

**MINUTES OF THE REGULAR BOARD MEETING OF THE  
CORE EDUCATIONAL COOPERATIVE  
BOARD OF DIRECTORS  
WEDNESDAY, APRIL 9, 2025**

President C. Clites called the regular meeting of the Board of Directors of the Core Educational Cooperative to order at 10:03 a.m. on Wednesday, April 9, 2025, at CORE Educational Cooperative Office in Platte, SD.

Members present: Joel Johnson (Burke), Matt Vandembark via Teams (Colome), Chad Clites (Corsica-Stickney), Hillary Leiferman (Kimball), Lindsey Weich (Plankinton), Roxanne Summerville (Platte-Geddes), Dale Larsch (Mt. Vernon), Jim Munsen (White Lake), and Ashley Dorris via Teams (Wolsey-Wessington).

Members absent: Dylan Slate (Armour), Amy Keiser (Gregory), Veronica Gerard (Lyman), Dustin Weber (Wessington Springs).

Superintendents: Scott Muckey via Teams (Corsica-Stickney), Betsy Rohde via Teams (Colome), Sara Anderson via Teams (Gregory), Joel Bailey via Teams (Platte-Geddes), and Riley Donovan via Teams (Wolsey-Wessington).

Others present: Renee Thomas (Director) and Catrina Brown (Business Manager)

**Public Forum**

No action taken.

**Additional Agenda Items**

No additional agenda items were added.

**Approve Agenda**

Motion Mt. Vernon, seconded by Plankinton approving the agenda. All members present voted aye. Motion carried.

**Approve Minutes from March 5, 2025**

Motion White Lake, seconded by Burke approving the minutes from the regular meeting held on March 5, 2025. All members present voted aye. Motion carried.

**Approve Financial Reports**

Motion Platte-Geddes, seconded by Wolsey-Wessington approving the report of cash transactions, payroll summary report, revenue summary, and expenditure reports dated March 31, 2025. All members present voted aye. Motion carried.

**Approve April 2025 Bills**

Motion Kimball, seconded by Plankinton approving the following bills for payment:

Check #	Vendor Name	Account Number	Invoice Detail Description	Invoice Amount
4089	SOFTWARE HOUSE INTERNATIONAL	10 2227 000 473	MICROSOFT LICENSING UPGRADE	\$ 45.72
4073	FIRST BANK & TRUST	10 2623 000 334	ED SPEC TRAVEL	\$ 119.57
4075	HOLIDAY INN EXPRESS HOTEL & SUITES	10 2623 000 334	ED SPEC TRAVEL; INV #40583	\$ 178.72
6352	BURKE, KARLA	10 2623 000 334	ED SPEC TRAVEL	\$ 40.00
4092	US BANK VOYAGER FLEET SYSTEMS	10 2623 000 413	ED SPEC FUEL	\$ 134.23
4073	FIRST BANK & TRUST	10 2623 000 640	ED SPEC WORKSHOP FEE	\$ 295.00
6352	BURKE, KARLA	10 2623 000 640	ED SPEC WORKSHOP FEE	\$ 20.00
4077	MID CENTRAL EDUCATIONAL COOPERATIVE	10 5000 000 520	OFFICE LEASE PAYMENT	\$ 500.00
<b>Fund 10 Total:</b>				<b>\$ 1,333.24</b>
4071	CORSICA-STICKNEY SCHOOL DISTRICT	22 1223 000 325	PROGRAM RENT	\$ 1,000.00
6365	GUNNARE, DESIREE	22 1223 000 334	TRANSITION PROGRAM TRAVEL	\$ 20.87
6365	GUNNARE, DESIREE	22 1223 000 334	TRANSITION PROGRAM TRAVEL	\$ 828.12
4068	AMAZON	22 1223 000 411	TRANSITION PROGRAM SUPPLIES	\$ 109.45
4073	FIRST BANK & TRUST	22 2126 000 334	ED EVAL SUPPLIES	\$ 252.00
6363	FRANSEN, TRISHA	22 2126 000 334	ED EVAL MEALS	\$ 60.00
4068	AMAZON	22 2126 000 411	ED EVAL SUPPLIES	\$ 29.93
4088	SEVERSON'S SERVICE	22 2126 000 413	ED EVAL OIL CHANGE/TIRE ROTATE-TRISH #37	\$ 94.95
4092	US BANK VOYAGER FLEET SYSTEMS	22 2126 000 413	ED EVAL FUEL	\$ 412.98
4087	SD DIVISION OF CRIMINAL	22 2149 000 411	PSYCH FINGERPRINTS - STUKEL	\$ 43.25

