

**MINUTES OF THE REGULAR BOARD MEETING OF THE
CORE EDUCATIONAL COOPERATIVE
BOARD OF DIRECTORS
THURSDAY, OCTOBER 7, 2021**

President C. Clites the regular meeting of the Board of Directors of the Core Educational Cooperative to order at 10:02 a.m. on Thursday, October 7, 2021, at CORE Educational Cooperative Office in Platte, SD.

Members present: Tina Westendorf via Zoom (Armour), Joe Kellen via Zoom (Burke), Joel Koskan (Colome Consolidated), Chad Clites (Corsica-Stickney), Lisa Pazour (Kimball) Adam Ehlers via Zoom (Lyman), Dale Larsch (Mt. Vernon), Lindsey Weich via Zoom (Plankinton), Jess Sondergroth (Platte-Geddes), Jim Burg via phone (Wessington Springs), and Kris Pursell via Zoom (White Lake).

Members absent: Karen Timanus (Gregory) and Brooke LeGrand (Wolsey-Wessington).

Superintendents: Craig Holbeck via Zoom (Armour), Debbie O'Doan via Zoom (Colome Consolidated), Scott Muckey via Zoom (Corsica-Stickney), Christopher Noid via Zoom (Kimball), Philip Schonebaum via Zoom (Lyman), Clint Nelson via Zoom (Mt. Vernon), Lezlie Larsen via Zoom (Plankinton), and Joel Bailey (Platte-Geddes).

Others present: Valerie Johnson (Director), Catrina Brown (Business Manager), Jane Keller (Office Assistant) and Randy Schoenfish (Schoenfish and Co.).

Public Forum

No action taken.

Additional Agenda Items

No additional agenda items were added.

Approve Agenda

Motion Colome, seconded by Platte-Geddes approving the agenda. All members present voted aye. Motion carried.

Approve Minutes from September 9, 2021

Motion Kimball, seconded by Mt. Vernon approving the minutes from the regular meeting held on September 9, 2021. All members present voted aye. Motion carried.

Approve Financial Reports

Motion Kimball, seconded by Colome approving the report of cash transactions, payroll summary report, revenue summary, and expenditure reports dated September 30, 2021. All members present voted aye. Motion carried.

Approve October 2021 Bills

Motion Platte-Geddes, seconded by Mt. Vernon approving the following bills for payment:

Check #	Vendor Name	Account Number	Invoice Detail Description	Invoice Amount
2786	MID CENTRAL EDUCATIONAL COOPERATIVE	10 2535 000 520	OFFICE LEASE PAYMENT	\$ 500.00
2795	US BANK VOYAGER FLEET SYSTEMS	10 2623 000 413	ED SPEC FUEL	\$ 130.86
Fund 10 Total:				\$ 630.86
2784	KENYON, CHRISTINA	22 2113 000 334	BEHAVIORAL ANALYST TRAVEL	\$ 67.12
2795	US BANK VOYAGER FLEET SYSTEMS	22 2113 000 413	BEHAVIORAL FUEL	\$ 179.04
2795	US BANK VOYAGER FLEET SYSTEMS	22 2126 000 413	ED EVAL FUEL	\$ 338.83
2781	FORUM COMMUNICATIONS	22 2149 000 350	PSYCH ADVERTISING	\$ 13.78
2789	PLATTE ENTERPRISE, THE	22 2149 000 350	PSYCH ADVERTISING	\$ 42.75
2783	KELLY'S AUTO PARTS	22 2149 000 413	PSYCH TIRE BALANCE - ERIN #1	\$ 51.98
2794	SEVERSON'S SERVICE	22 2149 000 413	PSYCH OIL CHANGE - ERIN #1	\$ 39.28
2795	US BANK VOYAGER FLEET SYSTEMS	22 2149 000 413	PSYCH FUEL	\$ 590.37
2792	SD ASSOCIATION OF SCHOOL PSYCH	22 2149 000 640	PSYCH WORKSHOP FEE	\$ 700.00
2781	FORUM COMMUNICATIONS	22 2159 000 350	SPEECH ADVERTISING	\$ 13.77
2789	PLATTE ENTERPRISE, THE	22 2159 000 350	SPEECH ADVERTISING	\$ 42.75
2791	QUILL CORPORATION	22 2159 000 411	SPEECH SUPPLIES	\$ 362.97
2783	KELLY'S AUTO PARTS	22 2159 000 413	SPEECH GAS CAP - #7	\$ 17.32
2793	SELECT SERVICE CENTER	22 2159 000 413	SPEECH OIL CHANGE & TIRE REPAIR - #4	\$ 99.44

