

**MINUTES OF THE REGULAR BOARD MEETING OF THE
CORE EDUCATIONAL COOPERATIVE
BOARD OF DIRECTORS
THURSDAY, JANUARY 11, 2024**

President C. Clites called the regular meeting of the Board of Directors of the Core Educational Cooperative to order at 10:00 a.m. on Thursday, January 11, 2024, at CORE Educational Cooperative Office in Platte, SD.

Members present: Tina Westendorf (Armour), Joel Johnson (Burke), Pamelas Haukaas via Zoom (Colome), Chad Clites (Corsica-Stickney), Katie Bolander via Zoom (Gregory), Lisa Pazour via Zoom (Kimball), Veronica Gerard via Zoom (Lyman), Dale Larsch (Mt. Vernon), Lindsey Weich via Zoom (Plankinton), Roxanne Summerville (Platte-Geddes), Jim Munsen via Zoom (White Lake), and Tara Timm via Zoom (Wolsey-Wessington).

Members absent: Todd Grohs (Wessington Springs).

Superintendents: Craig Holbeck via Zoom (Armour), Betsy Rohde via Zoom (Colome), Scott Muckey (Corsica-Stickney), Sara Anderson (Gregory), Eric Denning via Zoom (Mt. Vernon), and Tom Rice via Zoom (Wolsey-Wessington).

Others present: Renee Thomas (Director), Jane Keller (Administrative Assistant), and Catrina Brown (Business Manager).

Public Forum

No action taken.

Additional Agenda Items

The following items were added to the agenda: Oath of Office and Approve writing proposal for Summer Transition Program Institute.

Approve Agenda

Motion Platte-Geddes, seconded by Armour approving the amended agenda. All members present voted aye. Motion carried.

Oath of Office

The Oath of Office was given to Tara Timm from Wolsey-Wessington.

Approve Minutes from December 7, 2023

Motion Platte-Geddes, seconded by Burke approving the minutes from the regular meeting held on December 7, 2023. All members present voted aye. Motion carried.

Approve Financial Reports

Motion Mt. Vernon, seconded by Gregory approving the report of cash transactions, payroll summary report, revenue summary, and expenditure reports dated December 31, 2023. All members present voted aye. Motion carried.

Approve January 2024 Bills

Motion Lyman, seconded by Plankinton approving the following bills for payment:

Check #	Vendor Name	Account Number	Invoice Detail Description	Invoice Amount
3615	FIRST BANK & TRUST	10 1111 027 424	K5 STEM GRANT BOOKS	\$ 8,023.89
3615	FIRST BANK & TRUST	10 1111 027 549	K5 STEM GRANT SUPPLIES	\$ 17,644.63
3636	SPHERO	10 1111 027 549	K5 STEM GRANT SUPPLIES	\$ 6,414.00
3616	FREEMAN, KAREN	10 2219 027 319	K5 STEM GRANT STIPEND	\$ 50.00
3617	HAUKAAS, PAIGE	10 2219 027 319	K5 STEM GRANT STIPEND	\$ 50.00
3619	LARSON, JENNIFER	10 2219 027 319	K5 STEM GRANT STIPEND	\$ 50.00
3627	OAKLEY, CARRIE	10 2219 027 319	K5 STEM GRANT STIPEND	\$ 50.00
3629	OUTKA HILL, JILL	10 2219 027 319	K5 STEM GRANT STIPEND	\$ 7,500.00
3637	THOMAS, AMY	10 2219 027 319	K5 STEM GRANT STIPEND	\$ 100.00
5024	MOSTERD, HOLLY	10 2219 027 319	K5 STEM GRANT PAYMENT	\$ 50.00
3615	FIRST BANK & TRUST	10 2623 000 334	ED SPEC TRAVEL	\$ 893.68
5002	BURKE, KARLA	10 2623 000 334	ED SPEC MEALS	\$ 214.00
3638	US BANK VOYAGER FLEET SYSTEMS	10 2623 000 413	ED SPEC FUEL	\$ 167.13
3639	USD CENTER FOR DISABILITIES	10 2623 000 640	ED SPEC CONFERENCE FEE; INV #24-1174	\$ 320.00
3622	MID CENTRAL EDUCATIONAL COOPERATIVE	10 5000 000 520	OFFICE LEASE PAYMENT	\$ 500.00
Fund 10 Total:				\$ 42,027.33

