

**MINUTES OF THE REGULAR BOARD MEETING OF THE
CORE EDUCATIONAL COOPERATIVE
BOARD OF DIRECTORS
THURSDAY, MARCH 5, 2020**

President C. Clites called the regular meeting of the Board of Directors of the Core Educational Cooperative to order at 10:00 a.m. on Thursday, March 5, 2020, at CORE Educational Cooperative Office in Platte, SD.

Members present: Tina Westendorf (Armour), Joel Koskan (Colome), Chad Clites (Corsica-Stickney), Karen Timanus (Gregory), Lisa Pazour (Kimball), Dale Larsch (Mt. Vernon), Ross Vanzee (Platte-Geddes), Jim Burg (Wessington Springs), Jim Munsen (White Lake), and Tara Hochhalter via Zoom Conferencing (Wolsey-Wessington).

Members absent: Val Drey (Burke) and Jason Heezen (Plankinton).

Superintendents: Andrea Powell via Zoom Conferencing (Armour), Erik Person (Burke), Scott Muckey (Corsica-Stickney), Sara Anderson (Gregory), Christopher Noid via Zoom Conferencing (Kimball), Joel Bailey (Platte-Geddes), and Pandi Pittman (Wessington Springs).

Others present: Valerie Johnson (Director) and Catrina Brown (Business Manager).

Public Forum

No action taken.

Additional Agenda Items

Two items were added to the agenda: #11. Discussion on CD and #12. SEL Pilot Discussion.

Approve Agenda

Motion Mt. Vernon, seconded by Armour approving the amended agenda. Roll call vote was held with all members

voting aye. Motion carried.

Oath of Office per SDCL 3-1-5

No action taken.

Approve Minutes from February 6, 2020 Meetings

Motion White Lake, seconded by Gregory approving the minutes of the meeting held on February 6, 2020.

Roll call vote was held with all members voting aye. Motion carried.

Approve Financial Reports

Motion Gregory, seconded by Kimball approving the report of cash transactions, revenue summary report and expenditure reports dated February 29, 2020. Roll call voted was held with all members voting aye. Motion carried.

Approve March 2020 Bills

Motion Colome, seconded by Wessington Springs approving the following bills for payment:

Check #	Vendor Name	Account Number	Invoice Detail Description	Invoice Amount
1904	MID CENTRAL EDUCATIONAL COOP	10 2535 000 520	OFFICE LEASE PAYMENT	\$ 500.00
1894	FIRST BANK & TRUST	10 2623 000 334	ED SPEC TRAVEL	\$ 110.00
1918	STAY USA HOTEL AND SUITES	10 2623 000 334	ED SPEC TRAVEL - INV #1135711	\$ 77.00
1922	US BANK VOYAGER FLEET SYSTEMS	10 2623 000 413	ED SPEC FUEL	\$ 151.66
Fund 10 Total:				\$ 838.66
1922	US BANK VOYAGER FLEET SYSTEMS	22 2126 000 413	ED EVAL FUEL	\$ 139.04
1907	MULTI HEALTH SYSTEMS	22 2149 000 411	PSYCH SUPPLIES; INV #SIP00014888	\$ 159.00
1898	JEFF'S GREGORY BODY SHOP	22 2149 000 413	PSYCH CAR REPAIR - ALISHA #9	\$ 50.00
1922	US BANK VOYAGER FLEET SYSTEMS	22 2149 000 413	PSYCH FUEL	\$ 461.87
1162	THOMAS, TAYLA	22 2159 000 334	SPEECH TRAVEL	\$ 215.46
1923	VERIZON WIRELESS	22 2159 000 340	SPEECH MIFI	\$ 40.01
1894	FIRST BANK & TRUST	22 2159 000 411	SPEECH SUPPLIES	\$ 0.21
1896	HILLMAN'S GAS & GARAGE	22 2159 000 413	SPEECH GAS AND OIL CHANGE - NICOLE #15	\$ 89.65
1908	NELSON'S MACHINE AND WELDING	22 2159 000 413	SPEECH OIL CHANGE/ROTATE TIRES - TANIA 21	\$ 51.95
1910	OVERWEG REPAIR	22 2159 000 413	SPEECH BATTERY -TAYLA #8	\$ 155.85
1916	SELECT SERVICE CENTER	22 2159 000 413	SPEECH OIL CHANGE/TIRE REPAIR- NATALIE #4	\$ 89.04

