

**MINUTES OF THE REGULAR BOARD MEETING OF THE  
CORE EDUCATIONAL COOPERATIVE  
BOARD OF DIRECTORS  
WEDNESDAY, AUGUST 7, 2024**

President C. Clites called the regular meeting of the Board of Directors of the Core Educational Cooperative to order at 1:00 p.m. on Wednesday, August 7, 2024, at CORE Educational Cooperative Office in Platte, SD.

Members present: Dylan Slate (Armour), Joel Johnson (Burke), Matt Vandenkark via Zoom (Colome), Chad Clites (Corsica-Stickney), Amy Keiser via Zoom (Gregory), Lisa Pazour (Kimball), Veronica Gerard via Zoom (Lyman), Dale Larsch (Mt. Vernon), Lindsey Weich (Plankinton), Roxanne Summerville via Zoom (Platte-Geddes), Ashley Dorris via Zoom (Wessington Springs).

Members absent: Dustin Weber (Wessington Springs) and Jim Munsen (White Lake).

Superintendents: Scott Muckey (Corsica-Stickney), Matt Dykstra via Zoom (Kimball), Lezlie Larsen via Zoom (Plankinton), Joel Bailey via Zoom (Platte-Geddes), and Riley Donovan via Zoom (Wolsey-Wessington).

Others present: Renee Thomas (Director) and Catrina Brown (Business Manager).

**Public Forum**

No action taken.

**Additional Agenda Items**

No additional agenda items were added.

**Approve Agenda**

Motion Kimball, seconded by Plankinton approving the agenda. All members present voted aye. Motion carried.

**Administer Oath of Office for New Board Members**

Oath of Office was given to Matt Vandenkark, Amy Keiser, and Ashley Dorris.

**Approve Minutes from July 11, 2024**

Motion Plankinton, seconded by Lyman approving the minutes from the regular meeting held on July 11, 2024. All members present voted aye. Motion carried.

**Approve Financial Reports**

Motion Mt. Vernon, seconded by Burke approving the report of cash transactions, payroll summary report, revenue summary, and expenditure reports dated July 31, 2024. All members present voted aye. Motion carried.

**Approve Purchase of Two New Cars**

Motion Kimball, seconded by Burke to approve the purchase of two 2024 Chevrolet Trailblazers from Billion Automotive at \$27,633.00 per vehicle. All members present voted aye. Motion carried.

**Approve August 2024 Bills**

Motion Plankinton, seconded by Lyman approving the following bills for payment:

Check #	Vendor Name	Account Number	Invoice Detail Description	Invoice Amount
3837	FIRST DAKOTA INDEMNITY COMPANY	10 2623 000 240	WORKMAN'S COMP AUDIT ADJUSTMENT	\$ 44.52
3840	HOLIDAY INN EXPRESS & SUITES	10 2623 000 334	ED SPEC TRAVEL; INV #276043	\$ 221.00
3850	RAMKOTA HOTEL AND CONFERENCE CENTER	10 2623 000 334	ED SPEC TRAVEL; ACCT # 10052V	\$ 218.00
5633	BURKE, KARLA	10 2623 000 334	ED SPEC MEALS	\$ 20.00
3856	US BANK VOYAGER FLEET SYSTEMS	10 2623 000 413	ED SPEC FUEL	\$ 90.05
<b>Fund 10 Total:</b>				<b>\$ 593.57</b>
3837	FIRST DAKOTA INDEMNITY COMPANY	22 1223 000 240	WORKMAN'S COMP AUDIT ADJUSTMENT	\$ 22.26
3835	CONNECTING POINT	22 1223 000 411	NEWLINE 65" Q PRO	\$ 1,661.96
3835	CONNECTING POINT	22 1223 000 411	TRUTOUCH MOBILE STAND	\$ 399.00
3835	CONNECTING POINT	22 1223 000 411	SHIPPING	\$ 75.00
3836	FIRST BANK & TRUST	22 1223 000 411	TRANSITION PROGRAM SUPPLIES	\$ 141.70
3856	US BANK VOYAGER FLEET SYSTEMS	22 1223 000 413	TRANSITION PROGRAM FUEL	\$ 41.39
3837	FIRST DAKOTA INDEMNITY COMPANY	22 2126 000 240	WORKMAN'S COMP AUDIT ADJUSTMENT	\$ 44.52
3856	US BANK VOYAGER FLEET SYSTEMS	22 2126 000 413	ED EVAL FUEL	\$ 26.60
3837	FIRST DAKOTA INDEMNITY COMPANY	22 2149 000 240	WORKMAN'S COMP AUDIT ADJUSTMENT	\$ 133.56
3831	AMAZON	22 2149 000 411	PSYCH SUPPLIES-SCREENINGS	\$ 37.48

