

**MINUTES OF THE REGULAR BOARD MEETING OF THE
CORE EDUCATIONAL COOPERATIVE
BOARD OF DIRECTORS
THURSDAY, JUNE 14, 2018**

President H. Mosterd called the regular meeting of the Board of Directors of the Core Educational Cooperative to order at 2:06 p.m. on Thursday, June 14, 2018, at CORE Educational Cooperative Office in Platte, SD.

Members present: Tina Westendorf (Armour), Holly Mosterd (Burke), Chad Clites (Corsica-Stickney), Karen Timanus (Gregory), Lisa Pazour (Kimball), Dale Larsch (Mt. Vernon), Jim Munsen (White Lake).

Members absent: Joel Koskan (Colome), Rodney Faulhaber (Plankinton), Jess Sondergroth (Platte-Geddes), Tonya Aldrich (Wessington Springs), and Tara Hochhalter (Wolsey-Wessington).

Superintendents: Erik Person (Burke), Scott Muckey (Corsica-Stickney), Sara Klein (Gregory), Pat Mikkonen (Mt. Vernon), Joel Bailey (Platte-Geddes), Lance Witte (Wessington Springs), James Cutshaw via Zoom (Wolsey-Wessington).

Others present: Valerie Johnson (Director), Catrina Brown (Business Manager), and Casey Bailey (Virtual School Director).

Additional Agenda Items

The following item was added to the agenda: Approval of Pharmacy Technician course cost.

Approve Agenda

Motion Mt. Vernon, seconded by Kimball approving the agenda as amended. All members present voted aye. Motion carried.

Approve Minutes from May 10, 2018 meeting

Motion Kimball, seconded by Gregory approving the minutes of the regular meeting held on May 10, 2018. All members present voted aye. Motion carried.

Public Forum

No action taken.

Review of Insurance Information for 2018-2019 Janet Tegethoff

No action taken.

Approve Financial Reports

Motion Armour, seconded by Kimball approving the report of cash transactions, revenue summary report and expenditure reports dated May 31, 2018. All members present voted aye. Motion carried.

Approve June 2018 Bills

Motion Gregory, seconded by Kimball approving the following bills for payment:

Check #	Vendor Name	Account Number	Invoice Detail Description	Invoice Amount
367	TREZEVANT, SOBRINA	22 2149 000 340	PSYCH PHONE - JAN/JUNE	\$ 120.00
368	BAILEY, CASEY	53 2226 000 334	VIRTUAL SCHOOL TRAVEL	\$ 55.44
369	BERGELEEN, LAURA	22 2159 000 340	SPEECH PHONE - JUNE	\$ 20.00
370	BOYDEN, JENNIFER	22 2159 000 340	SPEECH PHONE - FEB TO JUNE	\$ 100.00
370	BOYDEN, JENNIFER	22 2159 000 411	SPEECH SUPPLIES	\$ 27.25
371	BRINK, BOBBI	22 2159 000 340	SPEECH PHONE	\$ 100.00
372	BROWN, CATRINA	22 2529 000 340	FISCAL PHONE	\$ 40.00
373	JOHNSON, VALERIE	22 2329 000 334	DIRECTOR TRAVEL	\$ 70.56
373	JOHNSON, VALERIE	22 2549 000 411	OFFICE SUPPLIES	\$ 114.36
374	KAFKA, KRISTI	22 2149 000 340	PSYCH PHONE - JAN/JUNE	\$ 120.00
375	KLUNDT, JENNIFER	22 2159 000 340	SPEECH PHONE	\$ 120.00
376	KOTT, SONA	22 2172 000 340	OT PHONE - JAN/JUNE	\$ 120.00
376	KOTT, SONA	22 2172 000 413	OT TIRE REPAIR #2	\$ 25.28
377	LARSON, ROXANN	22 2159 000 340	SPEECH PHONE - MAY/JUNE	\$ 40.00
378	MID-DAKOTA TECHNOLOGIES	22 2227 000 319	TECH SERVICES; INV #2000	\$ 1,160.00
379	PALMER, NICOLE	22 2159 000 340	SPEECH PHONE - FEB/JUNE	\$ 100.00
380	PETERS, KAREN	53 2226 000 340	VIRTUAL SCHOOL PHONE - JAN/JUNE	\$ 120.00
381	RUBENDALL, JAYNE	22 2149 000 340	PSYCH PHONE - NOV-JUNE	\$ 160.00
381	RUBENDALL, JAYNE	22 2149 000 413	PSYCH TIRE REPAIR #5	\$ 50.59

