

**MINUTES OF THE REGULAR BOARD MEETING OF THE
CORE EDUCATIONAL COOPERATIVE
BOARD OF DIRECTORS
WEDNESDAY, FEBRUARY 5, 2025**

President C. Clites called the regular meeting of the Board of Directors of the Core Educational Cooperative to order at 10:01 a.m. on Wednesday, February 5, 2025, at CORE Educational Cooperative Office in Platte, SD.

Members present: Joel Johnson via Teams (Burke), Pam Haukaas via Teams (Colome), Chad Clites (Corsica-Stickney), Amy Keiser via Teams (Gregory), Hillary Leiferman (Kimball), Lindsey Weich via Teams (Plankinton), Roxanne Summerville (Platte-Geddes), Veronica Gerard via Teams (Lyman), Dale Larsch (Mt. Vernon), Jim Munsen via Teams (White Lake), and Ashley Dorris via Teams (Wolsey-Wessington).

Members absent: Dylan Slate (Armour) and Dustin Weber (Wessington Springs).

Superintendents: Tim Sanderson via Teams (Burke), Scott Muckey via Teams (Corsica-Stickney), Sara Anderson via Teams (Gregory) and Joel Bailey via Teams (Platte-Geddes).

Others present: Renee Thomas (Director) and Catrina Brown (Business Manager)

Public Forum

No action taken.

Additional Agenda Items

No additional agenda items were added.

Approve Agenda

Motion Mt. Vernon, seconded by Lyman approving the agenda. All members present voted aye. Motion carried.

Approve Minutes from January 8, 2025

Motion Platte-Geddes, seconded by Gregory approving the minutes from the regular meeting held on January 5, 2025. All members present voted aye. Motion carried.

Approve Financial Reports

Motion Plankinton, seconded by Platte-Geddes approving the report of cash transactions, payroll summary report, revenue summary, and expenditure reports dated January 31, 2025. All members present voted aye. Motion carried.

Approve February 2025 Bills

Motion Mt. Vernon, seconded by Wolsey-Wessington approving the following bills for payment:

Check #	Vendor Name	Account Number	Invoice Detail Description	Invoice Amount
6166	BOOS, MICHELLE	10 2623 000 411	ED SPEC SUPPLIES	\$ 4.22
4039	US BANK VOYAGER FLEET SYSTEMS	10 2623 000 413	ED SPEC FUEL	\$ 109.37
4028	MID CENTRAL EDUCATIONAL COOPERATIVE	10 5000 000 520	OFFICE LEASE PAYMENT	\$ 500.00
Fund 10 Total:				\$ 613.59
4018	CORSICA-STICKNEY SCHOOL DISTRICT	22 1223 000 325	PROGRAM RENT	\$ 1,000.00
4017	CORNER MARKET	22 1223 000 411	TRANSITION PROGRAM SUPPLIES	\$ 99.36
4035	SEVERSON'S SERVICE	22 1223 000 413	TRANSITION OIL CHANGE - DES #3	\$ 48.70
4039	US BANK VOYAGER FLEET SYSTEMS	22 1223 000 413	TRANSITION FUEL	\$ 130.76
4039	US BANK VOYAGER FLEET SYSTEMS	22 2126 000 413	ED EVAL FUEL	\$ 341.43
4038	TRACY'S PAINT AND BODY	22 2149 000 413	PSYCH CAR REPAIR - JAYCIE #34	\$ 119.00
4039	US BANK VOYAGER FLEET SYSTEMS	22 2149 000 413	PSYCH FUEL	\$ 608.96
4020	FIRST BANK & TRUST	22 2149 028 411	MENTAL HEALTH GRANT SUPPLIES	\$ 459.00
4042	DEHAAN, ASHLEY	22 2159 000 334	SPEECH TRAVEL	\$ 202.34
6168	BRINK, BOBBI	22 2159 000 334	SPEECH TRAVEL	\$ 933.98
6189	PALMER, NICOLE	22 2159 000 334	SPEECH TRAVEL	\$ 100.50
6199	VOSIKA, MARIA	22 2159 000 334	SPEECH TRAVEL	\$ 44.22
4025	LEARNIX, LLC	22 2159 000 411	SPEECH SUPPLIES	\$ 139.92
4026	LESSONPIX INC.	22 2159 000 411	SPEECH SUPPLIES	\$ 19.97
4036	SLP TOOLKIT	22 2159 000 411	SPEECH SUPPLIES	\$ 131.25
4031	OVERWEG AUTO, GLASS, & FUEL LLC	22 2159 000 413	SPEECH WIPERS - LAURA #33	\$ 44.38