3853	SEVERSON'S SERVICE	22 2149 000 413	PSYCH OIL CHANGE - # 40	\$ 69.95
3856	US BANK VOYAGER FLEET SYSTEMS	22 2149 000 413	PSYCH FUEL	\$ 64.02
3851	SCHOOL ADMINISTRATORS OF SD	22 2149 000 640	PSYCH DUES	\$ 125.00
5643	JOHNSON, VALERIE	22 2149 000 640	PSYCH DUES AND LIABILITY INSURANCE	\$ 338.00
5632	HELBIG, KATE	22 2149 028 319	PSYCH SUPERVISION	\$ 592.35
3836	FIRST BANK & TRUST	22 2149 028 411	PSYCH SUPPLIES-MH GRANT	\$ 6,011.98
3837	FIRST DAKOTA INDEMNITY COMPANY	22 2159 000 240	WORKMAN'S COMP AUDIT ADJUSTMENT	\$ 289.38
3831	AMAZON	22 2159 000 411	SPEECH SUPPLIES-SCREENINGS	\$ 37.49
3854	SLP TOOLKIT	22 2159 000 411	SLP TOOLKIT YEARLY	\$ 1,800.00
3847	NELSON'S MACHINE AND WELDING	22 2159 000 413	SPEECH OIL CHANGE - TANIA #38	\$ 65.95
3856	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 413	SPEECH FUEL	\$ 402.66
5656	WITT, TANIA	22 2159 000 413	SPEECH FUEL	\$ 88.84
3837	FIRST DAKOTA INDEMNITY COMPANY	22 2171 000 240	WORKMAN'S COMP AUDIT ADJUSTMENT	\$ 22.26
3853	SEVERSON'S SERVICE	22 2171 000 413	PT OIL CHANGE -KELLIE #31	\$ 72.94
3856	US BANK VOYAGER FLEET SYSTEMS	22 2171 000 413	PT FUEL	\$ 152.88
3839	HEALTHCARE PROVIDERS SERVICE ORGANIZATION	22 2171 000 640	PT LIABILITY INSURANCE	\$ 184.00
3837	FIRST DAKOTA INDEMNITY COMPANY	22 2172 000 240	WORKMAN'S COMP AUDIT ADJUSTMENT	\$ 67.68
3853	SEVERSON'S SERVICE	22 2172 000 413	OT OIL CHANGE - SONA #39	\$ 69.95
3856	US BANK VOYAGER FLEET SYSTEMS	22 2172 000 413	OT FUEL	\$ 222.04
3858	VERN EIDE OF MITCHELL	22 2172 000 413	OT TIRES - PAIGE #35	\$ 1,139.91
3843	JD'S FASHION SCREEN ART & EMBROIDERY	22 2213 000 411	EMPLOYEE SHIRT; INV #6714	\$ 16.00
5648	LEHR, DAVE	22 2227 000 319	TECH SERVICES; INV #2618	\$ 864.50
3836	FIRST BANK & TRUST	22 2227 000 541	TECH SUPPLIES	\$ 94.98
3855	STERLING COMPUTERS	22 2227 000 541	POWEREDGE R450 SERVER	\$ 5,499.00
3838	FORUM COMMUNICATIONS	22 2319 000 350	BOARD ADVERTISING; INV #182A3D97-0001	\$ 179.76
3844	LYMAN COUNTY HERALD	22 2319 000 350	BOARD ADVERTISING	\$ 274.72
3841	HUB INTERNATIONAL MOUNTAIN STATE	22 2319 000 651	DIRECTOR AND FISCAL BOND	\$ 300.00
3837	FIRST DAKOTA INDEMNITY COMPANY	22 2321 000 240	WORKMAN'S COMP AUDIT ADJUSTMENT	\$ 22.26
3837	FIRST DAKOTA INDEMNITY COMPANY	22 2329 000 240	WORKMAN'S COMP AUDIT ADJUSTMENT	\$ 22.26
3836	FIRST BANK & TRUST	22 2329 000 411	DIRECTOR SUPPLIES	\$ 23.99
3856	US BANK VOYAGER FLEET SYSTEMS	22 2329 000 413	DIRECTOR FUEL	\$ 103.10
3837	FIRST DAKOTA INDEMNITY COMPANY	22 2529 000 240	WORKMAN'S COMP AUDIT ADJUSTMENT	\$ 22.26
3836	FIRST BANK & TRUST	22 2529 000 411	FISCAL SUPPLIES	\$ 252.32
3848	NORTHWESTERN ENERGY	22 2549 000 321 001	OFFICE ELECTRICITY	\$ 326.00
3834	CITY OF PLATTE	22 2549 000 321 002	OFFICE WATER AND SEWER	\$ 73.21
3845	MIDSTATE COMMUNICATIONS	22 2549 000 340	OFFICE PHONE	\$ 375.48
3831	AMAZON	22 2549 000 411	OFFICE SUPPLIES	\$ 205.39
3836	FIRST BANK & TRUST	22 2549 000 411	OFFICE SUPPLIES	\$ 19.02
3849	QUILL CORPORATION	22 2549 000 411	OFFICE SUPPLIES	\$ 85.16
3832	BILLION CHEVROLET	22 2549 000 550	CAR PURCHASE - 2024 TRAILBLAZER	\$ 27,633.00
3832	BILLION CHEVROLET	22 2549 000 550	CAR PURCHASE - 2024 TRAILBLAZER	\$ 27,633.00
3846	NELSON DETAILING	22 2549 000 550	CAR CLEANING	\$ 213.00
3852	SD DEPARTMENT OF REVENUE	22 2549 000 550	CAR LICENSING	\$ 30.00
3837	FIRST DAKOTA INDEMNITY COMPANY	22 2765 000 240	WORKMAN'S COMP AUDIT ADJUSTMENT	\$ 20.36
3856	US BANK VOYAGER FLEET SYSTEMS	22 2765 000 334	B-3 FUEL	\$ 45.38
3836	FIRST BANK & TRUST	22 2765 000 411	B-3 SUPPLIES	\$ 3.43
3836	FIRST BANK & TRUST	22 2765 000 411	B-3 SUPPLIES	\$ 23.99
<b>Fund 22 Total:</b>				<b>\$ 78,762.32</b>
3837	FIRST DAKOTA INDEMNITY COMPANY	53 2226 000 240	WORKMAN'S COMP AUDIT ADJUSTMENT	\$ 67.68