382	SHUMAKE, PAIGE	22 2172 000 340	OT PHONE	\$ 80.00
383	SIBBEL, ERIN	22 2149 000 340	PSYCH PHONE	\$ 240.00
384	STUKEL, KELLIE	22 2171 000 340	PT PHONE - JAN/JUNE	\$ 120.00
384	STUKEL, KELLIE	22 2171 000 334	PT TRAVEL	\$ 184.80
385	THOMAS, RENEE	22 2765 000 319	BIRTH TO THREE PHONE	\$ 100.00
385	THOMAS, RENEE	22 2124 000 340	ED EVAL PHONE	\$ 140.00
385	THOMAS, RENEE	22 2765 000 411	BIRTH TO THREE POSTAGE	\$ 20.00
385	THOMAS, RENEE	22 2765 000 411	BIRTH TO THREE INK	\$ 10.64
385	THOMAS, RENEE	22 2124 000 411	ED EVAL INK	\$ 10.64
386	THOMAS, TAYLA	22 2159 000 340	SPEECH PHONE - MAY/JUNE	\$ 40.00
387	WITT, TANIA	22 2159 000 340	SPEECH PHONE	\$ 240.00
388	WRIGHT, NATALIE	22 2159 000 340	SPEECH PHONE	\$ 240.00
388	WRIGHT, NATALIE	22 2159 000 411	SPEECH SUPPLIES	\$ 107.20
714	APPLE INC	22 2159 000 411	IPAD WI-FI 128 GB - SPEECH SUPPLIES	\$ 3,591.00
715	BREWER, LINDSEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 560.00
716	BURKE GAZETTE, THE	22 2319 000 350	BOARD ADVERTISING; INV #117396	\$ 173.57
717	CHURCHILL, MANOLIS, FREEMAN, KLUDT, LLP	22 2315 000 319	LEGAL SERVICES ;INV #269691	\$ 545.32
718	CITY OF PLATTE	22 2549 000 321 002	OFFICE WATER AND SEWER	\$ 70.70
719	CUTLER, MARSHA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 720.00
720	DIAL CORPORATION	53 2226 000 313	VIRTUAL SCHOOL PAYMENT 17-18	\$ 20,000.00
721	ELL, JENNIFER	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 240.00
722	FIRST BANK & TRUST	22 2149 000 319	PSYCH TRAINING - AUTISM	\$ 450.00
722	FIRST BANK & TRUST	22 2529 000 334	FISCAL TRAVEL	\$ 108.81
722	FIRST BANK & TRUST	22 2149 000 411	PSYCH SUPPLIES-CPI BOOKS	\$ 760.00
722	FIRST BANK & TRUST	22 2549 000 411	OFFICE SUPPLIES	\$ 73.20
722	FIRST BANK & TRUST	53 2226 000 341	VIRTUAL SCHOOL POSTAGE	\$ 10.40
722	FIRST BANK & TRUST	22 2149 000 640	PSYCH DUES - NASP	\$ 210.00
722	FIRST BANK & TRUST	22 2319 000 411	BOARD SUPPLIES	\$ 228.00
723	FOUBERG, JOHN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 2,000.00
724	FREDENBERG, JARED	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 80.00
725	FRIDLEY, SARA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 480.00
726	GROSZ, JOCELYN	22 2765 000 334	BIRTH TO THREE TRAVEL	\$ 90.00
726	GROSZ, JOCELYN	22 2765 000 334	BIRTH TO THREE MILEAGE	\$ 34.86
726	GROSZ, JOCELYN	22 2765 000 319	BIRTH TO THREE PHONE	\$ 80.00
726	GROSZ, JOCELYN	22 2124 000 340	ED EVALUATOR PHONE	\$ 80.00
726	GROSZ, JOCELYN	22 2124 000 334	ED EVALUATOR TRAVEL	\$ 19.74
727	HALVORSON, LAURA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,600.00
728	HANSEN, ANDREA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 640.00
729	HOHN, SARAH	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 160.00
730	HONERMAN, SARAH	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 160.00
731	JEFF'S GREGORY BODY SHOP	10 2545 000 550	PT CAR REPAIR - #14	\$ 3,533.76
732	JENSEN, MICHELLE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 320.00
733	KARY, RACHEL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 80.00
734	KELLY'S AUTO PARTS	22 2159 000 413	SPEECH CAR REPAIRS - BOBBI #11	\$ 114.36
735	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 800.00
736	KREULEN, NANCY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 400.00
737	LARSON, ERIN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 480.00
738	MID CENTRAL EDUCATIONAL COOP	10 2535 000 520	OFFICE LEASE PAYMENT	\$ 500.00
739	MIDSTATE COMMUNICATIONS	22 2329 000 340	TELEPHONE SERVICES	\$ 218.45
739	MIDSTATE COMMUNICATIONS	22 2529 000 340	TELEPHONE SERVICES	\$ 120.00
740	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,200.00
741	NORTHWESTERN ENERGY	22 2549 000 321 001	OFFICE ELECTRICITY	\$ 349.00
742	OVERWEG REPAIR	22 2159 000 413	SPEECH TIRE REPAIR - LAURA #17	\$ 368.76
743	PHILADELPHIA INSURANCE COMPANIES	10 2545 000 550	CAR INSURANCE	\$ 236.00

