

**MINUTES OF THE REGULAR BOARD MEETING OF THE  
CORE EDUCATIONAL COOPERATIVE  
BOARD OF DIRECTORS  
FRIDAY, MAY 6, 2022**

President C. Clites called the regular meeting of the Board of Directors of the Core Educational Cooperative to order at 10:31 a.m. on Friday, May 6, 2022, at CORE Educational Cooperative Office in Platte, SD.

Members present: Joel Koskan via Zoom (Colome Consolidated), Chad Clites (Corsica-Stickney), Karen Timanus via Zoom (Gregory), Lisa Pazour via Zoom (Kimball), Dale Larsch (Mt. Vernon), Lindsey Weich (Plankinton), Jim Burg (Wessington Springs), and Tara Timm via Zoom (Wolsey-Wessington).

Members absent: Tina Westendorf (Armour), Joe Kellen (Burke), Roxi Summerville (Platte-Geddes), (Lyman), Kris Pursell (White Lake).

Superintendents: Debbie O'Doan via Zoom (Colome Consolidated), Scott Muckey via Zoom (Corsica-Stickney), Joel Bailey via Zoom (Platte-Geddes).

Others present: Valerie Johnson (Director), Kellie Stukel (CORE Physical Therapist), Renee Thomas (CORE Educational Evaluator), and Catrina Brown (Business Manager).

**Public Forum**

No action taken.

**Additional Agenda Items**

No additional agenda items were added.

**Approve Agenda**

Motion Plankinton, seconded by Wessington Springs approving the agenda. All members present voted aye. Motion carried.

**Approve Minutes from April 7, 2022**

Motion Wessington Springs, seconded by Colome approving the minutes from the regular meeting held on April 7, 2022. . All members present voted aye. Motion carried.

**Approve Financial Reports**

Motion Mt. Vernon, seconded by Plankinton approving the report of cash transactions, payroll summary report, revenue summary, and expenditure reports dated April 30, 2022. All members present voted aye. Motion carried.

**Approve May 2022 Bills**

Motion Plankinton, seconded by Wessington Springs approving the following bills for payment:

Check #	Vendor Name	Account Number	Invoice Detail Description	Invoice Amount
2946	MID CENTRAL EDUCATIONAL COOPERATIVE	10 2535 000 520	OFFICE LEASE PAYMENT	\$ 500.00
2943	FIRST BANK & TRUST	10 2623 000 334	ED SPEC TRAVEL	\$ 77.00
2953	QUILL CORPORATION	10 2623 000 411	ED SPEC SUPPLIES	\$ 437.12
2959	US BANK VOYAGER FLEET SYSTEMS	10 2623 000 413	ED SPEC FUEL	\$ 88.45
<b>Fund 10 Total:</b>				<b>\$ 1,102.57</b>
2959	US BANK VOYAGER FLEET SYSTEMS	22 2113 000 413	BEHAVIORAL ANALYST FUEL	\$ 357.17
2959	US BANK VOYAGER FLEET SYSTEMS	22 2126 000 413	ED EVAL FUEL	\$ 305.54
3253	ROTH, BRITTNEY	22 2126 000 413	ED EVAL CAR REPAIR	\$ 12.19
2959	US BANK VOYAGER FLEET SYSTEMS	22 2149 000 413	PSYCH FUEL	\$ 478.69
3258	SIBBEL, ERIN	22 2149 000 640	PSYCH WORKSHOP FEE	\$ 199.00
3223	BRINK, BOBBI	22 2159 000 334	SPEECH TRAVEL	\$ 577.92
2943	FIRST BANK & TRUST	22 2159 000 411	SPEECH SUPPLIES	\$ 111.19
3263	VOSIKA, MARIA	22 2159 000 411	SPEECH SUPPLIES	\$ 45.04
2950	NELSON'S MACHINE AND WELDING	22 2159 000 413	SPEECH OIL CHANGE & TIRE REPAIR-TANIA 21	\$ 75.95
2952	OVERWEG AUTO, GLASS, & FUEL LLC	22 2159 000 413	SPEECH CAR REPAIRS - TAYLA #19	\$ 1,389.57
2959	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 413	SPEECH FUEL	\$ 1,493.92
2948	MTI CORPORATE EDUCATION	22 2159 000 640	SPEECH WORKSHOP FEE	\$ 323.00
3265	WRIGHT, NATALIE	22 2159 000 640	SPEECH DUES - ASHA	\$ 253.00
2960	VERIZON WIRELESS	22 2171 000 340	PT MIFI	\$ 40.01

