

**MINUTES OF THE REGULAR BOARD MEETING OF THE
CORE EDUCATIONAL COOPERATIVE
BOARD OF DIRECTORS
THURSDAY, SEPTEMBER 5, 2024**

President C. Clites called the regular meeting of the Board of Directors of the Core Educational Cooperative to order at 10:01 a.m. on Thursday, September 5, 2024, at CORE Educational Cooperative Office in Platte, SD.

Members present: Dylan Slate (Armour), Joel Johnson (Burke), Chad Clites (Corsica-Stickney), Amy Keiser via Zoom (Gregory), Lisa Pazour (Kimball), Veronica Gerard via Zoom (Lyman), Dale Larsch (Mt. Vernon), Lindsey Weich (Plankinton).

Members absent: Matt VandenBark (Colome), Roxanne Summerville (Platte-Geddes), Dustin Weber (Wessington Springs), Jim Munsen (White Lake), and Ashley Dorris (Wolsey-Wessington).

Superintendents: Craig Holbeck (Armour), Tim Sanderson via Zoom (Burke), Betsy Rohde via Zoom (Colome), Sara Anderson via Zoom (Gregory), Matt Dykstra via Zoom (Kimball), Joel Bailey via Zoom (Platte-Geddes), and Riley Donovan via Zoom (Wolsey-Wessington).

Others present: Renee Thomas via Zoom (Director) and Catrina Brown (Business Manager).

Public Forum

No action taken.

Additional Agenda Items

No additional agenda items were added.

Approve Agenda

Motion Kimball, seconded by Burke approving the agenda. All members present voted aye. Motion carried.

Approve Minutes from August 7, 2024

Motion Mt. Vernon, seconded by Plankinton approving the minutes from the regular meeting held on August 7, 2024. All members present voted aye. Motion carried.

Approve Financial Reports

Motion Kimball, seconded by Lyman approving the report of cash transactions, payroll summary report, revenue summary, and expenditure reports dated August 31, 2024. All members present voted aye. Motion carried.

Approve September 2024 Bills

Motion Burke, seconded by Gregory approving the following bills for payment:

Check #	Vendor Name	Account Number	Invoice Detail Description	Invoice Amount
5704	BURKE, KARLA	10 2623 000 334	ED SPEC TRAVEL	\$ 149.68
3887	US BANK VOYAGER FLEET SYSTEMS	10 2623 000 413	ED SPEC FUEL	\$ 40.80
3875	MID CENTRAL EDUCATIONAL COOPERATIVE	10 5000 000 520	OFFICE LEASE PAYMENT	\$ 1,000.00
Fund 10 Total:				\$ 1,190.48
3866	CORSICA-STICKNEY SCHOOL DISTRICT	22 1223 000 325	PROGRAM RENT	\$ 2,000.00
3871	FIRST BANK & TRUST	22 1223 000 334	TRANSITION TRAVEL	\$ 214.00
3871	FIRST BANK & TRUST	22 1223 000 411	TRANSITION SUPPLIES	\$ 140.06
3887	US BANK VOYAGER FLEET SYSTEMS	22 1223 000 413	TRANSITION FUEL	\$ 135.82
3887	US BANK VOYAGER FLEET SYSTEMS	22 2126 000 413	ED EVAL FUEL	\$ 147.65
3872	FORUM COMMUNICATIONS	22 2149 000 350	PSYCH ADVERTISING	\$ 56.40
3867	COUNTY FAIR	22 2149 000 411	PSYCH SUPPLIES-SCREENINGS	\$ 13.70
3869	EDUCATIONAL ADVANTAGES, INC	22 2149 000 411	SPED ADVANTAGE TRAINING; INV #1542	\$ 900.00
3871	FIRST BANK & TRUST	22 2149 000 411	PSYCH SUPPLIES	\$ 936.10
3877	NCS PEARSON, INC	22 2149 000 411	PSYCH SUPPLIES; INV #25748640	\$ 451.03
3885	SEVERSON'S SERVICE	22 2149 000 413	PSYCH OIL CHANGE - ERIN #1	\$ 74.45
3887	US BANK VOYAGER FLEET SYSTEMS	22 2149 000 413	PSYCH FUEL	\$ 417.39
5713	HOHN, JAYCIE	22 2149 000 640	PSYCH DUES	\$ 471.00
5703	BRINK, BOBBI	22 2159 000 334	SPEECH TRAVEL	\$ 298.68
3872	FORUM COMMUNICATIONS	22 2159 000 350	SPEECH ADVERTISING	\$ 56.39
3867	COUNTY FAIR	22 2159 000 411	SPEECH SUPPLIES-SCREENINGS	\$ 13.70

