

**MINUTES OF THE REGULAR BOARD MEETING OF THE
CORE EDUCATIONAL COOPERATIVE
BOARD OF DIRECTORS
WEDNESDAY, NOVEMBER 5, 2025**

President Chad Clites called the regular meeting of the Board of Directors of the Core Educational Cooperative to order at 10:02 a.m. on Wednesday, November 5, 2025, at CORE Educational Cooperative Office in Platte, SD.

Members present: Pam Haukaas via Teams (Colome), Chad Clites (Corsica-Stickney), Hillary Leiferman via Teams (Kimball), Lorlen Husman via Teams (Lyman), Mike Deinert via Teams (Mt. Vernon), Roxanne Summerville (Platte-Geddes), Kasie Sealey via Teams (Wessington Springs), Jim Munsen (White Lake).

Members absent: Dylan Slate (Armour), Anthony Mayer (Burke), Amy Keiser (Gregory), Lindsey Weich (Plankinton), Ashley Dorris (Wolsey-Wessington).

Superintendents: Craig Holbeck via Teams (Armour) and Scott Muckey via Teams (Corsica-Stickney).

Others present: Renee Thomas (Director) and Catrina Brown (Business Manager).

Public Forum

No action taken.

Additional Agenda Items

No items were added to the agenda.

Approve Agenda

Motion Platte-Geddes, seconded by White Lake approving the agenda. All members present voted aye. Motion carried.

Approve Minutes from October 8, 2025

Motion White Lake, seconded by Lyman approving the minutes from the regular meeting held on October 8, 2025. All members present voted aye. Motion carried.

Approve Financial Reports

Motion White Lake, seconded by Platte-Geddes approving the report of cash transactions, payroll summary report, revenue summary, and expenditure reports dated October 31, 2025. All members present voted aye. Motion carried.

Approve November 2025 Bills

Motion White Lake, seconded by Platte-Geddes approving the following bills for payment:

Check #	Vendor Name	Account Number	Invoice Detail Description	Invoice Amount
4308	NELSON DETAILING	10 2545 000 550	CAR CLEANING	\$ 190.00
4299	FIRST BANK & TRUST	10 2623 000 334	ED SPEC TRAVEL	\$ 336.00
7010	BURKE, KARLA	10 2623 000 334	ED SPEC MEALS	\$ 182.00
4312	US BANK VOYAGER FLEET SYSTEMS	10 2623 000 413	ED SPEC FUEL	\$ 277.77
4305	MID CENTRAL EDUCATIONAL COOPERATIVE	10 5000 000 520	OFFICE LEASE PAYMENT	\$ 500.00
Fund 10 Total:				\$ 1,485.77
4297	CORSICA-STICKNEY SCHOOL DISTRICT	22 1223 000 325	TRANSITION PROGRAM RENT	\$ 1,500.00
4300	GOLDEN WEST TELECOMMUNICATIONS	22 1223 000 340	TRANSITION PROGRAM WIFI	\$ 85.95
4293	AMAZON	22 1223 000 411	TRANSITION PROGRAM SUPPLIES-CHAIR	\$ 67.00
4296	CORNER MARKET	22 1223 000 411	TRANSITION PROGRAM SUPPLIES	\$ 133.67
4297	CORSICA-STICKNEY SCHOOL DISTRICT	22 1223 000 411	TRANSITION PROGRAM MEALS	\$ 247.20
4311	TRACY'S PAINT AND BODY	22 1223 000 413	TRANSITION CAR REPAIR - SEAT BELT #25	\$ 527.70
4312	US BANK VOYAGER FLEET SYSTEMS	22 1223 000 413	TRANSITION PROGRAM FUEL	\$ 110.67
4295	BEST WESTERN PLUS RAMKOTA HOTEL	22 2126 000 334	ED EVAL TRAVEL - INV #688202	\$ 110.00
4312	US BANK VOYAGER FLEET SYSTEMS	22 2126 000 413	ED EVAL FUEL	\$ 382.43
7023	JOHNSON, VALERIE	22 2149 000 334	PSYCH TRAVEL	\$ 240.53
7024	KAFKA, KRISTI	22 2149 000 334	PSYCH TRAVEL	\$ 62.98
4299	FIRST BANK & TRUST	22 2149 000 411	PSYCH SUPPLIES	\$ 108.65
4312	US BANK VOYAGER FLEET SYSTEMS	22 2149 000 413	PSYCH FUEL	\$ 592.69
7036	SIBBEL, ERIN	22 2149 000 413	PSYCH FUEL	\$ 63.52
7024	KAFKA, KRISTI	22 2149 028 319	PSYCH WORKSHOP FEE - MH GRANT	\$ 200.00