2958	TOM'S AUTO SERVICE	22 2171 000 413	PT TIRE REPAIR - KELLIE #24	\$	20.00
2959	US BANK VOYAGER FLEET SYSTEMS	22 2171 000 413	PT FUEL	\$	318.76
3257	SHUMAKE, PAIGE	22 2172 000 334	OT TRAVEL	\$	52.92
2957	SYNCB/AMAZON	22 2172 000 411	OT SUPPLIES	\$	77.95
2959	US BANK VOYAGER FLEET SYSTEMS	22 2172 000 413	OT FUEL	\$	639.63
3238	KOTT, SONA	22 2172 000 640	OT WORKSHOP FEE	\$	195.00
3242	LEHR, DAVE	22 2227 000 319	TECH SERVICES; INV #2432	\$	575.00
2944	GREGORY TIMES-ADVOCATE	22 2319 000 350	BOARD ADVERTISING	\$	169.11
2957	SYNCB/AMAZON	22 2319 000 411	BOARD SUPPLIES	\$	999.00
2943	FIRST BANK & TRUST	22 2329 000 411	DIRECTOR SUPPLIES	\$	16.99
2959	US BANK VOYAGER FLEET SYSTEMS	22 2329 000 413	DIRECTOR FUEL	\$	338.15
2943	FIRST BANK & TRUST	22 2529 000 341	FISCAL POSTAGE	\$	6.80
2949	NATIONAL PEN CO. LLC	22 2529 000 411	FISCAL SUPPLIES	\$	212.94
2941	ASBSD	22 2529 000 640	FISCAL WORKSHOP	\$	25.00
2951	NORTHWESTERN ENERGY	22 2549 000 321 001	OFFICE ELECTRICITY	\$	339.00
2942	CITY OF PLATTE	22 2549 000 321 002	OFFICE WATER AND SEWER	\$	74.42
2955	SAMUELSON TIRE AND OIL	22 2549 000 321 003	OFFICE PROPANE	\$	241.67
2954	ROCKFORD'S SANITATION, LLC	22 2549 000 323	OFFICE GARBAGE	\$	54.00
2961	WILLIAMS MUSICAL AND OFFICE EQUIPMENT REPAIR	22 2549 000 325	COPIER SUPPLIES	\$	110.00
2947	MIDSTATE COMMUNICATIONS	22 2549 000 340	OFFICE PHONE	\$	303.67
2960	VERIZON WIRELESS	22 2549 000 340	OFFICE MIFI	\$	40.01
2953	QUILL CORPORATION	22 2549 000 411	OFFICE SUPPLIES	\$	46.79
2959	US BANK VOYAGER FLEET SYSTEMS	22 2765 000 334	B-3 FUEL	\$	83.21
2943	FIRST BANK & TRUST	22 2765 000 411	BIRTH TO 3 SUPPLIES	\$	33.98
<b>Fund 22 Total:</b>				<b>\$</b>	<b>10,636.19</b>
3222	BREWER, LINDSEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	810.00
3229	FETTE, NICOLE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	540.00
3231	HANSEN, ANDREA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	990.00
3233	HOHN, SARAH	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	540.00
3234	JENSEN, MICHELE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	810.00
3235	JOHNSON, DILLON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	900.00
3237	KELEHER, LORI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,080.00
3239	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	450.00
3241	LARSON, ERIN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	360.00
3244	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	2,430.00
3249	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,935.00
3250	RAAK, CATHERINE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	450.00
3251	RENKLY, SHANNON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,170.00
3255	SCHAFFER, MAXWELL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	810.00
3256	SCHNEIDER, JEFF	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	90.00
3260	SUMMERS, RAYNA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	360.00
3261	TEEL, APRIL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	360.00
3264	WITT, KATE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	180.00
2945	KRAFT, SARA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	2,295.00
3221	WEHLANDER, LORI	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	1,785.00
3224	CHRISTENSEN, LORI	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	5,865.00
3225	CHRISTIANSO, KYLIE	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	4,270.00
3226	CLARKE, JEAN	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	3,060.00
3227	CONVERSE, JODY	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	10,180.00
3228	FARWELL, RAEHELLE	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	2,040.00
3229	FETTE, NICOLE	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	3,260.00

