

**MINUTES OF THE REGULAR BOARD MEETING OF THE
CORE EDUCATIONAL COOPERATIVE
BOARD OF DIRECTORS
THURSDAY, APRIL 4 2019**

President H. Mosterd called the regular meeting of the Board of Directors of the Core Educational Cooperative to order at 10:04 a.m. on Thursday, April 4, 2019, at CORE Educational Cooperative Office in Platte, SD.

Members present: Holly Mosterd (Burke), Joel Koskan via Zoom Conferencing (Colome), Chad Clites (Corsica-Stickney), Karen Timanus (Gregory), Lisa Pazour (Kimball), Dale Larsch (Mt. Vernon), Jess Sondergroth (Platte-Geddes), and Tonya Aldrich (Wessington Springs).

Members absent: Tina Westendorf (Armour), Rodney Faulhaber (Plankinton), Jim Munsen (White Lake), and Tara Hochhalter (Wolsey-Wessington).

Superintendents: Sara Klein (Gregory).

Others present: Valerie Johnson (Director) and Catrina Brown (Business Manager).

Public Forum

No action taken.

Additional Agenda Items

No additional agenda items were added.

Approve Agenda

Motion Platte-Geddes, seconded by Wessington Springs approving the agenda. All members present voted aye. Motion carried.

Approve Minutes from March 12, 2019 meeting

Motion Gregory, seconded by Mt. Vernon approving the minutes of the regular meeting held on March 12, 2019. All members present voted aye. Motion carried.

Approve Financial Reports

Motion Kimball, seconded by Platte-Geddes approving the report of cash transactions, revenue summary report and expenditure reports dated March 31, 2019. All members present voted aye. Motion carried.

Approve April 2019 Bills

Motion Gregory, seconded by Wessington Springs approving the following bills for payment:

Check #	Vendor Name	Account Number	Invoice Detail Description	Invoice Amount
1280	MID CENTRAL EDUCATIONAL COOP	10 2535 000 520	OFFICE LEASE PAYMENT	\$ 500.00
Fund 10 Total:				\$ 500.00
1301	US BANK VOYAGER FLEET SYSTEMS	22 2126 000 413	ED EVAL FUEL	\$ 130.97
1270	FIRST BANK & TRUST	22 2149 000 411	PSYCH SUPPLIES-PEARSON	\$ 155.00
1301	US BANK VOYAGER FLEET SYSTEMS	22 2149 000 413	PSYCH FUEL	\$ 463.40
1286	PLANKINTON SCHOOL DISTRICT	22 2159 000 190	SPEECH SUB PAYMENT	\$ 995.76
722	LARSON, ROXANN	22 2159 000 334	SPEECH TRAVEL	\$ 36.12
1285	OVERWEG REPAIR	22 2159 000 413	SPEECH CAR REPAIR - TAYLA #8	\$ 169.70
1293	SEVERSON'S SERVICE	22 2159 000 413	SPEECH OIL CHANGE - JEN B #10	\$ 45.01
1301	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 413	SPEECH FUEL	\$ 731.88
1302	VERIZON WIRELESS	22 2171 000 340	PT MIFI	\$ 40.01
1301	US BANK VOYAGER FLEET SYSTEMS	22 2171 000 413	PT FUEL	\$ 159.23
1293	SEVERSON'S SERVICE	22 2172 000 413	OT OIL CHANGE - SONA #2	\$ 71.83
1301	US BANK VOYAGER FLEET SYSTEMS	22 2172 000 413	OT FUEL	\$ 340.71
723	MID-DAKOTA TECHNOLOGIES	22 2227 000 319	TECH SERVICES; INV #2099	\$ 627.50
1265	ARMOUR CHRONICLE	22 2319 000 350	BOARD ADVERTISING	\$ 38.50
1266	BURKE GAZETTE, THE	22 2319 000 350	BOARD ADVERTISING	\$ 13.30
1267	CENTRAL DAKOTA TIMES	22 2319 000 350	BOARD ADVERTISING	\$ 13.60
1269	CORSICA GLOBE	22 2319 000 350	BOARD ADVERTISING	\$ 16.40
1272	GREGORY TIMES-ADVOCATE	22 2319 000 350	BOARD ADVERTISING	\$ 16.30