3612	CORSICA-STICKNEY SCHOOL DISTRICT	22 1223 000 325	PROGRAM RENT	\$ 1,000.00
3611	CORNER MARKET	22 1223 000 411	TRANSITION PROGRAM SUPPLIES	\$ 106.78
3638	US BANK VOYAGER FLEET SYSTEMS	22 1223 000 413	TRANSITION PROGRAM FUEL	\$ 123.54
3638	US BANK VOYAGER FLEET SYSTEMS	22 2113 000 413	BEHAVIORAL FUEL	\$ 301.87
3635	SEVERSON'S SERVICE	22 2126 000 413	ED EVAL OIL CHANGE - BRITTNEY #27	\$ 69.95
3638	US BANK VOYAGER FLEET SYSTEMS	22 2126 000 413	ED EVAL FUEL	\$ 242.06
3615	FIRST BANK & TRUST	22 2149 000 411	PSCYH SUPPLIES	\$ 99.00
3631	QUILL CORPORATION	22 2149 000 411	PSYCH SUPPLIES	\$ 47.98
3638	US BANK VOYAGER FLEET SYSTEMS	22 2149 000 413	PSYCH FUEL	\$ 564.37
4998	HELBIG, KATE	22 2149 028 319	PSYCH SUPERVISION	\$ 900.00
3641	WOLSEY-WESSINGTON SCHOOL DISTRICT	22 2159 000 190	1/2 SPEECH PAYMENT FOR 23-24	\$ 27,270.69
5001	BRINK, BOBBI	22 2159 000 334	SPEECH TRAVEL	\$ 355.47
3634	SD SPEECH-LANGUAGE-HEARING ASSOCIATION	22 2159 000 350	SPEECH ADVERTISING	\$ 150.00
3615	FIRST BANK & TRUST	22 2159 000 411	SPEECH POSTAGE	\$ 1.83
3625	NELSON'S MACHINE AND WELDING	22 2159 000 413	SPEECH OIL CHANGE - TANIA #38	\$ 63.95
3635	SEVERSON'S SERVICE	22 2159 000 413	SPEECH OIL CHANGE - JEN B #6	\$ 78.67
3638	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 413	SPEECH FUEL	\$ 1,019.94
3608	ASHA C/O SUNTRUST BANK	22 2159 000 640	SPEECH DUES - WITT	\$ 225.00
4999	BERGELEEN, LAURA	22 2159 000 640	SPEECH DUES - ASHA	\$ 225.00
5012	HARRINGTON, MACI	22 2159 000 640	SPEECH DUES - ASHA	\$ 225.00
5017	KLUNDT, JENNIFER	22 2159 000 640	SPEECH DUES - ASHA	\$ 253.00
5035	WRIGHT, NATALIE	22 2159 000 640	SPEECH DUES - ASHA	\$ 225.00
3638	US BANK VOYAGER FLEET SYSTEMS	22 2171 000 413	PT FUEL	\$ 186.84
5032	STUKEL, KELLIE	22 2171 000 640	PT DUES	\$ 219.99
3620	LAWLER AUTOMOTIVE INC	22 2172 000 413	OT OIL CHANGE - PAIGE #35	\$ 38.38
3638	US BANK VOYAGER FLEET SYSTEMS	22 2172 000 413	OT FUEL	\$ 428.69
5021	LEHR, DAVE	22 2227 000 319	TECH SERVICES; INV #2572	\$ 406.00
3615	FIRST BANK & TRUST	22 2227 000 541	TECH SUPPLIES	\$ 152.97
3621	LYMAN COUNTY HERALD	22 2319 000 350	BOARD ADVERTISING	\$ 244.21
3614	DUTCH OVEN BAKERY	22 2319 000 411	BOARD MEAL	\$ 50.00
3630	PLATTE LOCKER	22 2319 000 411	BOARD MEAL	\$ 525.00
3615	FIRST BANK & TRUST	22 2329 000 411	DIRECTOR SUPPLIES	\$ 23.99
3631	QUILL CORPORATION	22 2329 000 411	DIRECTOR SUPPLIES	\$ 21.58
3638	US BANK VOYAGER FLEET SYSTEMS	22 2329 000 413	DIRECTOR FUEL	\$ 119.59
3618	JAYMAR BUSINESS FORMS	22 2529 000 411	FISCAL SUPPLIES; INV #063212	\$ 153.17
3626	NORTHWESTERN ENERGY	22 2549 000 321 001	OFFICE ELECTRICTIY	\$ 326.00
3610	CITY OF PLATTE	22 2549 000 321 002	OFFICE WATER AND SEWER	\$ 79.60
3633	SAMUELSON TIRE AND OIL	22 2549 000 321 003	OFFICE PROPANE	\$ 280.80
3609	BRONDSEMA TREE SERVICE	22 2549 000 323	OFFICE SNOW REMOVAL	\$ 125.00
3624	MIDWEST FIRE AND SAFETY	22 2549 000 323	OFFICE FIRE EXTINGUISHER SERVICE	\$ 80.00
3632	ROCKFORD'S SANITATION, LLC	22 2549 000 323	OFFICE GARBAGE	\$ 60.00
3623	MIDSTATE COMMUNICATIONS	22 2549 000 340	OFFICE PHONE	\$ 394.80
3613	COUNTY FAIR	22 2549 000 411	OFFICE SUPPLIES	\$ 45.76
3628	OFFICE PRODUCTS CENTER	22 2549 000 411	OFFICE PAPER	\$ 446.50
3638	US BANK VOYAGER FLEET SYSTEMS	22 2765 000 334	B-3 FUEL	\$ 38.83
3615	FIRST BANK & TRUST	22 2765 000 411	B-3 SUPPLIES	\$ 23.99
Fund 22 Total:				\$ 38,020.79
5000	BREWER, LINDSEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 900.00
5003	CAMPBELL, BETTY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 720.00
5004	DYK, ROXANE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,260.00
5005	FETTE, NICOLE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,800.00