INVESTIGATION

4067	AGLAND COOP	22 2149 000 413	PSYCH OIL CHANGE - JAYCIE #34	\$ 66.48
4092	US BANK VOYAGER FLEET SYSTEMS	22 2149 000 413	PSYCH FUEL	\$ 842.80
4068	AMAZON	22 2149 028 411	PSYCH SUPPLIES - MH GRANT	\$ 395.20
6350	BRINK, BOBBI	22 2159 000 334	SPEECH TRAVEL	\$ 755.09
4068	AMAZON	22 2159 000 411	SPEECH SUPPLIES	\$ 19.98
4068	AMAZON	22 2159 000 411	SPEECH SUPPLIES	\$ 21.49
4076	LAWLER AUTOMOTIVE INC	22 2159 000 413	SPEECH TRAVEL - ROXANN #30	\$ 52.74
4081	OVERWEG AUTO, GLASS, & FUEL LLC	22 2159 000 413	SPEECH CAR REPAIR - TAYLA #24	\$ 138.99
4081	OVERWEG AUTO, GLASS, & FUEL LLC	22 2159 000 413	SPEECH OIL CHANGE - LAURA #33	\$ 76.61
4082	OVERWEG REPAIR	22 2159 000 413	SPEECH CAR BRAKES/TIRES- MACI #28	\$ 1,125.97
4082	OVERWEG REPAIR	22 2159 000 413	SPEECH CAR BATTERY/OIL CHANGE - MACI #28	\$ 453.94
4090	STICKNEY REPAIR AND SERVICES, INC	22 2159 000 413	SPEECH TIRE REPAIR - TANIA #38	\$ 32.00
4092	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 413	SPEECH FUEL	\$ 1,276.10
6373	PALMER, NICOLE	22 2159 000 413	SPEECH WIPERS - NICOLE #26	\$ 57.31
4079	MTI CORPORATE EDUCATION	22 2159 000 640	SPEECH WORKSHOP DUES; INV #6299	\$ 554.00
6379	STUKEL, KELLIE	22 2171 000 334	PT TRAVEL	\$ 994.95
4091	TOM'S AUTO SERVICE	22 2171 000 413	PT FUEL - KELLIE	\$ 22.15
4092	US BANK VOYAGER FLEET SYSTEMS	22 2171 000 413	PT FUEL	\$ 134.11
4088	SEVERSON'S SERVICE	22 2172 000 413	OT OIL CHANGE - SONA #39	\$ 69.95
4092	US BANK VOYAGER FLEET SYSTEMS	22 2172 000 413	OT FUEL	\$ 633.01
4094	VERN EIDE OF MITCHELL	22 2172 000 413	OT CAR REPAIR - PAIGE #35	\$ 108.16
6371	LEHR, DAVE	22 2227 000 319	TECH SERVICES; INV #42748	\$ 493.50
4069	APPLE INC	22 2227 000 541	DIRECTOR LAPTOP	\$ 1,099.00
4085	RIVERSIDE TECHNOLOGIES, INC	22 2227 000 541	STAFF LAPTOPS	\$ 10,296.00
4074	FORUM COMMUNICATIONS	22 2319 000 350	BOARD ADVERTISING	\$ 238.03
4073	FIRST BANK & TRUST	22 2329 000 334	DIRECTOR TRAVEL	\$ 12.46
4068	AMAZON	22 2329 000 411	DIRECTOR SUPPLIES	\$ 19.98
4073	FIRST BANK & TRUST	22 2329 000 411	DIRECTOR SUPPLIES	\$ 23.99
4092	US BANK VOYAGER FLEET SYSTEMS	22 2329 000 413	DIRECTOR FUEL	\$ 220.84
6351	BROWN, CATRINA	22 2529 000 334	FISCAL TRAVEL	\$ 53.60
4073	FIRST BANK & TRUST	22 2529 000 341	FISCAL POSTAGE	\$ 424.05
4083	QUILL CORPORATION	22 2529 000 411	FISCAL SUPPLIES	\$ 30.99
4080	NORTHWESTERN ENERGY	22 2549 000 321 001	OFFICE ELECTRICITY	\$ 326.00
4070	CITY OF PLATTE	22 2549 000 321 002	OFFICE WATER AND SEWER	\$ 79.11
4066	3D OIL & LP, LLC	22 2549 000 321 003	OFFICE PROPANE	\$ 227.58
4084	RINGLING GRAVEL AND CONSTRUCTION LLC	22 2549 000 323	OFFICE SNOW REMOVAL; INV #3692	\$ 180.00
4086	ROCKFORD'S SANITATION, LLC	22 2549 000 323	OFFICE GARBAGE	\$ 60.00
4078	MIDSTATE COMMUNICATIONS	22 2549 000 340	OFFICE PHONE	\$ 378.17
4068	AMAZON	22 2549 000 411	OFFICE SUPPLIES	\$ 67.99
4072	COUNTY FAIR	22 2549 000 411	OFFICE SUPPLIES	\$ 21.46
4092	US BANK VOYAGER FLEET SYSTEMS	22 2765 000 334	B-3 FUEL	\$ 139.33
4073	FIRST BANK & TRUST	22 2765 000 411	B-3 SUPPLIES	\$ 23.99
<b>Fund 22 Total:</b>				<b>\$ 25,098.65</b>
6348	ANDERSON, MERRETTA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,100.00
6349	BREWER, LINDSEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 900.00
6353	CAMPBELL, BETTY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 880.00
6354	CAMPBELL, MATTHEW	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,100.00
6355	CARDELLA, CHRISTY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 290.00
6356	CHRISTENSEN, DUSTIN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 100.00