2794	SEVERSON'S SERVICE	22 2159 000 413	SPEECH FUEL - BOBBI	\$ 42.70
2795	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 413	SPEECH FUEL	\$ 1,393.03
2112	BOYDEN, JENNIFER	22 2159 000 640	SLPA DUES AND FEES	\$ 100.00
2796	VERIZON WIRELESS	22 2171 000 340	PT MIFI	\$ 40.01
2795	US BANK VOYAGER FLEET SYSTEMS	22 2171 000 413	PT FUEL	\$ 265.72
2795	US BANK VOYAGER FLEET SYSTEMS	22 2172 000 413	OT FUEL	\$ 354.95
2123	LEHR, DAVE	22 2227 000 319	TECH SERVICES; INV #2375	\$ 908.38
2777	APPLE INC	22 2227 000 541	10.2 INCH IPAD WIFI 128 GB	\$ 1,197.00
2782	GREGORY TIMES-ADVOCATE	22 2319 000 350	BOARD ADVERTISING	\$ 301.91
2790	PLATTE FOOD CENTER	22 2319 000 411	BOARD SUPPLIES	\$ 304.48
2119	JOHNSON, VALERIE	22 2329 000 334	DIRECTOR TRAVEL - ED SPEC	\$ 433.40
2780	FIRST BANK & TRUST	22 2329 000 411	DIRECTOR SUPPLIES	\$ 16.99
2794	SEVERSON'S SERVICE	22 2329 000 413	DIRECTOR OIL CHANGE - #25	\$ 67.67
2795	US BANK VOYAGER FLEET SYSTEMS	22 2329 000 413	DIRECTOR FUEL	\$ 171.39
2113	BROWN, CATRINA	22 2529 000 334	FISCAL TRAVEL	\$ 45.36
2780	FIRST BANK & TRUST	22 2529 000 341	FISCAL POSTAGE	\$ 48.00
2780	FIRST BANK & TRUST	22 2529 000 640	FISCAL DUES - DIAL REPORT	\$ 10.00
2788	NORTHWESTERN ENERGY	22 2549 000 321 001	OFFICE ELECTRICITY	\$ 230.00
2778	CITY OF PLATTE	22 2549 000 321 002	OFFICE WATER AND SEWER	\$ 187.74
2785	KUIP'S CORNER HARDWARE	22 2549 000 323	OFFICE REPAIRS	\$ 121.00
2787	MIDSTATE COMMUNICATIONS	22 2549 000 340	OFFICE PHONE	\$ 310.08
2796	VERIZON WIRELESS	22 2549 000 340	OFFICE MIFI	\$ 40.01
2790	PLATTE FOOD CENTER	22 2549 000 411	OFFICE SUPPLIES	\$ 6.10
2791	QUILL CORPORATION	22 2549 000 411	OFFICE SUPPLIES	\$ 63.10
2794	SEVERSON'S SERVICE	22 2765 000 334	BIRTH TO 3 WIPER BLADES - HOLLY #23	\$ 27.50
2795	US BANK VOYAGER FLEET SYSTEMS	22 2765 000 334	B-3 FUEL	\$ 85.49
2780	FIRST BANK & TRUST	22 2765 000 411	B-3 SUPPLIES	\$ 33.98
Fund 22 Total:				\$ 9,365.39
2108	HANSEN, ANDREA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 900.00
2109	HOHN, SARAH	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 2,250.00
2110	LARSON, ERIN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 540.00
2111	ANDERSON, MERRETTA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 450.00
2114	DYK, ROXANE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,980.00
2115	FETTE, NICOLE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 540.00
2116	FOUBERG, JOHN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 270.00
2117	JENSEN, MICHELE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 810.00
2118	JOHNSON, DILLON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 900.00
2120	KELEHER, LORI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 540.00
2121	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,620.00
2122	KREULEN, NANCY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 810.00
2124	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,185.00
2126	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,530.00
2127	RAAK, CATHERINE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,170.00
2128	RENKLY, SHANNON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,440.00
2129	SCHAFFER, MAXWELL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 360.00
2130	TEEL, APRIL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,170.00
2131	WITT, KATE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 180.00
2796	VERIZON WIRELESS	53 2226 000 340	VS PHONE	\$ 51.44
2780	FIRST BANK & TRUST	53 2226 000 341	VS POSTAGE	\$ 176.55
2791	QUILL CORPORATION	53 2226 000 411	VS SUPPLIES	\$ 395.87
2125	PETERS, KAREN	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$ 42.72
2780	FIRST BANK & TRUST	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$ 1,769.26
2779	DIAL CORPORATION	53 2226 000 640	DIAL MEMBERSHIP FEE PD BY VS	\$ 9,500.00
Fund 53 Total:				\$ 30,580.84

All members present voted aye. Motion carried.