4034	SELECT SERVICE CENTER	22 2159 000 413	SPEECH OIL CHANGE - NATALIE #4	\$	69.52
4035	SEVERSON'S SERVICE	22 2159 000 413	SPEECH FUEL - ASHLEY #41	\$	69.30
4035	SEVERSON'S SERVICE	22 2159 000 413	SPEECH WIPERS - JEN B #6	\$	55.00
4037	TOM'S AUTO SERVICE	22 2159 000 413	SPEECH TIRE REPAIR - MARIA #40	\$	25.00
4039	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 413	SPEECH FUEL	\$	1,411.26
6165	BERGELEEN, LAURA	22 2159 000 413	SPEECH TIRE REPAIR	\$	19.99
6179	HEISINGER, MORGAN	22 2159 000 413	SPEECH OIL CHANGE - #29	\$	73.22
6201	WITT, TANIA	22 2159 000 413	SPEECH FUEL	\$	59.53
6183	KLUNDT, JENNIFER	22 2159 000 640	SPEECH DUES	\$	278.00
6202	WRIGHT, NATALIE	22 2159 000 640	SPEECH DUES	\$	278.00
4039	US BANK VOYAGER FLEET SYSTEMS	22 2171 000 413	PT FUEL	\$	259.20
6197	STUKEL, KELLIE	22 2171 000 640	PT DUES	\$	269.99
6187	MILLAR, KATIE	22 2172 000 334	OT TRAVEL	\$	63.65
6187	MILLAR, KATIE	22 2172 000 340	OT PHONE	\$	300.00
4015	AMAZON	22 2172 000 411	OT SUPPLIES	\$	47.98
4039	US BANK VOYAGER FLEET SYSTEMS	22 2172 000 413	OT FUEL	\$	687.66
4020	FIRST BANK & TRUST	22 2213 000 319	SPEECH OUT OF STATE TRAVEL	\$	1,075.50
6186	LEHR, DAVE	22 2227 000 319	TECH SERVICES ;INV #42647	\$	528.50
4021	FORUM COMMUNICATIONS	22 2319 000 350	BOARD ADVERTISING	\$	320.11
4022	HOLIDAY INN EXPRESS & SUITES	22 2329 000 334	DIRECTOR TRAVEL; INV # 24599	\$	112.00
4020	FIRST BANK & TRUST	22 2329 000 411	DIRECTOR SUPPLIES	\$	23.99
4035	SEVERSON'S SERVICE	22 2329 000 413	DIRECTOR OIL CHANGE - RENEE #43	\$	89.95
4039	US BANK VOYAGER FLEET SYSTEMS	22 2329 000 413	DIRECTOR FUEL	\$	143.94
4020	FIRST BANK & TRUST	22 2329 000 640	DIRECTOR DUES	\$	321.88
4020	FIRST BANK & TRUST	22 2529 000 341	FISCAL POSTAGE	\$	35.66
4030	NORTHWESTERN ENERGY	22 2549 000 321 001	OFFICE ELECTRICITY	\$	326.00
4016	CITY OF PLATTE	22 2549 000 321 002	OFFICE WATER AND SEWER	\$	77.33
4014	3D OIL & LP, LLC	22 2549 000 321 003	OFFICE PROPANE	\$	468.92
4024	INDEPENDENT VIKING GLASS, INC	22 2549 000 323	OFFICE DOOR REPAIR	\$	2,166.26
4029	MIDSTATE COMMUNICATIONS	22 2549 000 340	OFFICE PHONE	\$	374.75
4019	COUNTY FAIR	22 2549 000 411	OFFICE SUPPLIES	\$	26.36
4032	QUILL CORPORATION	22 2549 000 411	OFFICE SUPPLIES	\$	218.92
4033	SD DEPARTMENT OF REVENUE	22 2549 000 550	CAR LICENSING	\$	15.00
4035	SEVERSON'S SERVICE	22 2765 000 334	B-3 OIL CHANGE - HOLLY #22	\$	69.95
4039	US BANK VOYAGER FLEET SYSTEMS	22 2765 000 334	B-3 FUEL	\$	115.55
4020	FIRST BANK & TRUST	22 2765 000 411	B-3 SUPPLIES	\$	23.99
				Fund 22 Total:	\$ 14,925.63
4041	ANDERSON, EMILY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	600.00
6164	ANDERSON, MERRETTA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,380.00
6167	BREWER, LINDSEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,590.00
6169	CAMPBELL, BETTY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,240.00
6169	CAMPBELL, BETTY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,800.00
6169	CAMPBELL, BETTY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	(1,240.00)
6169	CAMPBELL, BETTY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	(1,800.00)
6170	CHRISTENSEN, DUSTIN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	600.00
6171	DYK, ROXANE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	590.00
6172	EDWARDS, SASKIA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	400.00
6173	FETTE, NICOLE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,290.00
6174	FITZGERALD, BRANDI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,660.00
6174	FITZGERALD, BRANDI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	980.00
6175	FORESTER, ASHLEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	4,500.00
6176	FOUBERG, JOHN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,670.00
6177	FRANK, STEPHANIE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,650.00