1917	SEVERSON'S SERVICE	22 2159 000 413	SPEECH WIPER BLADE - NICOLE #15	\$ 16.50
1922	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 413	SPEECH FUEL	\$ 891.52
1923	VERIZON WIRELESS	22 2171 000 340	PT MIFI	\$ 40.01
1922	US BANK VOYAGER FLEET SYSTEMS	22 2171 000 413	PT FUEL	\$ 263.90
1911	PEARSON	22 2172 000 411	OT SUPPLIES	\$ 296.59
1917	SEVERSON'S SERVICE	22 2172 000 413	OT OIL CHANGE - SONA #2	\$ 74.23
1922	US BANK VOYAGER FLEET SYSTEMS	22 2172 000 413	OT FUEL	\$ 340.76
1161	RUBENDALL, JAYNE	22 2213 000 319	CONFERENCE TRAVEL - PSYCH	\$ 349.40
1160	LEHR, DAVE	22 2227 000 319	TECH SERVICES; INV #2191	\$ 665.00
1891	ARMOUR CHRONICLE	22 2319 000 350	BOARD ADVERTISING	\$ 172.34
1159	JOHNSON, VALERIE	22 2329 000 334	DIRECTOR TRAVEL	\$ 391.28
1922	US BANK VOYAGER FLEET SYSTEMS	22 2329 000 413	DIRECTOR FUEL	\$ 209.03
1909	NORTHWESTERN ENERGY	22 2549 000 321 001	OFFICE ELECTRICITY	\$ 230.00
1892	CITY OF PLATTE	22 2549 000 321 002	OFFICE WATER AND SEWER	\$ 81.30
1915	SAMUELSON TIRE AND OIL	22 2549 000 321 003	OFFICE PROPANE	\$ 374.00
1905	MIDSTATE COMMUNICATIONS	22 2549 000 340	OFFICE PHONE	\$ 317.98
1894	FIRST BANK & TRUST	22 2549 000 411	OFFICE SUPPLIES	\$ 60.70
1912	PLATTE FOOD CENTER	22 2549 000 411	OFFICE SUPPLIES	\$ 60.93
1922	US BANK VOYAGER FLEET SYSTEMS	22 2765 000 334	BIRTH TO 3 FUEL	\$ 104.39
Fund 22 Total:				\$ 6,391.94
1893	DYK, ROXANE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 480.00
1895	FOUBERG, JOHN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,600.00
1897	HOHN, SARAH	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 160.00
1899	JENSEN, MICHELLE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 640.00
1900	JOHNSON, DILLON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 480.00
1901	KELEHER, LORI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 560.00
1902	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 560.00
1906	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 560.00
1913	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 720.00
1914	RAAK, CATHERINE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 880.00
1919	SUMMERS, RAYNA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 80.00
1920	TEEL, APRIL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 240.00
1921	THOMPSON, JULIE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 880.00
1924	WITT, KATE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 160.00
1903	LEMKE, MERCEDES	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 250.00
1923	VERIZON WIRELESS	53 2226 000 340	VS PHONE	\$ 54.67
1894	FIRST BANK & TRUST	53 2226 000 341	VS POSTAGE	\$ 322.80
1912	PLATTE FOOD CENTER	53 2226 000 411	VS SUPPLIES	\$ 16.28
1894	FIRST BANK & TRUST	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$ 356.46
Fund 53 Total:				\$ 9,000.21
Report Total:				\$ 16,230.81

Roll call vote was held with all members voting aye. Motion carried.

Approve Other Payroll

Motion Kimball, seconded by Mt. Vernon to approve the following other payroll:

PAYROLL ITEMS THAT NEED APPROVAL BY THE GOVERNING BOARD
March 5, 2020

EMPLOYEE NAME	SERVICES	AMOUNT
Ron Senne	DIAL Grant Writer Services	\$400.00
TOTAL TO BE APPROVED FOR MARCH 20, 2020 PAYROLL		\$400.00

Roll call vote was held with all members voting aye. Motion carried.

Approve Disclosure of Potential Conflict of Interest per SDCL 3-23

No conflict of interest waivers were presented.

Discussion on BankWest CD

Motion Kimball, seconded by Colome to let the business manager make decision on which bank to use when the 12-month CD matures with the BankWest on March 12, 2020. Roll call vote was held with all members voting aye. Motion carried.

Social/Emotional Learning Pilot

Motion Wessington Springs, seconded by Armour to engage in the Social/Emotional Pilot with Edgenuity for the cost of \$850.00. Motion carried with all members present voting aye.

Executive Session for Personnel per SDCL 1-25-2 (1) (4) (Negotiated Agreement, Business Manager Evaluation, Contracts)

Motion Colome, seconded by Kimball to enter into executive session at 10:23 a.m. to discuss personnel per SDCL 1-25-2 (1) (4) (Negotiated Agreement, Business Manager Evaluation, Contracts). Roll call vote was held with all members voting aye. Motion carried.

President Chad Clites declared open session at 12:04 p.m.

Approve Contracts

Motion Kimball, seconded by White Lake to approve the contract for Lori Wehlander (VS2020-038) to develop the Introduction to Law and Public Safety I course at the rate of \$250.00. Roll call vote was held with all members voting aye. Motion carried.

Motion Kimball, seconded by Mt. Vernon to offer an employment contract for 2020-2021 to Catrina Brown, Business Manager, for \$45,000.00 along with \$1700.00 towards a health insurance plan. Roll call vote was held with all members voting aye. Motion carried.