3230	GROPPER, CLAYTON	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 1,020.00
3231	HANSEN, ANDREA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 1,530.00
3232	HOHBACH, ELLEN	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 3,460.00
3236	JORDAN, LAKISHA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 765.00
3240	KRAUSE, TAYLOR	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 3,825.00
3243	MERKEL, BRENDA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 5,900.00
3245	MOHLING, CHARLOTTE	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 3,060.00
3246	MUELLER, BREANNA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 1,275.00
3247	NOVOTNY, KRISTINA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 5,355.00
3248	OLSON, MARDA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 6,885.00
3252	REULAND, DAVID	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 3,570.00
3254	RUSSELL-MANKE, ANNIKA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 3,825.00
3259	SKINNER, SUZANNE	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 255.00
3262	TONAK, LORI	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 4,590.00
3264	WITT, KATE	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 2,295.00
2960	VERIZON WIRELESS	53 2226 000 340	VS PHONE	\$ 51.34
2956	SD DIVISION OF CRIMINAL INVESTIGATION	53 2226 000 411	VS TEACHER FINGERPRINTS - WEHLANDER	\$ 43.25
2956	SD DIVISION OF CRIMINAL INVESTIGATION	53 2226 000 411	VS TEACHER FINGERPRINTS - COULSON	\$ 43.25
2943	FIRST BANK & TRUST	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$ 335.26
<b>Fund 53 Total:</b>				<b>\$ 95,103.10</b>
<b>Report Total:</b>				<b>\$ 106,841.86</b>

All members present voted aye. Motion carried.

**Approve Other Payroll**

Motion Colome, seconded by Mt. Vernon to approve the following other payroll:

PAYROLL ITEMS THAT NEED APPROVAL BY THE GOVERNING BOARD		
May 6, 2022		
EMPLOYEE NAME	SERVICES	AMOUNT
Betsy Shippy	Physical Therapy Services	\$852.34
Cheryl Pruett	OT Substitute Services	\$4,611.00
Sandy Ringling	Speech Substitute Services	\$293.68
<b>TOTAL TO BE APPROVED FOR MAY 20, 2022 PAYROLL</b>		<b>\$5,757.02</b>

All members present voted aye. Motion carried.

**Review Proposed Budget for 2022-2023 per SDCL 13-11-12**

A proposed budget was distributed for the 2022-2023 fiscal year. No action was taken.

**Approve Potential Conflict of Interest per SDCL 3-23**

No conflict of interests were submitted.

**Executive Session for Personnel per SDCL 1-25-2 (1) Contracts**

Motion Plankinton, seconded by Mt. Vernon to enter into executive session at 10:50 a.m. to discuss personnel per SDCL 1-25-2 (1) Contracts. All members present voted aye. Motion carried.

President C. Clites declared open session at 10:55 a.m.

**Approve Resignation**

Motion Wessington Springs, seconded by Mt. Vernon to approve the resignation from David Kocisko, School Psychologist, effective on June 30, 2022. All members voted aye. Motion carried.