5634	CAMPBELL, BETTY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	90.00
5635	CARDELLA, CHRISTY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	180.00
5636	FETTE, NICOLE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	270.00
5637	FITZGERALD, BRANDI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	450.00
5638	FORESTER, ASHLEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	180.00
5639	FOUBERG, JOHN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	180.00
5640	FRANK, STEPHANIE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	810.00
5641	HOHN, SARAH	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	450.00
5642	JOHNSON, DILLON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	540.00
5644	KELEHER, LORI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	270.00
5645	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	900.00
5646	KREULEN, NANCY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,260.00
5647	LARSON, ERIN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	270.00
5649	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,080.00
5651	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,000.00
5652	RANK, TORRI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	450.00
5653	SCHAFFER, MAXWELL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	180.00
5654	SCHNEIDER, JEFF	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	180.00
5655	TEEL, APRIL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	470.00
5650	OLSON, MARDA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	1,590.00
3857	VERIZON WIRELESS	53 2226 000 340	VS PHONE	\$	52.83
3831	AMAZON	53 2226 000 411	VS SUPPLIES	\$	36.99
3842	IMAGINE LEARNING LLC	53 2226 000 411 201	EDGENUITY LICENSES 24-25	\$	73,310.00
3842	IMAGINE LEARNING LLC	53 2226 000 411 201	EDGENUITY GENIUS FEE	\$	2,620.00
3833	CENGAGE LEARNING	53 2226 000 411 202	MODERN LIVESTOCK & POULTRY PROD, 9TH ED,	\$	370.00
3833	CENGAGE LEARNING	53 2226 000 411 202	AG MECHANICS: FUNDAMENTALS & APPLICATION	\$	370.00
3833	CENGAGE LEARNING	53 2226 000 411 202	CENTURY 21 ACCT: MULTICOLUMN 11TH ED WIT	\$	225.00
3833	CENGAGE LEARNING	53 2226 000 411 202	PROCESSING FEE	\$	48.25
3836	FIRST BANK & TRUST	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$	367.84
3836	FIRST BANK & TRUST	53 2226 204 411	GW/PD SUPPLIES	\$	23.99
<b>Fund 53 Total:</b>				<b>\$</b>	<b>88,292.58</b>

