Grohs from Wessington Springs.

Approve Minutes from February 8, 2023

Motion Armour, seconded by Gregory approving the minutes from the regular meeting held on February 8, 2023. All members present voted aye. Motion carried.

Approve Financial Reports

Motion Mt. Vernon, seconded by Kimball approving the report of cash transactions, payroll summary report, revenue summary, and expenditure reports dated February 28, 2023. All members present voted aye. Motion carried.

Approve March 2023 Bills

Motion Armour, seconded by Plankinton approving the following bills for payment:

Check #	Vendor Name	Account Number	Invoice Detail Description	Invoice Amount
3264	PLATTE BODY SHOP	10 2545 000 550	DIRECTOR CAR REPAIRS-RENEE #6	\$ 3,186.90
3258	FIRST BANK & TRUST	10 2623 000 334	ED SPEC TRAVEL	\$ 109.99
4084	BURKE, KARLA	10 2623 000 334	ED SPEC MEALS	\$ 40.00
3271	US BANK VOYAGER FLEET SYSTEMS	10 2623 000 413	ED SPEC FUEL	\$ 144.97
3259	MID CENTRAL EDUCATIONAL COOPERATIVE	10 5000 000 000	OFFICE LEASE PAYMENT	\$ 500.00
Fund 10 Total:				\$ 3,981.86
3272	VERIZON WIRELESS	22 1223 000 340	TRANSITION PROGRAM MIFI	\$ 40.01
3271	US BANK VOYAGER FLEET SYSTEMS	22 1223 000 413	TRANSITION PROGRAM FUEL	\$ 156.40
3271	US BANK VOYAGER FLEET SYSTEMS	22 2113 000 413	BEHAVIORAL ANALYST FUEL	\$ 340.09
3256	CORSICA-STICKNEY SCHOOL DISTRICT	22 2113 025 325	PROGRAM RENT PAYMENT	\$ 1,000.00
3271	US BANK VOYAGER FLEET SYSTEMS	22 2126 000 413	ED EVAL FUEL	\$ 343.27
3273	WAGNER'S TOWING LLC	22 2126 000 413	ED EVAL CAR TOW - AMBER #12	\$ 525.00
4103	ROTH, BRITTNEY	22 2126 000 413	ED EVAL CAR REPAIR	\$ 478.09
3258	FIRST BANK & TRUST	22 2149 000 350	PSYCH JOB ADVERTISING	\$ 459.00
3263	OVERWEG REPAIR	22 2149 000 413	PSYCH CAR REPAIR - ERIN #1	\$ 2,372.06

