

**MINUTES OF THE REGULAR BOARD MEETING OF THE
CORE EDUCATIONAL COOPERATIVE
BOARD OF DIRECTORS
WEDNESDAY, JANUARY 11, 2023**

President C. Clites called the regular meeting of the Board of Directors of the Core Educational Cooperative to order at 10:01 a.m. on Wednesday, January 11, 2023, at CORE Educational Cooperative Office in Platte, SD.

Members present: Tina Westendorf via Zoom (Armour), Joel Johnson via Zoom (Burke), Pamela Haukaas via Zoom (Colome), Chad Clites (Corsica-Stickney), Lisa Pazour (Kimball), Dale Larsch (Mt. Vernon), Roxi Summerville via Zoom (Platte-Geddes), and Jim Munsen (White Lake).

Members absent: Katie Bolander (Gregory), Judge Jessop (Lyman), Lindsey Weich (Plankinton), Sara Thompson (Wessington Springs), and Brooke Legrand (Wolsey-Wessington).

Superintendents: Scott Muckey via Zoom (Corsica-Stickney), Sara Anderson via Zoom (Gregory), Clint Nelson via Zoom (Mt. Vernon), Lezlie Larson via Zoom (Plankinton), and Joel Bailey via Zoom (Platte-Geddes).

Others present: Valerie Johnson (Director), Renee Thomas (Assistant Director), Catrina Brown (Business Manager), and Jane Keller (Office Assistant).

Public Forum

No action taken.

Additional Agenda Items

No additional agenda items were added.

Approve Agenda

Motion Mt. Vernon, seconded by White Lake approving the agenda. All members present voted aye. Motion carried.

Approve Minutes from December 9, 2022

Motion White Lake, seconded by Kimball approving the minutes from the regular meeting held on December 9, 2022. All members present voted aye. Motion carried.

Approve Financial Reports

Motion Mt. Vernon, seconded by Kimball approving the report of cash transactions, payroll summary report, revenue summary, and expenditure reports dated December 31, 2022. All members present voted aye. Motion carried.

Approve January 2023 Bills

Motion White Lake, seconded by Mt. Vernon approving the following bills for payment and changing the 7Mindsets Account number to 22-2149-000-319:

Check #	Vendor Name	Account Number	Invoice Detail Description	Invoice Amount
3209	MID CENTRAL EDUCATIONAL COOPERATIVE	10 2535 000 520	OFFICE LEASE PAYMENT	\$ 500.00
3207	FIRST BANK & TRUST	10 2623 000 334	ED SPEC TRAVEL	\$ 1,076.74
3926	BOOS, MICHELLE	10 2623 000 334	ED SPEC MEALS	\$ 198.00
3928	BURKE, KARLA	10 2623 000 334	ED SPEC MEALS	\$ 196.00
3928	BURKE, KARLA	10 2623 000 334	ED SPEC TRAVEL	\$ 329.97
3220	US BANK VOYAGER FLEET SYSTEMS	10 2623 000 413	ED SPEC FUEL	\$ 98.26
3221	USD CENTER FOR DISABILITIES	10 2623 000 640	ED SPEC WORKSHOP FEE	\$ 160.00
Fund 10 Total:				\$ 2,558.97
3222	VERIZON WIRELESS	22 1223 000 340	TRANSITION MIFI	\$ 40.01
3207	FIRST BANK & TRUST	22 1223 000 411	TRANSITION PROGRAM SUPPLIES - WALMART	\$ 307.15
3215	QUILL CORPORATION	22 1223 000 411	TRANSITION SUPPLIES	\$ 42.51
3220	US BANK VOYAGER FLEET SYSTEMS	22 1223 000 413	TRANSITION FUEL	\$ 80.03
3220	US BANK VOYAGER FLEET SYSTEMS	22 2113 000 413	BEHAVIORAL FUEL	\$ 247.22
3205	CORSICA-STICKNEY SCHOOL DISTRICT	22 2113 025 325	PROGRAM RENT	\$ 1,000.00
3220	US BANK VOYAGER FLEET SYSTEMS	22 2126 000 413	ED EVAL FUEL	\$ 232.74
3951	RUBENDALL, JAYNE	22 2149 000 334	PSYCH TRAVEL	\$ 201.96
3219	SEVERSON'S SERVICE	22 2149 000 413	PSYCH CAR REPAIR - ERIN #1	\$ 42.50
3220	US BANK VOYAGER FLEET SYSTEMS	22 2149 000 413	PSYCH FUEL	\$ 116.18