6357	DYK, ROXANE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	400.00
6358	EDWARDS, SASKIA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	100.00
6359	FETTE, NICOLE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	900.00
6360	FITZGERALD, BRANDI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	700.00
6361	FORESTER, ASHLEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	800.00
6362	FOUBERG, JOHN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	380.00
6364	FRANK, STEPHANIE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,000.00
6366	HOHN, SARAH	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	680.00
6367	JOHNSON, DILLON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,000.00
6368	KELEHER, LORI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,400.00
6369	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	300.00
6369	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,690.00
6370	LARSON, ERIN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	800.00
6372	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	900.00
6374	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	400.00
6374	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,690.00
6375	RANK, TORRI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	890.00
6376	SCHAFFER, MAXWELL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	500.00
6377	SCHNEIDER, JEFF	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	100.00
6378	STEEVES, KELSEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	300.00
6380	TEEL, APRIL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,690.00
6358	EDWARDS, SASKIA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT-DEVELOP	\$	500.00
4093	VERIZON WIRELESS	53 2226 000 340	VS PHONE	\$	52.89
4073	FIRST BANK & TRUST	53 2226 000 341	VS POSTAGE	\$	6.44
4073	FIRST BANK & TRUST	53 2226 000 411	VS SUPPLIES	\$	36.10
4073	FIRST BANK & TRUST	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$	334.32
4069	APPLE INC	53 2226 000 541	VS COMPUTER	\$	249.00
4073	FIRST BANK & TRUST	53 2226 204 411	GW/PD SUPPLIES	\$	23.99
<b>Fund 53 Total:</b>				<b>\$</b>	<b>22,192.74</b>
<b>Report Total:</b>				<b>\$</b>	<b>48,624.63</b>

All members present voted aye. Motion carried.

**Approve Other Payroll**

Motion Mt. Vernon, seconded by Burke to approve the following other payroll:

**PAYROLL ITEMS THAT NEED APPROVAL BY THE GOVERNING BOARD**  
April 9, 2025

EMPLOYEE NAME	SERVICES	AMOUNT
Betsy Shippy	Physical Therapy Services - March 2025	\$1,691.32
Samantha Novotny	Physical Therapy Services - February 2025	\$463.90
Darcie Langbehn	Speech Substitute Services - March 2025	\$200.00
<b>TOTAL TO BE APPROVED FOR APRIL 20, 2025 PAYROLL</b>		<b>\$2,355.22</b>

All members present voted aye. Motion carried.