1295	SOUTH DAKOTA NEWSPAPER	22 2319 000 350	BOARD ADVERTISING	\$	21.33
1296	STANDARD PUBLISHING	22 2319 000 350	BOARD ADVERTISING	\$	29.80
1303	WINNER ADVOCATE	22 2319 000 350	BOARD ADVERTISING	\$	174.82
1288	PLATTE FOOD CENTER	22 2319 000 411	BOARD SUPPLIES	\$	21.60
1297	SUBWAY	22 2319 000 411	BOARD MEETING MEALS	\$	116.00
1301	US BANK VOYAGER FLEET SYSTEMS	22 2329 000 413	DIRECTOR FUEL	\$	176.86
1293	SEVERSON'S SERVICE	22 2529 000 413	FISCAL FUEL - CAR #21	\$	27.00
1284	NORTHWESTERN ENERGY	22 2549 000 321 001	OFFICE ELECTRICITY	\$	304.00
1268	CITY OF PLATTE	22 2549 000 321 002	OFFICE WATER AND SEWER	\$	70.07
1292	SEVERSON OIL & LP CO. INC	22 2549 000 321 003	OFFICE PROPANE	\$	254.00
1283	MOZE F. SANITATION	22 2549 000 323	GARBAGE PAYMENT	\$	54.00
1287	PLATTE BODY SHOP	22 2549 000 323	OFFICE SNOW REMOVAL	\$	50.00
1300	TSCHUMPER, MARIO	22 2549 000 323	OFFICE SNOW REMOVAL	\$	75.00
1281	MIDSTATE COMMUNICATIONS	22 2549 000 340	OFFICE PHONE	\$	337.82
1302	VERIZON WIRELESS	22 2549 000 340	OFFICE MIFI	\$	40.01
1301	US BANK VOYAGER FLEET SYSTEMS	22 2765 000 334	BIRTH TO 3 TRAVEL	\$	130.97
Fund 22 Total:				\$	5,948.50

1271	FOUBERG, JOHN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	240.00
1273	HANSEN, ANDREA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	160.00
1274	HOHN, SARAH	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	240.00
1275	JOHNSON, DILLON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	160.00
1276	KELEHER, LORI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	640.00
1277	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	800.00
1278	KREULEN, NANCY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	400.00
1279	LARSON, ERIN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	80.00
1282	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	320.00
1289	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	320.00
1290	RAAK, CATHERINE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	560.00
1291	RENKLY, SHANNON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	560.00
1294	SIEGFRIED, JOSHUA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	320.00
1298	TEEL, APRIL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	80.00
1299	THOMPSON, JULIE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	880.00
1302	VERIZON WIRELESS	53 2226 000 340	VS PHONE	\$	54.43
1270	FIRST BANK & TRUST	53 2226 000 411 202	BLACKBOARD SUPPLIES-ADOBE	\$	47.88
Fund 53 Total:				\$	5,862.31

Report Total: \$ 12,310.81

All members present voted aye. Motion carried.

Approve Other Payroll

Motion Mt. Vernon, seconded by Platte-Geddes to approve the following other payroll:

PAYROLL ITEMS THAT NEED APPROVAL BY THE GOVERNING BOARD
April 4, 2019

EMPLOYEE NAME	SERVICES	AMOUNT
Cheryl Pruet	OTA Sub Services and Travel - March 2019	\$341.88
Dulcie Swan	Speech Sub Services and Travel - March 2019	\$184.80
TOTAL TO BE APPROVED FOR APRIL 20, 2019 PAYROLL		\$526.68

All members present voted aye. Motion carried.

Approve Disclosure of Potential Conflict of Interest per SDCL 3-23

Motion Kimball, seconded by Corsica-Stickney approving the Request for Board Waiver from Catrina Brown, Business Manager, as her husband submitted a quote for shingling the storage shed. Catrina has not accepted any of the quotes and will not be present in the meeting during the vote on which quote to accept. All members present voted aye. Motion carried.

MTI Intern

Motion, Platte-Geddes, seconded by Wessington Springs to approve hiring Rebecca Lehmann to complete an internship with the CORE Educational Cooperative at the rate of \$10.00 per hour. All members present voted aye. Motion carried.

Executive Session for Personnel per SDCL 1-25-2 (1)

Motion Gregory, seconded by Kimball to enter into executive session at 10:12 a.m. to discuss personnel per SDCL 1-25-2(1). All members present voted aye. Motion carried.

President Holly Mosterd declared open session at 10:14 a.m.

Approve Contracts per SDCL 1-25-2 (1)

Motion Wessington Springs, seconded by Kimball to approve the following list of contracts:

Contract #	Employee	Title	2019-2020 Salary Amount
EMP2020-001	Tech, Alisha	School Psychologist	\$63,960.00
EMP2020-002	Callahan, Hilary	School Psychologist	\$55,000.00
EMP2020-003	Bergeleen, Laura	Speech Therapist	\$53,756.25
EMP2020-004	Boyden, Jennifer	Speech Therapist Assistant	\$31,500.00
EMP2020-005	Brink, Bobbi	Speech Therapist	\$60,229.00
EMP2020-006	Brown, Catrina	Business Manager	\$45,000.00
EMP2020-007	Sibbel, Erin	School Psychologist	\$57,200.00
EMP2020-008	Grosz, Jocelyn	Educational Evaluator/Birth to Three Coordinator	\$47,970.00
EMP2020-009	Johnson, Valerie	Director	\$85,000.00
EMP2020-010	Kafka, Kristi	School Psychologist	\$69,000.00
EMP2020-011	Klundt, Jennifer	Speech Therapist	\$60,153.32
EMP2020-012	Kott, Sona	Occupational Therapist	\$69,290.00
EMP2020-013	Larson, Roxann	Speech Therapist	\$59,119.30
EMP2020-014	Palmer, Nicole	Speech Therapist	\$49,367.53
EMP2020-015	Rubendall, Jayne	School Psychologist	\$56,652.86
EMP2020-016	Shumake, Paige	Occupational Therapy	\$53,300.00
EMP2020-017	Stukel, Kellie	Physical Therapist	\$82,508.40
EMP2020-018	Thomas, Renee	Educational Evaluator/Birth to Three Coordinator	\$47,970.00
EMP2020-019	Thomas, Tayla	Speech Therapist Assistant	\$32,760.00
EMP2020-020	Witt, Tania	Speech Therapist	\$69,584.21
EMP2020-021	Wright, Natalie	Speech Therapist	\$61,523.12
EMP2020-022	Bailey, Casey	Virtual School Director	\$56,648.00
EMP2020-023	Peters, Karen	Virtual School Administrative Assistant	\$37,244.77
EMP2020-025	Vosika, Maria	Speech Therapist	\$50,000.00