3939	KLUNDT, JENNIFER	22 2159 000 334	SPEECH TRAVEL	\$	43.86
3960	WRIGHT, NATALIE	22 2159 000 334	SPEECH MEALS	\$	52.00
3211	NELSON'S MACHINE AND WELDING	22 2159 000 413	SPEECH OIL CHANGE - TANIA #21	\$	62.95
3218	SELECT SERVICE CENTER	22 2159 000 413	SPEECH TIRE REPAIR - NATALIE #4	\$	18.78
3219	SEVERSON'S SERVICE	22 2159 000 413	SPEECH OIL CHANGE - MARIA #16	\$	32.50
3220	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 413	SPEECH FUEL	\$	759.81
3201	ASHA C/O SUNTRUST BANK	22 2159 000 640	SPEECH DUES - BRINK	\$	253.00
3934	HARRINGTON, MACI	22 2159 000 640	SPEECH DUES - ASHA	\$	225.00
3939	KLUNDT, JENNIFER	22 2159 000 640	SPEECH DUES - ASHA	\$	253.00
3958	VOSIKA, MARIA	22 2159 000 640	SPEECH DUES- ASHA	\$	253.00
3959	WITT, TANIA	22 2159 000 640	SPEECH DUES - ASHA	\$	253.00
3960	WRIGHT, NATALIE	22 2159 000 640	SPEECH DUES - ASHA	\$	253.00
3220	US BANK VOYAGER FLEET SYSTEMS	22 2171 000 413	PT FUEL	\$	190.46
3220	US BANK VOYAGER FLEET SYSTEMS	22 2172 000 413	OT FUEL	\$	219.96
3943	LEHR, DAVE	22 2227 000 319	TECH SERVICES; INV #2494	\$	563.00
3213	PLATTE ENTERPRISE, THE	22 2319 000 350	BOARD ADVERTISING	\$	60.00
3200	7MINDSETS ACADEMY LLC	22 2319 000 411	FULL ACCESS TO 7 MINDSETS ONLINE PORTAL	\$	12,000.00
3214	PLATTE LOCKER	22 2319 000 411	BOARDF MEALS	\$	247.25
3207	FIRST BANK & TRUST	22 2329 000 411	DIRECTOR SUPPLIES	\$	16.99
3220	US BANK VOYAGER FLEET SYSTEMS	22 2329 000 413	DIRECTOR FUEL	\$	250.38
3208	JAYMAR BUSINESS FORMS	22 2529 000 411	FISCAL SUPPLIES	\$	125.78
3212	NORTHWESTERN ENERGY	22 2549 000 321 001	OFFICE ELECTRICITY	\$	248.00
3204	CITY OF PLATTE	22 2549 000 321 002	OFFICE WATER AND SEWER	\$	74.45
3217	SAMUELSON TIRE AND OIL	22 2549 000 321 003	OFFICE PROPANE	\$	392.20
3202	BRONDSEMA TREE SERVICE LLC	22 2549 000 323	OFFICE SNOW REMOVAL; INV #798	\$	350.00
3216	S&H HEATING AND COOLING INC	22 2549 000 323	OFFICE HEATER REPAIR	\$	75.00
3210	MIDSTATE COMMUNICATIONS	22 2549 000 340	OFFICE PHONE	\$	307.00
3222	VERIZON WIRELESS	22 2549 000 340	OFFICE MIFI	\$	40.01
3206	COUNTY FAIR	22 2549 000 411	OFFICE SUPPLIES	\$	44.81
3211	NELSON'S MACHINE AND WELDING	22 2765 000 334	BIRTH TO THREE BATTERY - #22	\$	230.95
3220	US BANK VOYAGER FLEET SYSTEMS	22 2765 000 334	BIRTH TO THREE FUEL	\$	79.20
3207	FIRST BANK & TRUST	22 2765 000 411	BIRTH TO THREE SUPPLIES	\$	16.99
				Fund 22 Total:	\$ 20,302.63

3925	FORESTER, ASHLEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	990.00
3927	BREWER, LINDSEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	2,070.00
3929	DYK, ROXANE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	810.00
3930	FETTE, NICOLE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,620.00
3931	FRANK, STEPHANIE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,620.00
3932	HALVORSON, LAURA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,710.00
3933	HANSEN, ANDREA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,890.00
3935	HOHN, SARAH	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	810.00
3936	JENSEN, MICHELE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,980.00
3937	JOHNSON, DILLON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,620.00
3938	KELEHER, LORI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,710.00
3940	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,080.00
3941	KREULEN, NANCY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,170.00
3942	LARSON, ERIN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,350.00
3944	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	3,600.00
3946	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	2,700.00
3947	RAAK, CATHERINE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	270.00
3948	RANG, SHELBY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	990.00
3949	RANK, TORRI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	360.00

3950	RENKLY, SHANNON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,080.00
3952	SCHAFFER, MAXWELL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 810.00
3953	SCHELL, JENNIFER	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 540.00
3954	SCHNEIDER, JEFF	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 810.00
3955	SCHNEIDER, MARY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 3,060.00
3956	SUMMERS, RAYNA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,260.00
3957	TEEL, APRIL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 2,070.00
3945	MOHLING, CHARLOTTE	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 7,530.00
3222	VERIZON WIRELESS	53 2226 000 340	VS PHONE	\$ 51.24
3207	FIRST BANK & TRUST	53 2226 000 411	VS SUPPLIES	\$ 96.41
3207	FIRST BANK & TRUST	53 2226 000 411	GRANT WRITER/PD SUPPLIES	\$ 16.99
3203	CENGAGE LEARNING	53 2226 000 411 202	EBOOK- INTRODUCTION TO VET SCIENCE	\$ 255.92
3203	CENGAGE LEARNING	53 2226 000 411 202	PROCESSING	\$ 25.59
3207	FIRST BANK & TRUST	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$ 255.43
Fund 53 Total:				\$ 46,211.58
Report Total:				\$ 69,073.18

All members present voted aye. Motion carried.