4295	BEST WESTERN PLUS RAMKOTA HOTEL	22 2149 028 334	PSYCH TRAVEL (MH GRANT) - INV #688210	\$	220.00
7024	KAFKA, KRISTI	22 2149 028 334	PSYCH MEALS - MH GRANT	\$	52.00
4303	LODGE AT DEADWOOD, THE	22 2159 000 334	SPEECH TRAVEL	\$	324.00
7009	BRINK, BOBBI	22 2159 000 334	SPEECH TRAVEL	\$	1,273.40
7026	KLUNDT, JENNIFER	22 2159 000 334	SPEECH TRAVEL	\$	60.90
7032	ODENBACH, KARISSA	22 2159 000 334	SPEECH TRAVEL	\$	808.50
4293	AMAZON	22 2159 000 411	SPEECH SUPPLIES	\$	40.48
4299	FIRST BANK & TRUST	22 2159 000 411	SPEECH SUPPLIES	\$	21.31
4307	MIDWEST SPECIAL INSTRUMENTS	22 2159 000 411	SPEECH SUPPLIES; INV# 2510537-IN	\$	132.74
4312	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 413	SPEECH FUEL	\$	1,367.69
4294	ASHA C/O SUNTRUST BANK	22 2159 000 640	SPEECH DUES - BRINK	\$	278.00
7007	BOYD, TAYLA	22 2159 000 640	SPEECH LICENSE PAYMENT	\$	100.00
4312	US BANK VOYAGER FLEET SYSTEMS	22 2171 000 413	PT FUEL	\$	401.59
4312	US BANK VOYAGER FLEET SYSTEMS	22 2172 000 413	OT FUEL	\$	809.00
7030	LEHR, DAVE	22 2227 000 319	TECH SERVICES; INV #42879	\$	540.00
4310	SOUTH DAKOTA NEWSPAPER, THE	22 2319 000 350	BOARD ADVERTISING	\$	317.78
4299	FIRST BANK & TRUST	22 2329 000 411	DIRECTOR SUPPLIES	\$	23.99
4312	US BANK VOYAGER FLEET SYSTEMS	22 2329 000 413	DIRECTOR FUEL	\$	121.21
4299	FIRST BANK & TRUST	22 2529 000 341	FISCAL POSTAGE	\$	9.70
4304	MCLEOD'S PRINTING & OFFICE SUPPLY	22 2529 000 411	FISCAL SUPPLIES; INV #87339	\$	174.35
4301	HANSON SCHOOL DISTRICT	22 2529 000 640	FISCAL DUES	\$	50.00
4309	NORTHWESTERN ENERGY	22 2549 000 321 001	OFFICE ELECTRICITY	\$	326.00
4315	CITY OF PLATTE	22 2549 000 321 002	OFFICE WATER AND SEWER	\$	78.51
4314	WILLIAMS MUSICAL AND OFFICE EQUIPMENT REPAIR	22 2549 000 325	COPIER REPAIR AND SUPPLIES	\$	598.00
4306	MIDSTATE COMMUNICATIONS	22 2549 000 340	OFFICE PHONE	\$	376.42
4293	AMAZON	22 2549 000 411	OFFICE SUPPLIES	\$	65.69
4298	COUNTY FAIR	22 2549 000 411	OFFICE SUPPLIES	\$	19.64
4299	FIRST BANK & TRUST	22 2549 000 411	OFFICE SUPPLIES	\$	18.58
4312	US BANK VOYAGER FLEET SYSTEMS	22 2765 000 334	B-3 FUEL	\$	82.25
4299	FIRST BANK & TRUST	22 2765 000 411	B-3 SUPPLIES	\$	23.99
Fund 22 Total:				\$	13,148.71
7005	ANDERSON, EMILY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	200.00
7005	ANDERSON, EMILY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	300.00
7006	BEESLEY PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,800.00
7008	BREWER, LINDSEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	400.00
7011	CAMPBELL, BETTY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	700.00
7012	CAMPBELL, MATTHEW	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,300.00
7013	CHRISTENSEN, DUSTIN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	300.00
7014	DYK, ROXANE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	400.00
7015	EDWARDS, SASKIA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	300.00
7016	FITZGERALD, BRANDI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,600.00
7017	FORESTER, ASHLEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	400.00
7018	FRANK, STEPHANIE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	600.00
7019	HANSEN, ANDREA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	300.00
7020	HOHN, SARAH	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	400.00
7021	JENSEN, MICHELE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,200.00
7022	JOHNSON, DILLON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	600.00
7025	KELEHER, LORI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,700.00
7027	KOHLMEYER, DANIELLE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	300.00
7028	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,600.00
7028	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	200.00
7029	LARSON, ERIN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	800.00
7031	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,700.00