3269	ROG'S AUTO INC.	22 2149 000 413	PSYCH BRAKES - KRISTI #5	\$	227.79
3271	US BANK VOYAGER FLEET SYSTEMS	22 2149 000 413	PSYCH FUEL	\$	224.43
4083	BRINK, BOBBI	22 2159 000 334	SPEECH TRAVEL	\$	451.86
4090	HARRINGTON, MACI	22 2159 000 334	SPEECH TRAVEL	\$	479.40
3258	FIRST BANK & TRUST	22 2159 000 411	SPEECH SUPPLIES	\$	21.97
3261	NELSON'S MACHINE AND WELDING	22 2159 000 413	SPEECH OIL CHANGE AND TIRES - TANIA #21	\$	724.95
3263	OVERWEG REPAIR	22 2159 000 413	SPEECH CAR REPAIR - MACI #28	\$	991.53
3271	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 413	SPEECH FUEL	\$	1,086.09
4098	PALMER, NICOLE	22 2159 000 413	SPEECH FUEL	\$	35.00
3271	US BANK VOYAGER FLEET SYSTEMS	22 2171 000 413	PT FUEL	\$	306.93
3271	US BANK VOYAGER FLEET SYSTEMS	22 2172 000 413	OT FUEL	\$	316.58
4096	LEHR, DAVE	22 2227 000 319	TECH SERVICES; INV #2512	\$	563.00
3253	CENTRAL DAKOTA TIMES	22 2319 000 350	BOARD ADVERTISING	\$	213.46
3265	PLATTE ENTERPRISE, THE	22 2319 000 350	BOARD ADVERTISING	\$	124.00
3255	COLE'S COMPUTERS	22 2329 000 411	DIRECTOR SUPPLIES	\$	29.99
3258	FIRST BANK & TRUST	22 2329 000 411	DIRECTOR SUPPLIES	\$	16.99
3271	US BANK VOYAGER FLEET SYSTEMS	22 2329 000 413	DIRECTOR FUEL	\$	385.59
3258	FIRST BANK & TRUST	22 2329 000 640	DIRECTOR WORKSHOP FEE	\$	110.40
3258	FIRST BANK & TRUST	22 2329 000 640	DIRECTOR DUES - VAL CASE	\$	305.70
3268	RIVERSIDE TECHNOLOGIES, INC	22 2529 000 411	FISCAL SUPPLIES	\$	748.00
3262	NORTHWESTERN ENERGY	22 2549 000 321 001	OFFICE ELECTRICITY	\$	248.00
3254	CITY OF PLATTE	22 2549 000 321 002	OFFICE WATER AND SEWER	\$	79.42
3270	SAMUELSON TIRE AND OIL	22 2549 000 321 003	OFFICE PROPANE	\$	577.20
3267	RIVERSIDE LANDSCAPING LLC	22 2549 000 323	OFFICE SNOW REMOVAL	\$	156.56
3260	MIDSTATE COMMUNICATIONS	22 2549 000 340	OFFICE PHONE	\$	307.00
3272	VERIZON WIRELESS	22 2549 000 340	OFFICE MIFI	\$	40.01
3257	COUNTY FAIR	22 2549 000 411	OFFICE SUPPLIES	\$	40.15
3258	FIRST BANK & TRUST	22 2549 000 411	OFFICE SUPPLIES	\$	23.98
3266	QUILL CORPORATION	22 2549 000 411	OFFICE SUPPLIES	\$	153.97
3271	US BANK VOYAGER FLEET SYSTEMS	22 2765 000 334	B-3 FUEL	\$	89.45
3258	FIRST BANK & TRUST	22 2765 000 411	B-3 SUPPLIES	\$	16.99
3274	DIVISION OF REHABILITATION SERVICES	22 4151 024	3RD QUARTER TRANSITION PROGRAM MATCH	\$	4,151.24
Fund 22 Total:				\$	18,961.55
4081	FORESTER, ASHLEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	630.00
4082	BREWER, LINDSEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	810.00
4087	DYK, ROXANE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	990.00
4088	FETTE, NICOLE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	450.00
4089	FRANK, STEPHANIE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,170.00
4091	JOHNSON, DILLON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,440.00
4092	KELEHER, LORI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	450.00
4093	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	450.00
4094	KREULEN, NANCY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	540.00
4095	LARSON, ERIN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	450.00
4097	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	540.00
4099	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	540.00
4100	RANG, SHELBY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	360.00
4101	RANK, TORRI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	270.00
4102	RENKLY, SHANNON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,170.00
4104	SCHAFFER, MAXWELL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	540.00
4105	SUMMERS, RAYNA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	180.00

4106	TEEL, APRIL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	720.00
4107	THOMPSON, JULIE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,440.00
4085	CHRISTENSEN, LORI	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	100.00
4086	CHRISTIANSON, KYLIE	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	100.00
3272	VERIZON WIRELESS	53 2226 000 340	VS PHONE	\$	51.27
3258	FIRST BANK & TRUST	53 2226 000 341	VS POSTAGE	\$	24.00
3258	FIRST BANK & TRUST	53 2226 000 411	GRANT WRITER/PD SUPPLIES	\$	16.99
3258	FIRST BANK & TRUST	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$	377.58
Fund 53 Total:				\$	13,809.84
Report Total:				\$	36,753.25

All members present voted aye. Motion carried.

Approve Other Payroll

Motion by Kimball, seconded by Burke to approve the following other payroll:

PAYROLL ITEMS THAT NEED APPROVAL BY THE GOVERNING BOARD		
March 8, 2023		
EMPLOYEE NAME	SERVICES	AMOUNT
Betsy Shippy	Physical Therapy Services	\$1,319.26
Lonna Chilson	Speech Therapy Substitute Services	\$1,672.40
TOTAL TO BE APPROVED FOR MARCH 20, 2023 PAYROLL		\$2,991.66

All members present voted aye. Motion carried.

Approve Potential Conflict of Interest per SDCL 3-23

No action taken.

Approve Executive Session for Personnel per SDCL 1-25-2 (1)

Motion Mt. Vernon seconded by Armour to enter into executive session at 10:13 a.m. to discuss personnel per SDCL 1-25-2 (1). All members present voted aye. Motion carried.

President C. Clites declared open session at 10:18 a.m.

Approve Contract

Motion Plankinton, seconded by Armour to approve the contract EMP2024-009 for Valerie Johnson, School Psychologist/RDA Coach, at the salary of \$70,000.00. All members present voted aye. Motion carried.