744	PLATTE FOOD CENTER	22 2319 000 411	BOARD SUPPLIES	\$ 25.09
745	PLATTE TREE AND LAWN CARE	22 2549 000 411	OFFICE SUPPLIES	\$ 55.00
746	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,200.00
747	QUILL CORPORATION	22 2329 000 411	DIRECTOR SUPPLIES	\$ 31.29
747	QUILL CORPORATION	22 2529 000 411	FISCAL SUPPLIES	\$ 31.29
748	RAAK, CATHERINE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,840.00
749	RINGLING, SANDY	22 2159 000 411	SPEECH FINGERPRINT FEE	\$ 15.00
750	SCHNEIDER, MARY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,040.00
751	SD DIVISION OF CRIMINAL INVESTIGATION	22 2159 000 411	SPEECH FINGERPRINT - S. RINGLING	\$ 43.25
752	SEVERSON'S SERVICE	22 2329 000 413	DIRECTOR TIRES AND OIL CHANGE #3	\$ 749.00
753	SMITH, KARI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 320.00
754	THOMPSON, JULIE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,120.00
755	TSCHUMPER, MARIO	22 2549 000 323	OFFICE SNOW REMOVAL; INV #44	\$ 100.00
756	US BANK VOYAGER FLEET SYSTEMS	22 2329 000 413	DIRECTOR FUEL CHARGES	\$ 321.62
756	US BANK VOYAGER FLEET SYSTEMS	22 2149 000 413	PSYCH FUEL CHARGES	\$ 387.32
756	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 413	SPEECH FUEL CHARGES	\$ 871.71
756	US BANK VOYAGER FLEET SYSTEMS	22 2171 000 413	PT FUEL CHARGES	\$ 241.31
756	US BANK VOYAGER FLEET SYSTEMS	22 2172 000 413	OT FUEL CHARGES	\$ 391.89
756	US BANK VOYAGER FLEET SYSTEMS	22 2124 000 413	ED EVAL FUEL CHARGES	\$ 75.58
756	US BANK VOYAGER FLEET SYSTEMS	22 2765 000 334	BIRTH TO THREE FUEL CHARGES	\$ 75.58
757	VERIZON WIRELESS	53 2226 000 340	VS PHONE	\$ 94.25
757	VERIZON WIRELESS	22 2171 000 340	PT PHONE	\$ 40.01
758	WITT, KATE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 80.00
759	WOLSEY-WESSINGTON SCHOOL DISTRICT	22 2159 000 111	SPEECH ASSESSMENT REFUND FOR 17-18	\$ 36,864.80
760	WYNIA MOWING	22 2549 000 323	OFFICE MOWING	\$ 40.00
			Report Total:	\$ 92,136.68