3871	FIRST BANK & TRUST	22 2159 000 411	SPEECH SUPPLIES	\$ 550.00
3874	LESSONPIX INC.	22 2159 000 411	SPEECH SUPPLIES ;INV #11247	\$ 324.00
3863	BURKE BODY SHOP	22 2159 000 413	SPEECH WINDSHIELD REPAIR - TANIA #38	\$ 75.00
3878	NELSON'S MACHINE AND WELDING	22 2159 000 413	SPEECH OIL CHANGE - TANIA #38	\$ 65.95
3885	SEVERSON'S SERVICE	22 2159 000 413	SPEECH TIRE REPAIR - MORGAN #29	\$ 25.00
3885	SEVERSON'S SERVICE	22 2159 000 413	SPEECH OIL CHANGE - JEN B #6	\$ 76.92
3887	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 413	SPEECH FUEL	\$ 1,022.55
5712	HEISINGER, MORGAN	22 2159 000 413	SPEECH FUEL- CAR #29	\$ 39.48
3884	SD SPEECH-LANGUAGE-HEARING ASSOCIATION	22 2159 000 640	SPEECH WORKSHOP DUES - BRINK	\$ 200.00
5712	HEISINGER, MORGAN	22 2159 000 640	SPEECH WORKSHOP FEE	\$ 100.00
3859	AMAZON	22 2171 000 411	PT SUPPLIES	\$ 26.83
3860	APPLE INC	22 2171 000 411	PT SUPPLIES	\$ 479.00
3887	US BANK VOYAGER FLEET SYSTEMS	22 2171 000 413	PT FUEL	\$ 192.19
3871	FIRST BANK & TRUST	22 2172 000 411	OT SUPPLIES	\$ 60.00
3880	PLATTE BODY SHOP	22 2172 000 413	OT CAR REPAIR - KATIE #21	\$ 185.00
3882	RY'S AUTOMOTIVE SERVICE	22 2172 000 413	OT CAR REPAIR - KATIE #21	\$ 313.95
3887	US BANK VOYAGER FLEET SYSTEMS	22 2172 000 413	OT FUEL	\$ 312.26
3871	FIRST BANK & TRUST	22 2213 000 411	STAFF SUPPLIES	\$ 63.85
5719	LEHR, DAVE	22 2227 000 319	TECH SERVICES; INV #2624	\$ 581.00
3864	CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON & BURNS LLP	22 2315 000 319	LEGAL SERVICES - INV #277820	\$ 155.50
3861	ARMOUR SCHOOL DISTRICT	22 2319 000 334	BOARD MEETING MILEAGE	\$ 78.60
3872	FORUM COMMUNICATIONS	22 2319 000 350	BOARD ADVERTISING	\$ 160.06
3870	EMC INSURANCE COMPANY	22 2319 000 651	CAR INSURANCE 24-25	\$ 3,063.00
3886	SHERATON SIOUX FALLS & CONVENTION CENTER	22 2329 000 334	HOTEL ROOM FOR RENEE THOMAS	\$ 270.00
3887	US BANK VOYAGER FLEET SYSTEMS	22 2329 000 413	DIRECTOR FUEL	\$ 109.59
3862	ASBSD	22 2329 000 640	DIRECTOR WORKSHOP FEE	\$ 205.00
3886	SHERATON SIOUX FALLS & CONVENTION CENTER	22 2529 000 334	HOTEL ROOM FOR CATRINA BROWN	\$ 270.00
3885	SEVERSON'S SERVICE	22 2529 000 413	FISCAL FUEL	\$ 52.02
3862	ASBSD	22 2529 000 640	FISCAL WORKSHOP FEE	\$ 205.00
3879	NORTHWESTERN ENERGY	22 2549 000 321 001	OFFICE ELECTRICITY	\$ 326.00
3865	CITY OF PLATTE	22 2549 000 321 002	OFFICE WATER AND SEWER	\$ 74.91
3881	PROSEAL INCORPORATED	22 2549 000 323	OFFICE PARKING LOT REPAIR	\$ 8,688.88
3876	MIDSTATE COMMUNICATIONS	22 2549 000 340	OFFICE PHONE	\$ 376.39
3867	COUNTY FAIR	22 2549 000 411	OFFICE SUPPLIES	\$ 47.16
3871	FIRST BANK & TRUST	22 2549 000 411	OFFICE SUPPLIES	\$ 22.44
3882	RY'S AUTOMOTIVE SERVICE	22 2765 000 334	B-3 CAR REPAIR - HOLLY #22	\$ 1,857.02
3887	US BANK VOYAGER FLEET SYSTEMS	22 2765 000 334	B-3 FUEL	\$ 144.15
3868	DIVISION OF REHABILITATION SERVICES	22 4151 024	TRANSITION PROGRAM MATCH	\$ 4,242.51
Fund 22 Total:				\$ 31,367.58