7031	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	200.00
7033	RANK, TORRI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	800.00
7034	SCHAFFER, MAXWELL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,300.00
7035	SCHNEIDER, MARY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,200.00
7037	STEEVES, KELSEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	200.00
7038	TEEL, APRIL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	800.00
7039	THOMPSON, JULIE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,900.00
4313	VERIZON WIRELESS	53 2226 000 340	VS PHONE	\$	39.73
4299	FIRST BANK & TRUST	53 2226 000 341	VS POSTAGE	\$	61.31
4299	FIRST BANK & TRUST	53 2226 000 411	VS SUPPLIES - DIAL	\$	69.03
4299	FIRST BANK & TRUST	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$	222.87
4302	JONES & BARTLETT LEARNING, LLC	53 2226 000 411 202	BLACKBOARD SUPPLIES; INV #1194436	\$	2,000.01
4299	FIRST BANK & TRUST	53 2226 204 411	GW/PD SUPPLIES	\$	23.99
Fund 53 Total:				\$	25,916.94
Report Total:				\$	40,551.42

All members present voted aye. Motion carried.

Approve Other Payroll

Motion Platte-Geddes, seconded by White Lake to approve the following other payroll:

PAYROLL ITEMS THAT NEED APPROVAL BY THE GOVERNING BOARD
November 5, 2025

EMPLOYEE NAME	SERVICES	AMOUNT
Betsy Shippy	Physical Therapy Services - October 2025	\$2,135.40
TOTAL TO BE APPROVED FOR NOVEMBER 20, 2025 PAYROLL		\$2,135.40

All members present voted aye. Motion carried.

Disclosure of Potential Conflict of Interest per SDCL 3-23

No potential conflict of interest forms were submitted.

First Reading for replacement of Employee Criminal Background Check Policy GCDB with Employee Criminal Background Check Policy – Cooperatives GCDBE

The first reading of the new policy Employee Criminal Background Check Policy-Cooperatives GCDBE was held. This policy will replace the Employee Criminal Background Check Policy GCDB.

Final Reading of Employee Criminal Background Check Policy – Cooperatives GCDBE

Motion Kimball, seconded by Mt. Vernon to approve the final reading of the Employee Criminal Background Check Policy – Cooperatives GCDBE. All members present voted aye. Motion carried.