Approve Offering Contracts to Staff for 2023-2024

Motion Kimball, seconded by Burke to approve the following contracts list for 2023-2024:

Employee	Title
Thomas, Renee	Director
Kafka, Kristi	School Psychologist
Bergeleen, Laura	Speech Therapist
Boyden, Jennifer	Speech Therapist Assistant
Brink, Bobbi	Birth to Three Bright Beginnings/Speech Therapist
Brown, Catrina	Business Manager
Sibbel, Erin	School Psychologist
Mosterd, Holly	Birth to Three Coordinator
Johnson, Valerie	School Psychologist/RDA Coach
Klundt, Jennifer	Speech Therapist
Kott, Sona	Occupational Therapist
Larson, Roxann	Speech Therapist
Palmer, Nicole	Speech Therapist
Shumake, Paige	Occupational Therapy
Stukel, Kellie	Physical Therapist
Harrington, Maci	Speech Therapist
Boyd, Tayla	Speech Therapist Assistant
Witt, Tania	Speech Therapist

Wright, Natalie	Speech Therapist
Vosika, Maria	Speech Therapist
Burke, Karla	Educational Specialist
Griffith, Jamie	Speech Therapist
Peters, Karen	Virtual School Assistant Director
Kenyon, Christina	Behavioral Analyst/Program Supervisor
Roth, Brittney	Educational Evaluator
Bailey, Casey	Virtual School Director
Keller, Jane	Office Assistant
Gill, Amber	Educational Evaluator
Boos, Michelle	Educational Specialist
Gunnare, Desiree	Transition Program Specialist
Geidel, Brittney	Paraprofessional
O'Doan, Debbie	Professional Development Coordinator/Grant Writer

All members present voted aye. Motion carried.

Approve Amended Contract with Huron

Motion Mt. Vernon, seconded by Gregory to approve the amended contract with Huron School District (CORE2023-001) for speech services. All members present voted aye. Motion carried.

Approve Out of State Travel Request

Motion Armour, seconded by Plankinton to approve the out of state travel request for Kristi Kafka to attend the Learning and the Brain Summer Institute in Santa Barbara, CA on July 17-21, 2023. All members voted aye. Motion carried.

Director's Report

No Action taken.

Next Meeting:

Thursday, April 6, 2023 at 10:00 a.m. at the CORE Educational Cooperative in Platte, SD.

Adjourn

Motion Plankinton, seconded by Armour to adjourn the meeting at 10:32 a.m. All members present voted aye. Motion carried.

President

Business Manager

CORE Educational Cooperative

Report of Cash Transactions

February 28, 2023

Fund Totals:		As of 1/31/23	As of 2/28/23
CORE Educational Cooperative:		\$ 479,678.48	\$ 582,434.07
DIAL Virtual School:		\$ 1,369,336.59	\$ 1,552,216.33
		\$ 1,849,015.07	\$ 2,134,650.40
Beginning Balance of First Fidelity Bank as of 2/1/2023:			\$ 1,026,479.37
Receipts:			
	Fund 10 (General Fund)		\$ 134,164.70
	Fund 22 (Special Ed)		\$ 208,303.86
	Fund 22 (CORE Bank Account Interest 0.12%)		\$ 105.14
	Fund 53 (Virtual School)		\$ 230,001.13
	Total Receipts:		\$ 572,574.83
Expenditures:			
	Fund 10 (General Fund)		\$ 2,285.50
	Fund 22 (Special Ed)		\$ 44,789.26
	Fund 53 (Virtual School)		\$ 27,955.47
	Total Expenditures:		\$ 75,030.23
Automatic Withdraw:	ACH Monthly Payment (Fund 22)		\$ 10.00
	Total Automatic Withdraw:		\$ 10.00
Payroll:			
	Fund 10 (General Fund)		\$ 12,379.00
	Fund 22 (Special Ed)		\$ 180,354.35
	Fund 53 (Virtual School)		\$ 19,165.92
	Total Payroll:		\$ 211,899.27
Ending Balance of First Fidelity Bank as of 2/28/2023:			\$ 1,312,114.70
Beginning Balance of CD in First Fidelity Bank as of 2/1/2023 (Fund 10)			\$ 52,103.57
Interest:	Fund 10 (General Fund) - 24 months (Matures 10/12/24) 2.16%		\$ -
Ending Balance of CD in First Fidelity Bank as of 2/28/2023			\$ 52,103.57
Beginning Balance of CD in First Fidelity Bank as of 2/1/2023 (Fund 10)			\$ 52,197.02
Interest:	Fund 10 (General Fund) - 18 months (Matures 3/15/23) 0.25%		\$ -
Ending Balance of CD in First Fidelity Bank as of 2/28/2023			\$ 52,197.02
Beginning Balance of CD in First Fidelity Bank as of 2/1/2023 (Fund 53)			\$ 216,984.33
Interest:	Fund 53 (Virtual School) - 24 months (Matures 11/17/24) 3.10%		\$ -
Ending Balance of CD in First Fidelity Bank as of 2/28/2023			\$ 216,984.33
Beginning Balance of CD in First Fidelity Bank as of 2/1/2023 (Fund 53)			\$ 501,250.78
Interest:	Fund 53 (Virtual School) - 18 months (Matures 7/10/23) 0.25%		\$ -
Ending Balance of CD in First Fidelity Bank as of 2/28/2023			\$ 501,250.78
Ending Balance as of 2/28/2023			\$ 2,134,650.40