

***Core Educational Cooperative***  
**Job Description and Requirements**  
**Speech Language Pathologist**

Requirements:

- A. Educational Level:  
Master's Degree or higher
  
- B. Certification:  
Licensed through SD Board of Examiners for Speech-Language Pathology
  
- C. Experience Desired  
Successful Internship
  
- D. Physical Requirements  
The position requires good physical skills in hand-eye/mind-eye coordination and hearing. Use of wrists, hands and fingers in keyboarding and typing. The ability to effectively communicate verbally and in writing is required. At times the position will require carrying and lifting equipment, filing, stooping, sitting, standing and walking. Possess the physical ability to perform all the essential functions and duties identified in the job description. The ability to drive a car is required.
  
- E. Other Requirements.  
  
Excellent oral and written communication skills. Demonstrates skills in human relations, leadership, and conflict management. Demonstrates competency with computers and use of word processing, spread sheets, and data entry. Demonstrates ability to work well with others.

Reports To:

CORE Director

Receives Guidance From:

Superintendents and Principals

**Essential Functions and Duties:**

1. Conduct speech and hearing screenings, developmental screenings and diagnostic evaluations.

2. Work with children with a wide range of disabilities, from mild or moderate to severe and/or multiple disorders.
3. Provide speech language therapy as a related service directly, indirectly and consultatively to infants, toddlers, preschoolers, school-age children, and adolescents.
4. Assist districts and parents in determining appropriate adaptive equipment for children with speech/language impairments.
5. Teach students with speech, language and hearing disorders utilizing instructional techniques and curriculum designs that are consistent with research on characteristics of effective speech therapy models.
6. Align curriculum and instruction to the state content and extended standards.
7. Monitor student progress and provide continuous feedback to teachers and parents to enhance learning.
8. Demonstrate knowledge of state rules and regulations regarding special education and related services.
9. Demonstrate assessment and observation skills including interviewing, data interpretation and functional skills in relation to the academic environment.
10. Demonstrate consultation and collaborative skills with team, families, students and peers.
11. Collaborate with and train other professionals and parents to facilitate students' academic, communication, and social skills in an educational environment.
12. Serve on program planning and teacher assistance teams.
13. Schedule and conduct evaluations and screening as the need occurs.
14. Write reports and participate in annual review conferences.
15. Develop appropriate Individualized Family Service Plans (IFSPs) and Individualized Education Programs (IEPs) for children with disabilities.
16. Maintain student records regarding the referral, evaluation and placement process in compliance with district, state and federal requirements.
17. Provide counseling and education to families.
18. Serve as consultants to other educators and related professionals.
19. Supervise and support Speech/Language Pathology Assistants assigned to school districts.
20. Understand and practice confidentiality with regard to the requirements set for in the Family Educational Rights and Privacy Act (FERPA).
21. Complete paperwork to assist with billing and determining necessity of services within member schools.
22. Other duties as assigned by the Director.

## **Working Conditions:**

<b>A. Inside</b>	<b>Outside</b>	<b>Both</b>
		<b>XXX</b>

### **B. Climatic Environment:**

Typically, work is conducted in comfortable classrooms, offices and other appropriate school settings. However, some working areas are not climate controlled and may be subject to extremes in temperature and humidity. Varying degrees of travel is required for this position which may result in exposure to outside elements because of weather conditions.

### **C. Hazards:**

Some classrooms, offices and school settings may expose employees to communicable diseases. In a typical school setting exposure to chalk dust, chemicals, fumes, stairs, etc. are potential hazards including structural supports, equipment, materials and other overall environmental surroundings. Travel between schools and other school settings may cause exposure to hazardous driving and walking conditions because of weather conditions.

I have read and understand this job description and can fulfill the essential functions as listed.

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Signature

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Date

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Print Name