**Report Total: \$ 167,648.47**

All members present voted aye. Motion carried.

**Approve Other Payroll**

Motion Kimball, seconded by Armour to approve the following other payroll:

**PAYROLL ITEMS THAT NEED APPROVAL BY THE GOVERNING BOARD**  
August 7, 2024

EMPLOYEE NAME	SERVICES	AMOUNT
Paige Shumake	OT ESY Services - July 2024	\$1,423.31
Sona Kott	OT ESY Services - July 2024	\$2,466.00
Betsy Shippy	Physical Therapy Services - July 2024	\$1,378.04
Maci Harrington	Speech ESY Services - July 2024	\$1,425.76
Maria Vosika	Speech ESY Services - July 2024	\$678.21
Natalie Wright	Speech ESY Services - July 2024	\$885.44
Nicole Palmer	Speech ESY Services - July 2024	\$824.04
Tayla Boyd	Speech ESY Services - July 2024	\$165.90
Laura Bergeleen	Speech ESY Services and Extra Hours - July 2024	\$1,299.30
<b>TOTAL TO BE APPROVED FOR AUGUST 20, 2024 PAYROLL</b>		<b>\$10,546.00</b>

All members present voted aye. Motion carried.

**Review 2024-2025 Budget**

No action was taken.

**Approve Potential Conflict of Interest per SDCL 3-23**

No conflict of interest forms were presented.

**Approve PD Teacher Contract**

Motion Plankinton, seconded by Mt. Vernon to approve the professional development teacher contract #PD2025-001 for Michelle Vigil. All members present voted aye. Motion carried.

**President Appoints Committees**

The following board members were placed on the following committees:

Budget/Finance: Chad Clites (Corsica-Stickney), Dale Larsch (Mt. Vernon), Roxanne Summville (Platte-Geddes), Dylan Slate (Armour).

Negotiations: Lindsey Weich (Plankinton), Lisa Pazour (Kimball), Dustin Weber (Wessington Springs).

Policies/By-Laws: Veronica Gerard (Lyman), Amy Dorris (Wolsey-Wessington), Amy Keiser (Gregory).

Building Maintenance: Jim Munsen (White Lake), Matt Vandembark (Colome), Joel Johnson (Burke).

**Director's Report**

No action taken.

**Next Meeting:**

Thursday, September 5, 2024 at 10:00 a.m. at the CORE Educational Cooperative in Platte, SD.