Master Negotiated Agreement for 2020-2021

Motion Colome, seconded by Gregory to approve the master negotiated agreement for 2020-2021 as presented. Roll call vote was held with all members voting aye. Motion carried.

Approve Contracts per SDCL 1-25-2 (1)

Motion Colome, seconded by Gregory to approve the following employee contracts for 2020-2021:

Contract #	Employee	2020-2021 Salary Amount
EMP2021-001	Tech, Alisha	\$67,158.00
EMP2021-002	Callahan, Hilary	\$57,750.00
EMP2021-003	Bergeleen, Laura	\$56,444.06
EMP2021-004	Boyden, Jennifer	\$33,075.00
EMP2021-005	Brink, Bobbi	\$63,240.45
EMP2021-007	Sibbel, Erin	\$60,060.00
EMP2021-008	Mosterd, Holly	\$47,250.00
EMP2021-010	Kafka, Kristi	\$72,450.00
EMP2021-011	Klundt, Jennifer	\$63,160.99
EMP2021-012	Kott, Sona	\$72,754.50
EMP2021-013	Larson, Roxann	\$62,075.27
EMP2021-014	Palmer, Nicole	\$51,835.91
EMP2021-015	Rubendall, Jayne	\$29,742.75
EMP2021-016	Shumake, Paige	\$55,965.00
EMP2021-017	Stukel, Kellie	\$86,633.82
EMP2021-018	Thomas, Renee	\$50,368.50
EMP2021-019	Thomas, Tayla	\$34,398.00
EMP2021-020	Witt, Tania	\$73,063.42
EMP2021-021	Wright, Natalie	\$64,599.28
EMP2021-024	Burke, Karla	\$54,600.00
EMP2021-025	Vosika, Maria	\$52,500.00

Roll call vote was held with all members voting aye. Motion carried.

Authorized Signature for Grant Submission

Motion Kimball, seconded by Gregory to authorize Valerie Johnson to sign the Beginning Farmer and Rancher Simplified Grant. Roll call vote was held with all members voting aye. Motion carried.

Director's Report

No action taken.

Next Meeting:

April 9, 2020 at 10:00 a.m. at the CORE Educational Cooperative in Platte, SD.

Adjourn

Motion White Lake, seconded by Platte-Geddes to adjourn the meeting at 12:25 p.m. Roll call vote was held with all members voting aye. Motion carried.

President

Business Manager

CORE Educational Cooperative			
Report of Cash Transactions			
February 29, 2020			
		As of 1/31/2020	As of 2/29/20
Fund Totals:			
CORE Educational Cooperative:		\$ 350,282.36	\$ 344,430.60
DIAL Grant Writer:		\$ (161.48)	\$ (430.60)
DIAL Virtual School:		\$ 622,903.05	\$ 699,463.59
		\$ 973,023.93	\$ 1,043,463.59
Beginning Balance of First Fidelity Bank as of 2/1/2020:			\$ 664,109.70
Receipts:			
	Fund 10 (General Fund)		\$ 400.00
	Fund 12 (Grant Writer)		\$ 161.48
	Fund 22 (Special Ed)		\$ 165,338.49
	Fund 22 (CORE Bank Account Interest)		\$ 29.21
	Fund 53 (Virtual School)		\$ 96,568.24
	Total Receipts:		\$ 262,497.42
Expenditures:			
	Fund 10 (General Fund)		\$ 1,555.47
	Fund 10 (General Fund) - Car		\$ 17,669.00
	Fund 12 (Grant Writer)		\$ -
	Fund 22 (Special Ed)		\$ 15,747.39
	Fund 53 (Virtual School)		\$ 11,764.07
	Total Expenditures:		\$ 46,735.93
Automatic Withdraw:	ACH Monthly Payment (Fund 22)		\$ 10.00
	Total Automatic Withdraw:		\$ 10.00
Payroll:			
	Fund 10 (General Fund)		\$ 5,545.43
	Fund 12 (Grant Writer)		\$ 430.60
	Fund 22 (Special Ed)		\$ 131,092.17
	Fund 53 (Virtual School)		\$ 9,575.10
	Total Payroll:		\$ 146,643.30
Ending Balance of First Fidelity Bank as of 2/29/2020			\$ 733,217.89
Beginning Balance of CD in BankWest - Geddes as of 2/1/2020 (Fund 10)			\$ 101,758.65
Interest:	Fund 10 (General Fund) - 12 Month		\$ -
	Fund 10 (General Fund) - 18 Month		\$ -
Ending Balance of CD in BankWest - Geddes as of 2/29/2020			\$ 101,758.65
Beginning Balance of CD in Farmers State Bank - Parkston as of 2/1/2020 (Fund 53)			\$ 207,155.58
Interest:	Fund 53 (Virtual School)		\$ 1,331.47
Ending Balance of CD in Farmers State Bank - Parkston as of 2/29/2020			\$ 208,487.05
Ending Balance as of 2/29/2020			\$ 1,043,463.59