Approve Other Payroll

Motion by Kimball, seconded by Mt. Vernon to approve the following other payroll:

PAYROLL ITEMS THAT NEED APPROVAL BY THE GOVERNING BOARD		
January 11, 2023		
EMPLOYEE NAME	SERVICES	AMOUNT
Betsy Shippy	Physical Therapy Services	\$585.40
Lonna Chilson	Speech Therapy Substitute Services - December 2022	\$1,703.00
TOTAL TO BE APPROVED FOR JANUARY 20, 2023 PA YROLL		\$2,288.40

All members present voted aye. Motion carried.

Approve Potential Conflict of Interest per SDCL 3-23

No action taken.

Approve Executive Session for Personnel per SDCL 1-25-2 (1)

Motion Mt. Vernon, seconded by Kimball to enter into executive session at 10:12 a.m. to discuss personnel per SDCL 1-25-2 (1). All members present voted aye. Motion carried.

President C. Clites declared open session at 10:14 a.m.

Approve Contract

Motion Kimball, seconded by White Lake to approve the contract EMP2023-039 for Lonna Chilson at the rate of \$50.00 per hour plus mileage at state rate. All members present voted aye. Motion carried.

Director's Report

No Action taken.

Next Meeting:

Wednesday, February 8, 2023 at 10:00 a.m. at the CORE Educational Cooperative in Platte, SD.

Adjourn

Motion Mt. Vernon, seconded by White Lake to adjourn the meeting at 10:21 a.m. All members present voted aye. Motion carried.

President

Business Manager

CORE Educational Cooperative					
Report of Cash Transactions					
December 31, 2022					
Fund Totals:			As of 11/30/22	As of 12/31/22	
CORE Educational Cooperative:			\$ 459,037.06	\$ 429,956.48	
DIAL Virtual School:			\$ 1,522,329.79	\$ 1,414,323.17	
			\$ 1,981,366.85	\$ 1,844,279.65	
Beginning Balance of First Fidelity Bank as of 12/1/2022:					\$ 1,159,462.07
Receipts:					
	Fund 10 (General Fund)			\$ 4,601.05	
	Fund 22 (Special Ed)			\$ 205,955.56	
	Fund 22 (CORE Bank Account Interest 0.11%)			\$ 95.89	
	Fund 53 (Virtual School)			\$ 20,759.89	
		Total Receipts:		\$ 231,412.39	
Expenditures:					
	Fund 10 (General Fund)			\$ 5,041.73	
	Fund 22 (Special Ed)			\$ 36,753.68	
	Fund 53 (Virtual School)			\$ 109,600.59	
		Total Expenditures:		\$ 151,396.00	
Automatic Withdraw: ACH Monthly Payment (Fund 22)					\$ 10.00
		Total Automatic Withdraw:		\$ 10.00	
Payroll:					
	Fund 10 (General Fund)			\$ 12,379.00	
	Fund 22 (Special Ed)			\$ 185,548.67	
	Fund 53 (Virtual School)			\$ 19,165.92	
		Total Payroll:		\$ 217,093.59	
Ending Balance of First Fidelity Bank as of 12/31/2022					\$ 1,022,374.87
Beginning Balance of CD in First Fidelity Bank as of 12/1/2022 (Fund 10)					\$ 52,103.57
Interest:	Fund 10 (General Fund) - 24 months (Matures 10/12/24) 2.16%			\$ -	
Ending Balance of CD in First Fidelity Bank as of 12/31/2022					\$ 52,103.57
Beginning Balance of CD in First Fidelity Bank as of 12/1/2022 (Fund 10)					\$ 52,197.02
Interest:	Fund 10 (General Fund) - 18 months (Matures 3/15/23) 0.25%			\$ -	
Ending Balance of CD in First Fidelity Bank as of 12/31/2022					\$ 52,197.02
Beginning Balance of CD in First Fidelity Bank as of 12/1/2022 (Fund 53)					\$ 216,984.33
Interest:	Fund 53 (Virtual School) - 24 months (Matures 11/17/24) 3.10%			\$ -	
Ending Balance of CD in First Fidelity Bank as of 12/31/2022					\$ 216,984.33
Beginning Balance of CD in First Fidelity Bank as of 12/1/2022 (Fund 53)					\$ 500,619.86
Interest:	Fund 53 (Virtual School) - 18 months (Matures 7/10/23) 0.25%			\$ -	
Ending Balance of CD in First Fidelity Bank as of 12/31/2022					\$ 500,619.86
Ending Balance as of 12/31/2022					\$ 1,844,279.65