**Adjourn**

Motion Plankinton, seconded by Kimball to adjourn the meeting at 1:31 p.m. All members present voted aye. Motion carried.

**President**

**Business Manager**

<b>CORE Educational Cooperative</b>			
<b>Report of Cash Transactions</b>			
<b>July 31, 2024</b>			
<b>Fund Totals:</b>		<b>As of 6/30/24</b>	<b>As of 7/31/24</b>
CORE Educational Cooperative:		\$ 459,734.13	\$ 527,583.97
DIAL Virtual School:		\$ 1,682,215.09	\$ 1,662,554.67
		<b>\$ 2,141,949.22</b>	<b>\$ 2,190,138.64</b>
<b>Beginning Balance of First Fidelity Bank as of 7/1/2024:</b>			<b>\$ 884,922.99</b>
<b>Receipts:</b>			
	Fund 10 (General Fund)		\$ 111,657.10
	Fund 22 (Special Ed)		\$ 282,568.72
	Fund 22 (CORE Bank Account Interest 0.25%)		\$ 194.84
	Fund 53 (Virtual School)		\$ 12,310.00
	<b>Total Receipts:</b>		<b>\$ 406,730.66</b>
<b>Expenditures:</b>			
	Fund 10 (General Fund)		\$ 4,956.06
	Fund 22 (Special Ed)		\$ 94,140.71
	Fund 53 (Virtual School)		\$ 9,395.14
	<b>Total Expenditures:</b>		<b>\$ 108,491.91</b>
<b>Automatic Withdraw:</b>	ACH Monthly Payment (Fund 22)		\$ 10.00
	<b>Total Automatic Withdraw:</b>		<b>\$ 10.00</b>
<b>Payroll:</b>			
	Fund 10 (General Fund)		\$ 16,256.73
	Fund 22 (Special Ed)		\$ 211,207.32
	Fund 53 (Virtual School)		\$ 22,575.28
	<b>Total Payroll:</b>		<b>\$ 250,039.33</b>
<b>Ending Balance of First Fidelity Bank as of 7/31/2024:</b>			<b>\$ 933,112.41</b>
<b>Beginning Balance of CD in First Fidelity Bank as of 7/1/2024 (Fund 10)</b>			
<b>Interest:</b>	Fund 10 (General Fund) - 24 months (Matures 10/12/24) 2.15%		\$ -
<b>Ending Balance of CD in First Fidelity Bank as of 7/31/2024</b>			<b>\$ 53,803.61</b>
<b>Beginning Balance of CD in First Fidelity Bank as of 7/1/2024 (Fund 10)</b>			
<b>Interest:</b>	Fund 10 (General Fund) - 10 months (Matures 2/15/25) 4.63%		\$ -
<b>Ending Balance of CD in First Fidelity Bank as of 7/31/2024</b>			<b>\$ 54,711.69</b>
<b>Beginning Balance of CD in First Fidelity Bank as of 7/1/2024 (Fund 53)</b>			
<b>Interest:</b>	Fund 53 (Virtual School) - 24 months (Matures 11/17/24) 3.10%		\$ -
<b>Ending Balance of CD in First Fidelity Bank as of 7/31/2024</b>			<b>\$ 227,221.79</b>
<b>Beginning Balance of CD in First Fidelity Bank as of 7/1/2024 (Fund 53)</b>			
<b>Interest:</b>	Fund 53 (Virtual School) - 10 months (Matures 3/13/25) 4.63%		\$ -
<b>Ending Balance of CD in First Fidelity Bank as of 7/31/2024</b>			<b>\$ 521,289.14</b>
<b>Beginning Balance of CD in First Fidelity Bank as of 7/1/2024 (Fund 53)</b>			
<b>Interest:</b>	Fund 53 (Virtual School) - 10 months (Matures 9/9/24) 4.63%		\$ -
<b>Ending Balance of CD in First Fidelity Bank as of 7/31/2024</b>			<b>\$ 400,000.00</b>
<b>Ending Balance as of 7/31/2024</b>			<b>\$ 2,190,138.64</b>