5006	FITZGERALD, BRANDI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 990.00
5007	FORESTER, ASHLEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,260.00
5008	FOUBERG, JOHN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 720.00
5009	FRANK, STEPHANIE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 810.00
5010	HALVORSON, LAURA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,260.00
5011	HANSEN, ANDREA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 450.00
5013	HOHN, SARAH	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 270.00
5014	JENSEN, MICHELE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 2,790.00
5015	JOHNSON, DILLON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,710.00
5016	KELEHER, LORI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,620.00
5018	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 2,880.00
5019	KREULEN, NANCY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,440.00
5020	LARSON, ERIN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 900.00
5022	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 4,860.00
5025	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 2,340.00
5026	RANG, SHELBY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 720.00
5027	RANK, TORRI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 630.00
5028	RENKLY, SHANNON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 2,520.00
5029	SCHAFFER, MAXWELL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 2,340.00
5030	SHELL, JENNIFER	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,890.00
5031	SCHNEIDER, JEFF	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 720.00
5033	TEEL, APRIL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 3,870.00
5034	THOMPSON, JULIE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 2,250.00
5023	MOHLING, CHARLOTTE	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 6,115.00
3640	VERIZON WIRELESS	53 2226 000 340	VS PHONE	\$ 61.37
3615	FIRST BANK & TRUST	53 2226 000 411	GW/PD SUPPLIES	\$ 23.99
3631	QUILL CORPORATION	53 2226 000 411	VS SUPPLIES	\$ 99.99
3615	FIRST BANK & TRUST	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$ 615.04
Fund 53 Total:				\$ 50,835.39
Report Total:				\$ 130,883.51

All members present voted aye. Motion carried.

Approve Other Payroll

Motion Burke, seconded by Colome to approve the following other payroll:

PAYROLL ITEMS THAT NEED APPROVAL BY THE GOVERNING BOARD
January 11, 2024

EMPLOYEE NAME	SERVICES	AMOUNT
Betsy Shippy	Physical Therapy Services – December 2023	\$1340.18
TOTAL TO BE APPROVED FOR JANUARY 20, 2024 PAYROLL		\$1340.18

All members present voted aye. Motion carried.

Approve Potential Conflict of Interest per SDCL 3-23

No conflict of interest forms were received.

Final Reading of Professional Hiring Policy GCD

Motion Armour, seconded by Gregory to approve the Professional Hiring Policy GCD. All members present voted aye. Motion carried.

