

**MINUTES OF THE REGULAR BOARD MEETING OF THE
CORE EDUCATIONAL COOPERATIVE
BOARD OF DIRECTORS
WEDNESDAY, AUGUST 4, 2021**

President C. Clites the regular meeting of the Board of Directors of the Core Educational Cooperative to order at 9:00 a.m. on Wednesday, August 4, 2021, at CORE Educational Cooperative Office in Platte, SD.

Members present: Tina Westendorf (Armour), Joe Kellen via Zoom (Burke), Joel Koskan (Colome Consolidated), Chad Clites (Corsica-Stickney), Karen Timanus via Zoom (Gregory), Adam Ehlers via Zoom (Lyman), Dale Larsch (Mt. Vernon), Lindsey Weich via Zoom (Plankinton), Jim Burg via Zoom. (Wessington Springs), Kris Pursell via Zoom (White Lake), and Brooke LeGrand via Zoom (Wolsey-Wessington).

Members absent: Lisa Pazour (Kimball) and Roxi Summerville (Platte-Geddes).

Superintendents: Craig Holbeck via Zoom (Armour), Rob Thompson via Zoom (Burke), Debbie O'Doan via Zoom (Colome), Scott Muckey via Zoom (Corsica-Stickney), Sara Anderson via Zoom (Gregory), Christopher Noid via Zoom (Kimball), Philip Schonebaum via Zoom (Lyman), Clint Nelson via Zoom (Mt. Vernon), Lezlie Larsen via Zoom (Plankinton), Joel Bailey via Zoom (Platte-Geddes), and Michael Ormsmith via Zoom (Wessington Springs).

Others present: Valerie Johnson via Zoom (Director), Catrina Brown (Business Manager), Jane Keller (Office Assistant).

Public Forum

No action taken.

Additional Agenda Items

No additional agenda items were added.

Approve Agenda

Motion Mt. Vernon, seconded by Colome approving the agenda. All members present voted aye. Motion carried.

Approve Minutes from July 15, 2021

Motion White Lake, seconded by Armour approving the minutes from the regular meeting held on July 15, 2021. All members present voted aye. Motion carried.

Approve Financial Reports

Motion Plankinton, seconded by Burke approving the report of cash transactions, payroll summary report, revenue summary, and expenditure reports dated July 31, 2021. All members present voted aye. Motion carried.

Approve August 2021 Bills

Motion Gregory, seconded by Wessington Springs approving the following bills for payment:

Check #	Vendor Name	Account Number	Invoice Detail Description	Invoice Amount
2725	MID CENTRAL EDUCATIONAL COOPERATIVE	10 2535 000 520	OFFICE LEASE PAYMENT	\$ 500.00
1974	BURKE, KARLA	10 2623 000 334	ED SPEC TRAVEL	\$ 68.00
2716	BEST WESTERN PLUS RAMKOTA	10 2623 000 334	ED SPEC TRAVEL - INV #637181	\$ 150.00
2734	US BANK VOYAGER FLEET SYSTEMS	10 2623 000 413	ED SPEC FUEL	\$ 36.64
2719	FIRST BANK & TRUST	10 2623 000 640	ED SPEC WORKSHOP FEE	\$ 75.00
Fund 10 Total:				\$ 829.64
2734	US BANK VOYAGER FLEET SYSTEMS	22 2126 000 413	ED EVAL FUEL	\$ 25.71
2716	BEST WESTERN PLUS RAMKOTA	22 2149 000 334	PSYCH TRAVEL - INV#637194	\$ 75.00
2734	US BANK VOYAGER FLEET SYSTEMS	22 2149 000 413	PSYCH FUEL	\$ 48.00
2720	FORREST T JONES & COMPANY	22 2149 000 640	PSYCH LIAB INSURANCE - KAFKA	\$ 131.00
2720	FORREST T JONES & COMPANY	22 2149 000 640	PSYCH LIAB INSURANCE - SIBBEL	\$ 131.00
2715	APPLE INC	22 2159 000 411	SPEECH SUPPLIES; ORDER #3510062388	\$ 130.00
2719	FIRST BANK & TRUST	22 2159 000 411	SPEECH SUPPLIES	\$ 652.24
2724	LESSONPIX INC.	22 2159 000 411	SPEECH SUPPLIES; INV #5099	\$ 356.40