First and Final Reading of amended Executive Session BDC Policy

Motion Kimball, seconded by Colome to approve the final reading of the Executive Session BDC Policy. All members present voted aye. Motion carried.

Director's Report

No action taken.

- a. Virtual School update

No action taken.

Next Meeting:

Wednesday, December 10, 2025 at 10:00 a.m. at the CORE Educational Cooperative in Platte, SD.

Adjourn

Motion Lyman, seconded by White Lake to adjourn the meeting at 10:43 a.m. All members present voted aye. Motion carried.

President

Business Manager

CORE Educational Cooperative					
Report of Cash Transactions					
October 31, 2025					
Fund Totals:			As of 9/30/25	As of 10/31/25	
CORE Educational Cooperative:			\$ 675,733.00	\$ 724,523.97	
DIAL Virtual School:			\$ 1,871,996.57	\$ 2,160,942.53	
			\$ 2,547,729.57	\$ 2,885,466.50	
Beginning Balance of First Fidelity Bank as of 10/1/2025:					\$ 1,214,487.53
Receipts:					
	Fund 10 (General Fund)				\$ 3,305.00
	Fund 22 (Special Ed)				\$ 301,313.81
	Fund 22 (CORE Bank Account Interest 0.15%)				\$ 175.46
	Fund 53 (Virtual School)				\$ 352,000.93
		Total Receipts:			\$ 656,795.20
Expenditures:					
	Fund 10 (General Fund)				\$ 1,238.29
	Fund 22 (Special Ed)				\$ 14,637.51
	Fund 53 (Virtual School)				\$ 39,684.69
		Total Expenditures:			\$ 55,560.49
Automatic Withdraw:	ACH Monthly Payment (Fund 22)				\$ 10.00
		Total Automatic Withdraw:			\$ 10.00
Payroll:					
	Fund 10 (General Fund)				\$ 14,908.15
	Fund 22 (Special Ed)				\$ 226,367.16
	Fund 53 (Virtual School)				\$ 23,370.28
		Total Payroll:			\$ 264,645.59
Ending Balance of First Fidelity Bank as of 10/31/2025:					\$ 1,551,066.65
Beginning Balance of CD in First Fidelity Bank as of 10/1/2025 (Fund 10)					\$ 55,511.66
Interest:	Fund 10 (General Fund) - 18 months (Matures 4/12/2026) 4.16%				\$ 1,157.81
Ending Balance of CD in First Fidelity Bank as of 10/31/2025					\$ 56,669.47
Beginning Balance of CD in First Fidelity Bank as of 10/1/2025 (Fund 10)					\$ 58,007.83
Interest:	Fund 10 (General Fund) - 18 months (Matures 8/15/2026) 4.20%				\$ -
Ending Balance of CD in First Fidelity Bank as of 10/31/2025					\$ 58,007.83
Beginning Balance of CD in First Fidelity Bank as of 10/1/2025 (Fund 53)					\$ 235,533.30
Interest:	Fund 53 (Virtual School) - 18 months (Matures 5/17/2026) 4.16%				\$ -
Ending Balance of CD in First Fidelity Bank as of 10/31/2025					\$ 235,533.30
Beginning Balance of CD in First Fidelity Bank as of 10/1/2025 (Fund 53)					\$ 552,744.68
Interest:	Fund 53 (Virtual School) - 18 months (Matures 9/13/2026) 4.16%				\$ -
Ending Balance of CD in First Fidelity Bank as of 10/31/2025					\$ 552,744.68
Beginning Balance of CD in First Fidelity Bank as of 10/1/2025 (Fund 53)					\$ 431,444.57
Interest:	Fund 53 (Virtual School) - 18 months (Matures 1/9/2027) 3.86%				\$ -
Ending Balance of CD in First Fidelity Bank as of 10/31/2025					\$ 431,444.57
Ending Balance as of 10/31/2025					\$ 2,885,466.50