Out of State Travel Request

Motion Platte-Geddes, seconded by Armour to approve Brittney Geidel to attend the Midwest Symposium for Leadership in Behavior Disorders in Kansas City, MO on February 29, 2024 to March 2, 2024. All members present voted aye. Motion carried.

Virtual School Policy/Procedure Amendments

Motion Burke, seconded by Mt. Vernon to approve Virtual School Policy/Procedure amendments as presented. All members present voted aye. Motion carried.

Approve writing proposal for Summer Transition Program Institute

Motion Kimball, seconded by Lyman to approve the cooperative writing a proposal for a Summer Transition Program. All members present voted aye. Motion carried.

Director's Report

No action taken.

Next Meeting:

February 8, 2024 at 10:00 a.m. at the CORE Educational Cooperative in Platte, SD.

Adjourn

Motion Gregory, seconded by Lyman to adjourn the meeting at 10:24 a.m. All members present voted aye.
Motion carried.

President

Business Manager

CORE Educational Cooperative				
Report of Cash Transactions				
December 31, 2023				
		As of 11/30/23	As of 12/31/23	
Fund Totals:				
CORE Educational Cooperative:		\$ 369,419.21	\$ 402,932.96	
DIAL Virtual School:		\$ 1,740,638.60	\$ 1,634,220.86	
		\$ 2,110,057.81	\$ 2,037,153.82	
Beginning Balance of First Fidelity Bank as of 12/1/2023:				\$ 878,931.10
Receipts:				
	Fund 10 (General Fund)			\$ 37,739.54
	Fund 22 (Special Ed)			\$ 323,580.77
	Fund 22 (CORE Bank Account Interest 0.25%)			\$ 177.74
	Fund 53 (Virtual School)			\$ 23,584.88
Total Receipts:				\$ 385,082.93
Expenditures:				
	Fund 10 (General Fund)			\$ 23,462.76
	Fund 22 (Special Ed)			\$ 81,753.12
	Fund 53 (Virtual School)			\$ 109,040.59
Total Expenditures:				\$ 214,256.47
Automatic Withdraw:	ACH Monthly Payment (Fund 22)			\$ 10.00
Total Automatic Withdraw:				\$ 10.00
Payroll:				
	Fund 10 (General Fund)			\$ 15,571.63
	Fund 22 (Special Ed)			\$ 207,186.79
	Fund 53 (Virtual School)			\$ 20,962.03
Total Payroll:				\$ 243,720.45
Ending Balance of First Fidelity Bank as of 12/31/2023:				\$ 806,027.11
Beginning Balance of CD in First Fidelity Bank as of 12/1/2023 (Fund 10)				\$ 53,229.82
Interest:	Fund 10 (General Fund) - 24 months (Matures 10/12/24) 2.16%			
Ending Balance of CD in First Fidelity Bank as of 12/31/2023				\$ 53,229.82
Beginning Balance of CD in First Fidelity Bank as of 12/1/2023 (Fund 10)				\$ 52,261.73
Interest:	Fund 10 (General Fund) - 13 months (Matures 4/15/24) 4.30%			\$ -
Ending Balance of CD in First Fidelity Bank as of 12/31/2023				\$ 52,261.73
Beginning Balance of CD in First Fidelity Bank as of 12/1/2023 (Fund 53)				\$ 223,762.97
Interest:	Fund 53 (Virtual School) - 24 months (Matures 11/17/24) 3.10%			\$ -
Ending Balance of CD in First Fidelity Bank as of 12/31/2023				\$ 223,762.97
Beginning Balance of CD in First Fidelity Bank as of 12/1/2023 (Fund 53)				\$ 501,872.19
Interest:	Fund 53 (Virtual School) - 10 months (Matures 5/13/24) 4.63%			\$ -
Ending Balance of CD in First Fidelity Bank as of 12/31/2023				\$ 501,872.19
Beginning Balance of CD in First Fidelity Bank as of 12/1/2023 (Fund 53)				\$ 400,000.00
Interest:	Fund 53 (Virtual School) - 10 months (Matures 9/9/24) 4.63%			\$ -
Ending Balance of CD in First Fidelity Bank as of 12/31/2023				\$ 400,000.00
Ending Balance as of 12/31/2023				\$ 2,037,153.82