2730	REBECCA WANCA	22 2159 000 411	SPEECH THERAPY IDEAS ONLINE SUBSCRIPTION	\$	599.88
2732	SCHOOL SPECIALTY	22 2159 000 411	SPEECH SUPPLIES	\$	77.08
2733	SYNCB/AMAZON	22 2159 000 411	SPEECH SUPPLIES	\$	65.82
2733	SYNCB/AMAZON	22 2159 000 411	SPEECH SUPPLIES	\$	(65.82)
2736	SYNCB/AMAZON	22 2159 000 411	SPEECH SUPPLIES; INV #644878678987	\$	52.97
2736	SYNCB/AMAZON	22 2159 000 411	SPEECH SUPPLIES; INV #444584353436	\$	29.84
2734	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 413	SPEECH FUEL	\$	324.85
2735	VERIZON WIRELESS	22 2171 000 340	PT MIFI	\$	40.01
2734	US BANK VOYAGER FLEET SYSTEMS	22 2171 000 413	PT FUEL	\$	80.63
2734	US BANK VOYAGER FLEET SYSTEMS	22 2172 000 413	OT FUEL	\$	119.59
2719	FIRST BANK & TRUST	22 2213 000 411	CPI SUPPLIES	\$	305.37
1982	LEHR, DAVE	22 2227 000 319	TECH SERVICES; INV #2350	\$	873.38
2731	RIVERSIDE TECHNOLOGIES, INC	22 2227 000 541	HP 450G8 NON TOUCH	\$	5,990.00
2731	RIVERSIDE TECHNOLOGIES, INC	22 2227 000 541	3YR ADP WARRANTY (PARTS, LABOR, ADP)	\$	990.00
2733	SYNCB/AMAZON	22 2227 000 541	TECH SUPPLIES	\$	119.75
2733	SYNCB/AMAZON	22 2227 000 541	TECH SUPPLIES	\$	(119.75)
2736	SYNCB/AMAZON	22 2227 000 541	TECH SUPPLIES; INV #746633999565	\$	119.75
1979	JOHNSON, VALERIE	22 2319 000 334	BOARD TRAVEL	\$	219.85
2721	GREGORY TIMES-ADVOCATE	22 2319 000 350	BOARD ADVERTISING	\$	251.51
2719	FIRST BANK & TRUST	22 2319 000 411	BOARD SUPPLIES	\$	1,642.93
2723	HUB INTERNATIONAL MOUNTAIN STATE	22 2319 000 651	DIRECTOR AND FISCAL BOND	\$	300.00
1979	JOHNSON, VALERIE	22 2329 000 334	DIRECTOR TRAVEL	\$	68.00
2716	BEST WESTERN PLUS RAMKOTA	22 2329 000 334	DIRECTOR TRAVEL - INV #637154	\$	75.00
2719	FIRST BANK & TRUST	22 2329 000 411	DIRECTOR SUPPLIES	\$	16.99
2734	US BANK VOYAGER FLEET SYSTEMS	22 2329 000 413	DIRECTOR FUEL	\$	173.78
2728	PARKER SCHOOL DISTRICT	22 2329 000 640	DIRECTOR DUES	\$	60.00
2722	HANSON SCHOOL DISTRICT	22 2529 000 640	FISCAL DUES - ABOUT	\$	75.00
2727	NORTHWESTERN ENERGY	22 2549 000 321 001	OFFICE ELECTRICITY	\$	230.00
2718	CITY OF PLATTE	22 2549 000 321 002	OFFICE WATER AND SEWER	\$	123.80
2726	MIDSTATE COMMUNICATIONS	22 2549 000 340	OFFICE PHONE	\$	370.16
2735	VERIZON WIRELESS	22 2549 000 340	OFFICE MIFI	\$	40.01
2719	FIRST BANK & TRUST	22 2549 000 411	OFFICE SUPPLIES	\$	368.10
2729	PLATTE FOOD CENTER	22 2549 000 411	OFFICE SUPPLIES	\$	26.09
2733	SYNCB/AMAZON	22 2549 000 411	OFFICE SUPPLIES	\$	112.66
2733	SYNCB/AMAZON	22 2549 000 411	OFFICE SUPPLIES	\$	(112.66)
2736	SYNCB/AMAZON	22 2549 000 411	OFFICE SUPPLIES; INV #644878678987	\$	60.67
2734	US BANK VOYAGER FLEET SYSTEMS	22 2765 000 334	BIRTH TO 3 FUEL	\$	91.96
2719	FIRST BANK & TRUST	22 2765 000 411	B-3 SUPPLIES	\$	33.98
				Fund 22 Total:	\$ 15,380.53
1972	HOHN, SARAH	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	350.00
1973	LARSON, ERIN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	270.00
1976	FETTE, NICOLE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	270.00
1977	JENSEN, MICHELE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	440.00
1978	JOHNSON, DILLON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	180.00
1980	KELEHER, LORI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	170.00
1981	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	90.00
1984	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,160.00
1987	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	80.00
1988	RAAK, CATHERINE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	680.00