**Approve Quote for 2024-2025 Audit**

No action taken.

**Approve Potential Conflict of Interest per SDCL 3-23**

No conflict of interest forms were presented.

**Approve Executive Session per SDCL 1-25-2 (1) Personnel; (1) Director and Business Manager Negotiations (4) Negotiations**

Motion Plankinton, seconded by Burke to approve entering into executive session at 10:14 a.m. for Personnel per SDCL 1-25-2 (1) Personnel; (1) Director and Business Manager Negotiations; (4) Negotiations. All members present voted aye. Motion carried.

President Chad Clites declared the board out of executive session at 11:30 a.m.

**Approve Negotiated Agreement for 2025-2026**

Motion Plankinton, seconded by Platte-Geddes to approve the Negotiated Agreement for 2025-2026. All members present voted aye. Motion carried.

**Approve Speech Market Value Salary Increase**

Motion Kimball, seconded by Platte-Geddes to approve the speech market value salary increase at the rate 5.7% to any returning speech therapists. The salary adjustment is due to better align the cooperative with other cooperatives, districts, and agencies. All members voted aye. Motion carried.

**Approve Employee Contracts**

Motion Mt. Vernon, seconded by White Lake to approve offering the following staff contracts for 2025-2026:

EMP2026-011	Johnson, Valerie	School Psychologist/RDA Consultant/ DIAL Executive Director	\$72,500.00
EMP2026-025A	Hohn, Jaycie	School Psychologist	\$52,821.43
EMP2026-036	Fanning, Karlee	Speech Therapist	\$61,000.00
EMP2026-037	Shippy, Betsy	Physical Therapist	\$50 per hour, mileage at state rate

All members present voted aye. Motion carried.

**Approve Offering Addendums for 2025-2026 Staff Contracts**

Motion Kimball, seconded by Plankinton to approve offering addendums to staff due to negotiations being finalized. The addendum will reflect what was approved in the negotiated agreement. All members voted aye. Motion carried.

**Approve Director and Business Manager Contracts for 2025-2026**

Motion Plankinton, seconded by Burke to approve the following administrative contracts:

EMP2026-030	Renee Thomas	Director	\$99,000.00
EMP2026-031	Catrina Brown	Business Manager	\$73,500.00

The director and business manager will both receive a wellness day that is to not be used in conjunction with any other leave day. The director received two more leave days for a total of 38 days. The business manager received reimbursement for sick days at the rate of \$50.00 per day up to 60 days upon separation of employment. All members voted aye. Motion carried.

**Approve Administrative Assistant Contract for 2025-2026**

Motion Plankinton, seconded by Mt. Vernon to approve the contract #EMP2026-038 for Jane Keller at the salary of \$30,000.00. All members voted aye. Motion carried.

**Approve New Rental Agreement with Corsica-Stickney School**

Motion Plankinton, seconded by Kimball to approve the new rental agreement with the Corsica-Stickney School. The agreement reflects the increase in rent to the rate of \$1500.00. The Corsica-Stickney Elementary School is where the transition program is currently held. All members voted aye. Motion carried.

**Approve Non Member District Contract**

Motion White Lake, seconded by Burke to approve the contract #CORE2026-002 with the Lower Brule School District to provided school psychology services at the rate of \$650.00 per day plus mileage at state rate and educational evaluations at the rate of \$300 per day plus mileage at the state rate. All members voted aye. Motion carried.

**Approve SD School District Benefits Fund Adoption and Renewal**

Motion Plankinton, seconded by Platte-Geddes to approve the SD School District Benefits Fund Adoption and Renewal for 2025-2026. All members voted aye. Motion carried.

**Approve SD School Districts Benefits Fund Participation Agreement**

Motion Burke, seconded by White Lake to approve the SD School Districts Benefits Fund Participation Agreement for 2025-2026. All members voted aye. Motion carried.

**Director's Report**

No action taken.

**Next Meeting:**

Wednesday, May 7, 2025 at 10:00 a.m. at the CORE Educational Cooperative in Platte, SD.

**Adjourn**

Motion Plankinton, seconded by Kimball to adjourn the meeting at 11:41 a.m. All members present voted aye. Motion carried.