Fund Totals:

Fund 10	\$ 4,269.76
Fund 12	\$ -
Fund 22	\$ 52,066.83
Fund 53	\$ 35,800.09
Report Total:	\$ 92,136.68

All members present voted aye. Motion carried.

Approve Budget Resolution per SDCL 13-11-3.2

Motion Armour, seconded by Corsica-Stickney to approve the following budget amendment for 2017-2018:

Let it be resolved, that the governing board of the CORE Educational Cooperative, in accordance with SDCL 13-11-3.2 and after duly considering the proposed amended budget, hereby approves and adopts the following amended budget in total:

Appropriations: Fund 22

22-2159-000-111 Speech Therapy Salary +\$25,000.00

Means of Finance:

22-2329-000-230 Director's Insurance -\$15,000.00

22-2329-000-413 Director's Fuel Charges -\$6,000.00

22-2529-000-319 Fiscal Other Professional Services -\$4,000.00

Roll call vote was held with the following members voting aye: Armour, Burke, Corsica-Stickney, Gregory, Kimball, Mt. Vernon, and White Lake. Motion carried.

Approve Payment for Part Time Contracts

Motion Mt. Vernon, seconded by Armour to pay the following part time contracts:

PAYROLL ITEMS THAT NEED APPROVAL BY THE GOVERNING BOARD

May 10, 2018

EMPLOYEE NAME	SERVICES	AMOUNT
Jocelyn Grosz	Birth to Three and Ed Evaluator	\$560.88
Paige Shumake	OT ESY Services - May 2018	\$205.34
Sandy Ringling	Speech Substitute - March and April 2018	\$370.46
TOTAL TO BE APPROVED FOR MAY 20, 2018 PAYROLL		\$1,136.67

All members present voted aye. Motion carried.

Approve Disclosure of Potential Conflict of Interest per SDCL 3-23

No conflict of interest waivers were presented.

Approval of Pharmacy Technician course cost

Motion Gregory, seconded by Kimball to reduce the course cost for the Pharmacy Technician course back to \$300.00 per student, per semester instead of the \$500 that was previously approved. All members present voted aye. Motion carried.

Executive Session for Personnel per SDCL 1-25-2 (1)

President Holly Mosterd declared executive session at 2:42 p.m. to discuss personnel per SDCL 1-25-2(1). All members present voted aye. Motion carried.

President Holly Mosterd declared open session at 2:45 p.m.

Approve Contracts per SDCL 1-25-2 (1)

Motion Corsica-Stickney, seconded by Armour to approve the following contracts:

Brenda Merkel	Pharmacy Technician	Semester 1 and 2	VS2019-004
Brenda Merkel	Medical Diagnostics Employability/Careers Introduction to Education and Training Leadership and Service Teaching and Training as a Profession	Semester 1 and 2	VS2019-005
Charlotte Mohling	Interior Design I	Semester 1 and 2	VS2019-006
Charlotte Mohling	Skills for Parenting	Semester 2	VS2019-007
Charlotte Mohling	7th & 8th Grade Exploratory FACS	Semester 1 and 2	VS2019-008
Cindy Nagel	Youth Internship Senior Experience	Semester 1 and 2	VS2019-009
Clayton Gropper	Introduction to Sports Medicine	Semester 1 and 2	VS2019-010
Deb Giblin	Web Development I	Semester 1 and 2	VS2019-012
Ellen Hohbach	Health Education	Semester 1 and 2	VS2019-014
Ellen Hohbach	Hospitality and Tourism Management	Semester 2	VS2019-015
Janet Nicolaus	Digital Animation	Semester 2	VS2019-016
Jean Clarke	Human Development: Prenatal to Toddlers	Semester 1	VS2019-017
Jean Clarke	Human Development: Preschool to School Age Human Development: Adolescence to Death	Semester 2	VS2019-018
John Fouberg	Creative Writing	Semester 1 and 2	VS2019-019
Kate Witt	Creative Art Comprehensive Digital Photography	Semester 1 and 2	VS2019-020
Lakisha Jordan	Restaurant Management/Culinary Arts I	Semester 1 and 2	VS2019-029
Lori Christensen	Wildlife and Fisheries	Semester 1 and 2	VS2019-021
Lori Sombke	Medicial Terminology	Semester 1 and 2	VS2019-022
Lori Tonak	Fundamental Animal Science Agribusiness Management	Semester 1 and 2	VS2019-023
Marda Olson	Foundations of Technology Music History/Appreciation	Semester 1 and 2	VS2019-024
Sara Fridley	Technical Support	Semester 1 and 2	VS2019-030
Sara Fridley	Speech	Semester 2	VS2019-031
Suzanne Skinner	Introduction to Hospitality and Tourism	Semester 1	VS2019-025

		Creative Art Comprehensive		
Tina Novotny		Graphic Design	Semester 1 and 2	VS2019-026
Tina Novotny		Mixed Media Studies	Semester 2	VS2019-027
Tracy Moody		Anatomy & Physiology	Semester 1 and 2	VS2019-028
Andrea Hansen		Edgenuity Course	Semester 1 and 2	EDG2019-001
Erin Larson		Edgenuity Course	Semester 1 and 2	EDG2019-002
Jared Fredenburg		Edgenuity Course	Semester 1 and 2	EDG2019-003
Jeff Schneider		Edgenuity Course	Semester 1 and 2	EDG2019-004
John Fouberg		Edgenuity Course	Semester 1 and 2	EDG2019-005
Julie Thompson		Edgenuity Course	Semester 1 and 2	EDG2019-007
Kandi Punt		Edgenuity Course	Semester 1 and 2	EDG2019-008
Karen Koupal		Edgenuity Course	Semester 1 and 2	EDG2019-009
Kari Smith		Edgenuity Course	Semester 1 and 2	EDG2019-010
Kate Witt		Edgenuity Course	Semester 1 and 2	EDG2019-011
Katie Raak		Edgenuity Course	Semester 1 and 2	EDG2019-012
Laura Halvorson		Edgenuity Course	Semester 1 and 2	EDG2019-013
Lindsey Brewer		Edgenuity Course	Semester 1 and 2	EDG2019-014
Lori Keleher		Edgenuity Course	Semester 1 and 2	EDG2019-015
Marsha Culter		Edgenuity Course	Semester 1 and 2	EDG2019-017
Mary Schneider		Edgenuity Course	Semester 1 and 2	EDG2019-018
Nancy Kreulen		Edgenuity Course	Semester 1 and 2	EDG2019-021
Rachel Kary		Edgenuity Course	Semester 1 and 2	EDG2019-022
Rodney Mittelstedt		Edgenuity Course	Semester 1 and 2	EDG2019-023
Roxane Dyk		Edgenuity Course	Semester 1 and 2	EDG2019-024
Sara Fridley		Edgenuity Course	Semester 1 and 2	EDG2019-025
Sarah Hohn		Edgenuity Course	Semester 1 and 2	EDG2019-026
Shannon Renkly		Edgenuity Course	Semester 1 and 2	EDG2019-027
Stephanie Frank		Edgenuity Course	Semester 1 and 2	EDG2019-028
EMP2019-025	Pamela Haukaas	Educational Testing/Screening Assistant	\$25.50 per hour, \$0.42 per mile	
EMP2019-026	Sandy Ringling	Speech Sub/Screening Assistant	\$25.50 per hour, \$0.42 per mile	
EMP2019-027	Cheryl Pruett	Occupational Therapy Assistant	\$43.50 per hour, \$0.42 per mile	

All members present voted aye. Motion carried.