All members present voted aye. Motion carried.

Shed Roofing Bids

The following bids were received:

Elite Renovations Total Bid: \$8,460.17
 Wade Brown Total Bid: \$2,936.92
 Dillion Vosika Total Bid: \$4,026.75

Motion Kimball, seconded by Corsica-Stickney to accept the bid from Wade Brown for a total of \$2,936.92.

All members present voted aye. Motion carried.

Motion Platte-Geddes, seconded by Wessington Springs to advertise for bids to shingle the CORE office roof.

All members present voted aye. Motion carried.

Propane Quotes

The following quotes were received for propane:

Severson Oil & LP Co, Inc. \$1.19 per gallon from September 1, 2019 through March 31, 2020
 CHS Farmers Alliance \$1.30 per gallon from September 1, 2019 through April 30, 2020
 Samuelson Tire and Oil Inc. \$1.10 per gallon from September 2019 through April 2020

Motion Wessington Springs, seconded by Mt. Vernon to accept the quote from Samuelson Tire and Oil Inc. at the rate of \$1.10 per gallon. All members present voted aye. Motion carried.

Contract for Office Rental

Motion Wessington Springs, seconded by Platte-Geddes to approve the contract for office rental with the Rosebud/Platte Title Company at the rate of \$400.00 per month. All members present voted aye. Motion carried.

Director's Report

The June 2019 board meeting was changed to June 13, 2019 at 10:00 a.m.

Next Meeting:

May 9, 2019 at 10:00 a.m. at the CORE Educational Cooperative in Platte, SD

Adjourn

Motion Wessington Springs, seconded by Kimball to adjourn the meeting at 10:56 a.m. All members present voted aye. Motion carried.

President

Business Manager

CORE Educational Cooperative			
Report of Cash Transactions			
March 31, 2019			
Fund Totals:		As of 2/28/19	As of 3/31/19
CORE Educational Cooperative:		\$ 250,285.88	\$ 262,182.94
DIAL Grant Writer:		\$ -	\$ -
DIAL Virtual School:		\$ 535,391.76	\$ 540,114.40
		\$ 785,677.64	\$ 802,297.34
Beginning Balance of First Fidelity Bank as of 3/01/2019:			\$ 582,053.27
Interest:	Previous Months Interest (CORE Bank Account) Fund 22		\$ 48.97
	March 2019 Interest		\$ 71.28
	Total Interest:		\$ 120.25
Receipts:	Fund 10 (General Fund)		\$ -
	Fund 12 (Grant Writer)		\$ 3,961.08
	Fund 22 (Special Ed)		\$ 154,401.37
	Fund 53 (Virtual School)		\$ 19,509.86
	Total Receipts:		\$ 177,872.31
Void Check:	Subway (Check #1147) (Fund 22)		\$ 116.00
	Total Void Check:		\$ 116.00
Expenditures:	Fund 10 (General Fund)		\$ 100,500.00
	Fund 12 (Grant Writer)		\$ -
	Fund 22 (Special Ed)		\$ 18,070.82
	Fund 53 (Virtual School)		\$ 5,534.92
	Total Expenditures:		\$ 124,105.74
Automatic Withdraw:	ACH Monthly Payment (Fund 22)		\$ 10.00
	Total Automatic Withdraw:		\$ 10.00
Payroll:	Fund 12 (Grant Writer)		\$ 3,961.08
	Fund 22 (Special Ed)		\$ 124,110.77
	Fund 53 (Virtual School)		\$ 9,252.30
	Total Payroll:		\$ 137,324.15
Ending Balance of First Fidelity Bank as of 3/31/2019			\$ 498,672.97
Beginning Balance of CD in BankWest - Geddes as of 3/1/19 (Fund 10)			\$ 100,000.00
Interest:	Fund 10 (General Fund) - 12 Month		\$ -
	Fund 10 (General Fund) - 18 Month		\$ -
Ending Balance of CD in BankWest - Geddes as of 3/31/2019			\$ 100,000.00
Beginning Balance of CD in Farmers State Bank - Parkston as of 3/1/19 (Fund 53)			\$ 203,624.37
Interest:	Fund 53 (Virtual School)		\$ -
Ending Balance of CD in Farmers State Bank - Parkston as of 3/31/2019			\$ 203,624.37
Ending Balance as of 3/31/2019			\$ 802,297.34