\_\_\_\_\_  
**President**

\_\_\_\_\_  
**Business Manager**

<b>CORE Educational Cooperative</b>			
<b>Report of Cash Transactions</b>			
<b>March 31, 2025</b>			
<b>Fund Totals:</b>		<b>As of 2/28/25</b>	<b>As of 3/31/25</b>
CORE Educational Cooperative:		\$ 747,526.86	\$ 749,568.64
DIAL Virtual School:		\$ 1,994,966.99	\$ 2,128,615.69
		<b>\$ 2,742,493.85</b>	<b>\$ 2,878,184.33</b>
<b>Beginning Balance of First Fidelity Bank as of 3/1/2025:</b>			<b>\$ 1,463,737.46</b>
<b>Receipts:</b>			
	Fund 10 (General Fund)		\$ 600.00
	Fund 22 (Special Ed)		\$ 261,752.28
	Fund 22 (CORE Bank Account Interest 0.15%)		\$ 197.55
	Fund 53 (Virtual School)		\$ 172,740.00
	<b>Total Receipts:</b>		<b>\$ 435,289.83</b>
<b>Expenditures:</b>			
	Fund 10 (General Fund)		\$ 1,088.67
	Fund 22 (Special Ed)		\$ 24,618.68
	Fund 53 (Virtual School)		\$ 35,618.07
	<b>Total Expenditures:</b>		<b>\$ 61,325.42</b>
<b>Automatic Withdraw:</b>	ACH Monthly Payment (Fund 22)		\$ 10.00
	<b>Total Automatic Withdraw:</b>		<b>\$ 10.00</b>
<b>Payroll:</b>			
	Fund 10 (General Fund)		\$ 16,256.73
	Fund 22 (Special Ed)		\$ 219,533.97
	Fund 53 (Virtual School)		\$ 22,575.28
	<b>Total Payroll:</b>		<b>\$ 258,365.98</b>
<b>Ending Balance of First Fidelity Bank as of 3/31/2025:</b>			<b>\$ 1,579,325.89</b>
<b>Beginning Balance of CD in First Fidelity Bank as of 3/1/2025 (Fund 10)</b>			<b>\$ 54,383.58</b>
<b>Interest:</b>	Fund 10 (General Fund) - 18 months (Matures 4/12/2026) 4.16%		\$ -
<b>Ending Balance of CD in First Fidelity Bank as of 3/31/2025</b>			<b>\$ 54,383.58</b>
<b>Beginning Balance of CD in First Fidelity Bank as of 3/1/2025 (Fund 10)</b>			<b>\$ 56,835.37</b>
<b>Interest:</b>	Fund 10 (General Fund) - 18 months (Matures 8/15/2026) 4.20%		\$ -
<b>Ending Balance of CD in First Fidelity Bank as of 3/31/2025</b>			<b>\$ 56,835.37</b>
<b>Beginning Balance of CD in First Fidelity Bank as of 3/1/2025 (Fund 53)</b>			<b>\$ 230,772.68</b>
<b>Interest:</b>	Fund 53 (Virtual School) - 18 months (Matures 5/17/2026) 4.16%		\$ -
<b>Ending Balance of CD in First Fidelity Bank as of 3/31/2025</b>			<b>\$ 230,772.68</b>
<b>Beginning Balance of CD in First Fidelity Bank as of 3/1/2025 (Fund 53)</b>			<b>\$ 521,289.14</b>
<b>Interest:</b>	Fund 53 (Virtual School) - 18 months (Matures 9/13/2026) 4.16%		\$ 20,102.05
<b>Ending Balance of CD in First Fidelity Bank as of 3/31/2025</b>			<b>\$ 541,391.19</b>
<b>Beginning Balance of CD in First Fidelity Bank as of 3/1/2025 (Fund 53)</b>			<b>\$ 415,475.62</b>
<b>Interest:</b>	Fund 53 (Virtual School) - 10 months (Matures 7/9/2025) 4.63%		\$ -
<b>Ending Balance of CD in First Fidelity Bank as of 3/31/2025</b>			<b>\$ 415,475.62</b>
<b>Ending Balance as of 3/31/2025</b>			<b>\$ 2,878,184.33</b>