1989	SUMMERS, RAYNA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	90.00
1990	TEEL, APRIL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	180.00
1991	WITT, KATE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	90.00
1975	CHRISTENSEN, LORI	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	255.00
1983	MERKEL, BRENDA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	255.00
1985	MUELLER, BREANNA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	255.00
1986	OLSON, MARDA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	1,785.00
2735	VERIZON WIRELESS	53 2226 000 340	VS PHONE	\$	51.50
2729	PLATTE FOOD CENTER	53 2226 000 411	VS SUPPLIES	\$	29.24
2717	CENGAGE LEARNING	53 2226 000 411 202	BLACKBOARD SUPPLIES; INV #74741692	\$	234.94
2719	FIRST BANK & TRUST	53 2226 000 411 202	BLACKBOARD SUPPLIES-ADOBE	\$	478.93
2719	FIRST BANK & TRUST	53 2226 000 411 202	BLACKBOARD SUPPLIES- PEARSON	\$	101.16
				Fund 53 Total:	\$ 7,495.77
				Report Total:	\$ 23,705.94

All members present voted aye. Motion carried.

Approve Other Payroll

Motion Armour, seconded by Mt. Vernon to approve the following other payroll:

PAYROLL ITEMS THAT NEED APPROVAL BY THE GOVERNING BOARD
August 4, 2021

EMPLOYEE NAME	SERVICES	AMOUNT
Nicole Palmer	Speech ESY Services - July 2021	\$1,098.02
Laura Bergleen	Speech ESY Services - July 2021	\$779.63
Paige Shumake	OT ESY Services - July 2021	\$1,896.58
Maria Vosika	Speech ESY Services - July 2021	\$628.55
Sona Kott	OT ESY Services - July 2021	\$643.20
Natalie Wright	Speech ESY Services - July 2021	\$714.00
Tayla Thomas	Speech Assistant ESY Services - July 2021	\$690.00
TOTAL TO BE APPROVED FOR AUGUST 20, 2021 PAYROLL		\$6,449.98

All members present voted aye. Motion carried.

Approve Potential Conflict of Interest per SDCL 3-23

No potential conflict of interests were presented.

Approve School Contracts

Motion Colome, seconded by White Lake to approve the following contracts:

CORE2022-003	Huron School District	Speech Therapy Services	\$400 per day for SLP \$250 per day for SLPA \$50 per hour for teletherapy \$0.42 per mile
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All members present voted aye. Motion carried.