**Approve Contracts**

Motion Plankinton, seconded by Mt. Vernon to approve the following contracts for 2022-2023:

Contract #	Employee	Title	2022-2023 Salary Amount
EMP2023-002	Kafka, Kristi	School Psychologist	\$78,854.68
EMP2023-003	Bergeleen, Laura	Speech Therapist	\$61,544.25
EMP2023-004	Boyden, Jennifer	Speech Therapist Assistant	\$36,775.00
EMP2023-005	Brink, Bobbi	Birth to Three Bright Beginnings/ Speech Therapist	\$76,493.95
EMP2023-007	Sibbel, Erin	School Psychologist	\$65,454.89
EMP2023-008	Mosterd, Holly	Birth to Three Coordinator	\$62,000.00
EMP2023-010	Kludt, Jennifer	Speech Therapist	\$68,808.61
EMP2023-011	Kott, Sona	Occupational Therapist	\$79,184.00
EMP2023-012	Larson, Roxann	Speech Therapist	\$67,634.41
EMP2023-013	Palmer, Nicole	Speech Therapist	\$56,560.54
EMP2023-014	Rubendall, Jayne	School Psychologist	\$33,135.03
EMP2023-015	Shumake, Paige	Occupational Therapy	\$61,026.15
EMP2023-016	Stukel, Kellie	Physical Therapist	\$94,194.47
EMP2023-017	Harrington, Maci	Speech Therapist	\$52,500.00
EMP2023-018	Thomas, Tayla	Speech Therapist Assistant	\$38,098.00
EMP2023-019	Witt, Tania	Speech Therapist	\$79,518.09
EMP2023-020	Wright, Natalie	Speech Therapist	\$70,364.12
EMP2023-021	Vosika, Maria	Speech Therapist	\$56,778.75
EMP2023-022	Burke, Karla	Educational Specialist	\$62,000.00
EMP2023-023	Griffith, Jamie	Speech Therapist	\$67,221.00
EMP2023-025	Kenyon, Christina	Behavioral Analyst	\$55,650.00
EMP2023-027	Roth, Brittney	Educational Evaluator	\$47,250.00
EMP2023-029	Keller, Jane	Office Assistant	\$15.00 per hour
EMP2023-030	Shippy, Betsy	Physical Therapist	\$50 per hour/\$0.42 per mile
EMP2023-032	Pruett, Cheryl	Occupational Therapy Assistant Substitute	\$43.50 per hour/\$0.42 per mile
EMP2023-033	Boos, Michelle	Educational Specialist	\$61,000.00
EMP2023-034	Ringling, Sandy	Speech Therapy Substitute	\$50 per hour/\$0.42 per mile

All members present voted aye. Motion carried.

#### **Title IX Training**

Motion Plankinton, seconded by Wessington Springs to approve the renewal of the Title IX training with ICS.

All members present voted aye. Motion carried.

#### **Approve Contracts with Non Member School Districts**

Motion Plankinton, seconded by Mt. Vernon to approve contract #CORE2023-003 with Lower Brule School District and #CORE2023-002 with Wolsey-Wessington School District. All members present voted aye.

Motion carried.

#### **Behavior and 18-21 Program**

Motion Mt. Vernon, seconded by Wessington Springs to approve the possibility of starting a Behavioral and 18-21 Program. All members present voted aye. Motion carried.

#### **Director's Report**

No action taken.

#### **Next Meeting:**

Thursday, June 9, 2022 at 10:00 a.m. and Wednesday, June 29, 2022 at 10:00 a.m. at the CORE Educational Cooperative in Platte, SD.

#### **Adjourn**

Motion Plankinton, seconded by Wessington Springs to adjourn the meeting at 11:15 a.m. All members present voted aye. Motion carried.