Approve Letter of Resignation of Virtual School Teachers

Motion Kimball, seconded by Gregory to approve the resignation of the following Virtual School teachers: Lorie Bickner, Dianne Rider, Jennifer Ell, Sarah Honnerman, and Janelle Farris. All members present voted aye. Motion carried.

Approve School Psychology and Speech Therapy Contracts with South Central Coop, Marty Indian School

Motion Gregory, seconded by Mt. Vernon to approve contract #CORE2019-001 with the Marty Indian School for Speech Language services at the rate of \$400 per day and \$0.42 per mile, CORE2018-003 with South Central Ed Coop for Speech Language services at the rate of \$400 per day and \$0.42 per mile, and CORE2018-004 with South Central Ed Coop for School Psychology services at the rate of \$600 per day and \$0.42 per mile. All members present voted aye. Motion carried.

First Reading of Amended Fiscal, Foundation and Basic Commitments, Policy BDDD Quorum, Personnel, per SDCL 13-8-39

First reading of amended Fiscal, Foundation and Basic Commitments, Policy BDDD Quorum, Personnel policies was held per SDCL 13-8-39.

Virtual School Report

No action taken.

Director's Report

No action taken.

Next Meeting:

July 19, 2018 at 2:00 p.m. at the CORE Educational Cooperative in Platte, SD

Adjourn

Motion Gregory, seconded by Kimball to adjourn the meeting at 3:02 p.m. All members present voted aye.
 Motion carried.

President

Business Manager

CORE Educational Cooperative			
Report of Cash Transactions			
May 31, 2018			
Fund Totals:		As of 4/30/18	As of 5/31/18
CORE Educational Cooperative:		\$ 270,565.73	\$ 262,998.32
DIAL Grant Writer:		\$ -	\$ -
DIAL Virtual School:		\$ 427,362.92	\$ 388,210.30
		\$ 697,928.65	\$ 651,208.62
Beginning Balance of First Fidelity Bank as of 5/01/2018:			\$ 497,928.65
Receipts:			
	Fund 10 (General Fund)		\$ 1,602.75
	Fund 12 (Grant Writer)		\$ 3,961.08
	Fund 22 (Special Ed)		\$ 149,070.71
	Fund 53 (Virtual School)		\$ 22,060.92
	Total Receipts:		\$ 176,695.46
Void Check:			
	Mario Tschumper (Check #705) (Fund 22)		\$ 100.00
	Total Void Checks:		\$ 100.00
Expenditures:			
	Fund 10 (General Fund)		\$ 36,339.75
	Fund 12 (Grant Writer)		\$ -
	Fund 22 (Special Ed)		\$ 8,192.66
	Fund 53 (Virtual School)		\$ 53,114.24
	Total Expenditures:		\$ 97,646.65
Automatic Withdraw:			
	ACH Monthly Payment (Fund 22)		\$ 10.00
	Total Automatic Withdraw:		\$ 10.00
Payroll:			
	Fund 12 (Grant Writer)		\$ 3,961.08
	Fund 22 (Special Ed)		\$ 113,798.46
	Fund 53 (Virtual School)		\$ 8,977.11
	Total Payroll:		\$ 126,736.65
Ending Balance of First Fidelity Bank as of 5/31/2018			\$ 450,330.81
Beginning Balance of CD in Farmers State Bank - Parkston as of 5/1/2018 (Fund 53)			\$ 200,000.00
Interest:			
	Fund 53 (Virtual School)		\$ 877.81
Ending Balance of CD in Farmers State Bank - Parkston as of 5/31/2018			\$ 200,877.81
Ending Balance as of 5/31/2018			\$ 651,208.62