Approve Other Payroll

Motion Colome, seconded by Kimball to approve the following other payroll:

PAYROLL ITEMS THAT NEED APPROVAL BY THE GOVERNING BOARD		
October 7, 2021		
EMPLOYEE NAME	SERVICES	AMOUNT
Betsy Shippy	PT Services - September 2021	\$970.82
TOTAL TO BE APPROVED FOR OCTOBER 20, 2021 PAYROLL		\$970.82

All members present voted aye. Motion carried.

Approve Potential Conflict of Interest per SDCL 3-23

No conflict of interest waivers were presented.

Executive Session for Personnel per SDCL 1-25-2 (1) Contracts

Motion Platte-Geddes, seconded by White Lake to enter into executive session at 10:21 a.m. to discuss personnel per SDCL 1-25-2 (1) contracts. All members present voted aye. Motion carried.

President C. Clites declared open session at 10:25 a.m.

Approve Contracts per SDCL 1-25-2 (1)

Motion Mt. Vernon, seconded by Colome to approve the following contracts:

EMP2022-035	Sandy Ringling	Speech Therapy Substitute	\$50.00 per hour/\$0.42 per mile
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All members present voted aye. Motion carried.

Approve Revision to COVID Return to Learn Procedure and Essential Workers

Motion Kimball, seconded by Platte-Geddes to approve the revision to the COVID Return to Learn Procedure and Essential Workers plan as presented. All members present voted aye. Motion carried.

Vehicles Bids per SDCL13-8-39

Motion Colome, seconded by Platte-Geddes to accept the bid from the Kellie Stukel in the amount of \$3006.00 for the 2004 Chevrolet Malibu. If Kellie Stukel declines the sale, the next highest bid will be awarded. All members present voted aye. Motion carried.

Director's Report

No action taken.

Next Meeting:

November 4, 2021 at 10:00 a.m. at the CORE Educational Cooperative in Platte, SD.

Adjourn

Motion Colome, seconded by Kimball to adjourn the meeting at 10:44 a.m. All members present voted aye. Motion carried.

President

Business Manager

CORE Educational Cooperative				
Report of Cash Transactions				
September 30, 2021				
Fund Totals:		As of 8/31/21	As of 9/30/21	
CORE Educational Cooperative:		\$ 421,439.53	\$ 422,301.47	
DIAL Grant Writer:		\$ -	\$ -	
DIAL Virtual School:		\$ 866,730.69	\$ 843,118.43	
		\$ 1,288,170.22	\$ 1,265,419.90	
Beginning Balance of First Fidelity Bank as of 9/1/2021:				\$ 969,288.37
Receipts:				
	Fund 10 (General Fund)			\$ 4,387.00
	Fund 10 (CD Cash In)			\$ 52,066.77
	Fund 12 (Grant Writer)			\$ 538.25
	Fund 22 (Special Ed)			\$ 198,114.10
	Fund 22 (CORE Bank Account Interest 0.03%)			\$ 23.90
	Fund 53 (Virtual School)			\$ 13,831.77
		Total Receipts:		\$ 268,961.79
Expenditures:				
	Fund 10 (General Fund)			\$ 887.15
	Fund 12 (Grant Writer)			\$ -
	Fund 22 (Special Ed)			\$ 23,907.90
	Fund 53 (Virtual School)			\$ 26,229.62
		Total Expenditures:		\$ 51,024.67
Automatic Withdraw:	ACH Monthly Payment (Fund 22)			\$ 10.00
		Total Automatic Withdraw:		\$ 10.00
Automatic Withdraw:	Move into CD			\$52,066.77
Payroll:				
	Fund 10 (General Fund)			\$ 5,868.62
	Fund 12 (Grant Writer)			\$ 538.25
	Fund 22 (Special Ed)			\$ 171,191.65
	Fund 53 (Virtual School)			\$ 11,214.41
		Total Payroll:		\$ 188,812.93
Ending Balance of First Fidelity Bank as of 9/30/2021				\$ 946,335.79
Beginning Balance of CD in First Fidelity Bank as of 9/1/2021 (Fund 10)				\$ 51,674.91
Interest:	Fund 10 (General Fund) - 18 months (Matures 8/22/22) 0.55%			\$ 143.27
Ending Balance of CD in First Fidelity Bank as of 9/30/2021				\$ 51,818.18
Beginning Balance of CD in First Fidelity Bank as of 9/1/2021 (Fund 10)				\$ 52,007.78
Interest:	Fund 10 (General Fund) - 18 months (Matures 3/15/23) 0.25%			\$ 58.99
Ending Balance of CD in First Fidelity Bank as of 9/30/2021				\$ 52,066.77
Beginning Balance of CD in First Fidelity Bank as of 9/1/2021 (Fund 53)				\$ 215,199.16
Interest:	Fund 53 (Virtual School) - 18 months (Matures 11/17/22) 0.55%			\$ -
Ending Balance of CD in First Fidelity Bank as of 9/30/2021				\$ 215,199.16
Ending Balance as of 9/30/2021				\$1,265,419.90