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**President**

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**Business Manager**

<b>CORE Educational Cooperative</b>					
<b>Report of Cash Transactions</b>					
<b>April 30, 2022</b>					
		<b>As of 3/31/22</b>	<b>As of 4/30/22</b>		
<b>Fund Totals:</b>					
CORE Educational Cooperative:		\$ 499,322.16	\$ 516,974.80		
DIAL Grant Writer:		\$ -	\$ -		
DIAL Virtual School:		\$ 1,385,411.20	\$ 1,383,654.34		
		<b>\$ 1,884,733.36</b>	<b>\$ 1,900,629.14</b>		
<b>Beginning Balance of First Fidelity Bank as of 4/1/2022:</b>				<b>\$ 1,064,846.71</b>	
<b>Receipts:</b>					
	Fund 10 (General Fund)			\$ 400.00	
	Fund 12 (Grant Writer)			\$ -	
	Fund 22 (Special Ed)			\$ 208,665.70	
	Fund 22 (CORE Bank Account Interest 0.03%)			\$ 26.59	
	Fund 53 (Virtual School)			\$ 20,060.00	
	<b>Total Receipts:</b>			<b>\$ 229,152.29</b>	
<b>Expenditures:</b>					
	Fund 10 (General Fund)			\$ 1,604.64	
	Fund 12 (Grant Writer)			\$ -	
	Fund 22 (Special Ed)			\$ 13,289.28	
	Fund 53 (Virtual School)			\$ 10,602.45	
	<b>Total Expenditures:</b>			<b>\$ 25,496.37</b>	
<b>Automatic Withdraw:</b>	ACH Monthly Payment (Fund 22)			\$ 10.00	
	<b>Total Automatic Withdraw:</b>			<b>\$ 10.00</b>	
<b>Payroll:</b>					
	Fund 10 (General Fund)			\$ 5,868.62	
	Fund 12 (Grant Writer)			\$ -	
	Fund 22 (Special Ed)			\$ 170,667.11	
	Fund 53 (Virtual School)			\$ 11,214.41	
	<b>Total Payroll:</b>			<b>\$ 187,750.14</b>	
<b>Ending Balance of First Fidelity Bank as of 4/30/2022</b>				<b>\$ 1,080,742.49</b>	
<b>Beginning Balance of CD in First Fidelity Bank as of 4/1/2022 (Fund 2)</b>				\$ 51,959.51	
<b>Interest:</b>	Fund 10 (General Fund) - 18 months (Matures 8/22/22) 0.55%			\$ -	
<b>Ending Balance of CD in First Fidelity Bank as of 4/30/2022</b>				<b>\$ 51,959.51</b>	
<b>Beginning Balance of CD in First Fidelity Bank as of 4/1/2022 (Fund 2)</b>				\$ 52,131.32	
<b>Interest:</b>	Fund 10 (General Fund) - 18 months (Matures 3/15/23) 0.25%			\$ -	
<b>Ending Balance of CD in First Fidelity Bank as of 4/30/2022</b>				<b>\$ 52,131.32</b>	
<b>Beginning Balance of CD in First Fidelity Bank as of 4/1/2022 (Fund 53)</b>				\$ 215,795.82	
<b>Interest:</b>	Fund 53 (Virtual School) - 18 months (Matures 11/17/22) 0.55%			\$ -	
<b>Ending Balance of CD in First Fidelity Bank as of 4/30/2022</b>				<b>\$ 215,795.82</b>	
<b>Beginning Balance of CD in First Fidelity Bank as of 4/1/2022 (Fund 53)</b>				\$ 500,000.00	
<b>Interest:</b>	Fund 53 (Virtual School) - 18 months (Matures 7/10/23) 0.25%			\$ -	
<b>Ending Balance of CD in First Fidelity Bank as of 4-30/2022</b>				<b>\$ 500,000.00</b>	
<b>Ending Balance as of 4/30/2022</b>				<b>\$ 1,900,629.14</b>	