5701	ANDERSON, MERRETTA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 630.00
5702	BREWER, LINDSEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,090.00
5705	CAMPBELL, BETTY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 630.00
5706	CAMPBELL, MATTHEW	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 100.00
5707	DYK, ROXANE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,260.00
5708	EDWARDS, SASKIA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 90.00
5709	FETTE, NICOLE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 990.00
5710	FITZGERALD, BRANDI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 720.00
5711	FORESTER, ASHLEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 900.00
5714	HOHN, SARAH	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 540.00
5715	JOHNSON, DILLON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 180.00
5716	KELEHER, LORI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 540.00

5717	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,620.00
5718	LARSON, ERIN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 540.00
5720	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,820.00
5721	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,550.00
5722	RANG, SHELBY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,000.00
5723	RANK, TORRI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 180.00
5724	RENKLY, SHANNON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,260.00
5725	SCHAFFER, MAXWELL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 910.00
5726	TEEL, APRIL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 910.00
3873	KRAFT, SARA	53 2226 000 319 202	BLACKBOARD DEVELOP PAYMENT	\$ 250.00
3888	VERIZON WIRELESS	53 2226 000 340	VS PHONE	\$ 52.83
3871	FIRST BANK & TRUST	53 2226 000 341	VS POSTAGE	\$ 43.22
3871	FIRST BANK & TRUST	53 2226 000 411	VS SUPPLIES	\$ 324.98
3859	AMAZON	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$ 1,068.88
3871	FIRST BANK & TRUST	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$ 334.32
3883	SD PHARMACISTS ASSOCIATION	53 2226 000 411 202	VS SUPPLIES-BLACKBOARD; INV #1144	\$ 1,700.00
Fund 53 Total:				\$ 21,234.23
Report Total:				\$ 53,792.29

All members present voted aye. Motion carried.

Approve Other Payroll

Motion Plankinton, seconded by Kimball to approve the following other payroll:

PAYROLL ITEMS THAT NEED APPROVAL BY THE GOVERNING BOARD		
September 5, 2024		
EMPLOYEE NAME	SERVICES	AMOUNT
Maria Vosika	Speech ESY Services - July 2024	\$149.44
Maci Harrington	Speech ESY Services - July 2024	\$42.56
Paige Shumake	OT ESY Services - August 2024	\$413.61
Betsy Shippy	Physical Therapy Services - August 2024	\$1,074.88
TOTAL TO BE APPROVED FOR SEPTEMBER 20, 2024 PAYROLL		\$1,680.49

All members present voted aye. Motion carried.

Approve Reinvesting Virtual School CD

Motion Plankinton, seconded by Burke to deposit the balance of the Virtual School CD that will mature on September 9, 2024 at the First Fidelity Bank for 10 months at 4.63%. All members present voted aye. Motion carried.

Final Approval of 2024-2025 Budget per SDCL 13-11-2

Motion Mt. Vernon, seconded by Armour approving the 2024-2025 budget as presented per SDCL 13-11-2. A copy of the budget will be held in the business office. All members present voted aye. Motion carried.