Surplus Vehicles

Motion Gregory, seconded by Lyman to surplus the following vehicles:

Inventory Tag #1011: 2004 Chevrolet Malibu (Vin#: 1G1ND52F04M663780)

Inventory Tag #1017: 2011 Chevrolet Impala (Vin#: 2G1WG5EK5B1196370)

All members present voted aye. Motion carried.

President Appoints Committee Members

The following board members were placed on the following committees:

Budget/Finance: Chad Clites (Corsica-Stickney), Dale Larsch (Mt. Vernon), Jim Burg (Wessington Springs), Adam Ehlers (Lyman).

Negotiations: Lindsey Weich (Plankinton), Lisa Pazour (Kimball), Joel Koskan (Colome).

Policies/By-Laws: Karen Timanus (Gregory), Tina Westendorf (Armour), Roxi Summerville (Platte-Geddes).

Building Maintenance: Kris Pursell (White Lake), Brooke LeGrand (Wolsey-Wessington), Joe Kellen (Burke).

Director's Report

No action taken.

Next Meeting:

September 9, 2021 at 10:00 a.m. at the CORE Educational Cooperative in Platte, SD.

Adjourn

Motion Armour, seconded by Colome to adjourn the meeting at 9:25 a.m. All members present voted aye.
Motion carried.

President

Business Manager

CORE Educational Cooperative	
Report of Cash Transactions	
July 31, 2021	
Fund Totals:	
	As of 6/30/21
	As of 7/31/21
CORE Educational Cooperative:	\$ 450,396.37
DIAL Grant Writer:	\$ -
DIAL Virtual School:	\$ 875,631.08
	\$ 1,326,027.45
	\$ 1,262,377.86
Beginning Balance of First Fidelity Bank as of 7/1/2021:	
	\$ 1,007,145.60
Receipts:	
Fund 10 (General Fund)	\$ 35,800.00
Fund 12 (Grant Writer)	\$ 538.25
Fund 22 (Special Ed)	\$ 225,269.51
Fund 22 (CORE Bank Account Interest 0.03%)	\$ 25.86
Fund 53 (Virtual School)	\$ 37,886.76
	Total Receipts:
	\$ 299,520.38
Expenditures:	
Fund 10 (General Fund)	\$ 62,944.33
Fund 12 (Grant Writer)	\$ -
Fund 22 (Special Ed)	\$ 83,758.20
Fund 53 (Virtual School)	\$ 36,132.56
	Total Expenditures:
	\$ 182,835.09
Automatic Withdraw:	ACH Monthly Payment (Fund 22)
	\$ 10.00
	Total Automatic Withdraw:
	\$ 10.00
Payroll:	
Fund 10 (General Fund)	\$ 5,868.62
Fund 12 (Grant Writer)	\$ 538.25
Fund 22 (Special Ed)	\$ 162,703.60
Fund 53 (Virtual School)	\$ 11,214.41
	Total Payroll:
	\$ 180,324.88
Ending Balance of First Fidelity Bank as of 7/31/2021	
	\$ 943,496.01
Beginning Balance of CD in First Fidelity Bank as of 7/1/2021 (Fund 10)	
	\$ 51,674.91
Interest:	Fund 10 (General Fund) - 18 months (Matures 8/22/22) 0.55%
	\$ -
Ending Balance of CD in First Fidelity Bank as of 7/31/2021	
	\$ 51,674.91
Beginning Balance of CD in BankWest - Geddes as of 7/1/2021 (Fund 10)	
	\$ 52,007.78
Interest:	Fund 10 (General Fund) - 12 Month (Matures 9/13/21) 0.45%
	\$ -
Ending Balance of CD in BankWest - Geddes as of 7/31/2020	
	\$ 52,007.78
Beginning Balance of CD in First Fidelity Bank as of 7/1/2021 (Fund 53)	
	\$ 215,199.16
Interest:	Fund 53 (Virtual School) - 18 months (Matures 11/17/22) 0.55%
	\$ -
Ending Balance of CD in First Fidelity Bank as of 7/31/2021	
	\$ 215,199.16
Ending Balance as of 7/31/2021	
	\$ 1,262,377.86