Approve Potential Conflict of Interest per SDCL 3-23

No conflict of interest forms were presented.

Surplus Desks

Motion Plankinton, seconded by Kimball to approve surplus using the following items:

Inventory #:	Item:
1070	Desk
1071	Desk
1075	Desk
1076	Desk
1078	Desk
1079	Desk
1082	Desk
1083	Desk
1085	Desk
1094	Desk
1095	Desk
1102	Whirlpool Refrigerator

All members present voted aye. Motion carried.

Surplus Car

Motion Gregory, seconded by Kimball to surplus 2013 Chevrolet Impala (Inventory #: 1020). All members present voted aye. Motion carried.

Director's Report

No action taken.

Next Meeting:

Wednesday, October 9, 2024 at 10:00 a.m. at the CORE Educational Cooperative in Platte, SD.

Adjourn

Motion Kimball, seconded by Gregory to adjourn the meeting at 10:36 a.m. All members present voted aye. Motion carried.

President

Business Manager

CORE Educational Cooperative			
Report of Cash Transactions			
August 31, 2024			
Fund Totals:		As of 7/31/24	As of 8/31/24
CORE Educational Cooperative:		\$ 527,583.97	\$ 483,064.49
DIAL Virtual School:		\$ 1,662,554.67	\$ 1,617,760.65
		\$ 2,190,138.64	\$ 2,100,825.14
Beginning Balance of First Fidelity Bank as of 8/1/2024:			\$ 933,112.41
Receipts:			
	Fund 10 (General Fund)		\$ 600.00
	Fund 22 (Special Ed)		\$ 271,162.37
	Fund 22 (CORE Bank Account Interest 0.25%)		\$ 190.43
	Fund 53 (Virtual School)		\$ 66,073.84
Total Receipts:			\$ 338,026.64
Expenditures:			
	Fund 10 (General Fund)		\$ 593.57
	Fund 22 (Special Ed)		\$ 78,762.32
	Fund 53 (Virtual School)		\$ 88,292.58
Total Expenditures:			\$ 167,648.47
Automatic Withdraw:			
	ACH Monthly Payment (Fund 22)		\$ 10.00
Total Automatic Withdraw:			\$ 10.00
Payroll:			
	Fund 10 (General Fund)		\$ 16,256.73
	Fund 22 (Special Ed)		\$ 220,849.66
	Fund 53 (Virtual School)		\$ 22,575.28
Total Payroll:			\$ 259,681.67
Ending Balance of First Fidelity Bank as of 8/31/2024:			\$ 843,798.91
Beginning Balance of CD in First Fidelity Bank as of 8/1/2024 (Fund 10)			\$ 53,803.61
Interest:	Fund 10 (General Fund) - 24 months (Matures 10/12/24) 2.15%		\$ -
Ending Balance of CD in First Fidelity Bank as of 8/31/2024			\$ 53,803.61
Beginning Balance of CD in First Fidelity Bank as of 8/1/2024 (Fund 10)			\$ 54,711.69
Interest:	Fund 10 (General Fund) - 10 months (Matures 2/15/25) 4.63%		\$ -
Ending Balance of CD in First Fidelity Bank as of 8/31/2024			\$ 54,711.69
Beginning Balance of CD in First Fidelity Bank as of 8/1/2024 (Fund 53)			\$ 227,221.79
Interest:	Fund 53 (Virtual School) - 24 months (Matures 11/17/24) 3.10%		\$ -
Ending Balance of CD in First Fidelity Bank as of 8/31/2024			\$ 227,221.79
Beginning Balance of CD in First Fidelity Bank as of 8/1/2024 (Fund 53)			\$ 521,289.14
Interest:	Fund 53 (Virtual School) - 10 months (Matures 3/13/25) 4.63%		\$ -
Ending Balance of CD in First Fidelity Bank as of 8/31/2024			\$ 521,289.14
Beginning Balance of CD in First Fidelity Bank as of 8/1/2024 (Fund 53)			\$ 400,000.00
Interest:	Fund 53 (Virtual School) - 10 months (Matures 9/9/24) 4.63%		\$ -
Ending Balance of CD in First Fidelity Bank as of 8/31/2024			\$ 400,000.00
Ending Balance as of 8/31/2024			\$ 2,100,825.14