6178	HANSEN, ANDREA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 590.00
6180	HOHN, SARAH	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 400.00
6181	JOHNSON, DILLON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,090.00
6182	KELEHER, LORI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 4,760.00
6184	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,700.00
6184	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,640.00
6185	LARSON, ERIN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 3,500.00
6188	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,190.00
6188	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,700.00
6191	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 300.00
6191	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,590.00
6191	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 800.00
6192	RANG, SHELBY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 800.00
6193	RANK, TORRI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 490.00
6194	SCHAFFER, MAXWELL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 600.00
6194	SCHAFFER, MAXWELL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,700.00
6195	SCHNEIDER, JEFF	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 300.00
6196	STEEVES, KELSEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 600.00
6198	TEEL, APRIL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,270.00
6200	WITT, KATE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,180.00
6203	CAMPBELL, BETTY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,240.00
6204	CAMPBELL, MATTHEW	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,800.00
6190	PETERS, KAREN	53 2226 000 334	VS TRAVEL	\$ 67.67
4040	VERIZON WIRELESS	53 2226 000 340	VS PHONE	\$ 52.89
4020	FIRST BANK & TRUST	53 2226 000 341	VS POSTAGE	\$ 701.99
4023	IMAGINE LEARNING LLC	53 2226 000 411 201	EDGENUITY SUPPLIES	\$ 10,420.00
4015	AMAZON	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$ 350.83
4020	FIRST BANK & TRUST	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$ 828.94
4027	MCGRAW HILL EDUCATION	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$ 256.59
6190	PETERS, KAREN	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$ 18.62
4020	FIRST BANK & TRUST	53 2226 204 411	GW/PD SUPPLIES	\$ 23.99
Fund 53 Total:				\$ 58,871.52

Report Total: \$ 74,410.74

All members present voted aye. Motion carried.

Approve Other Payroll

Motion Platte-Geddes, seconded by Gregory to approve the following other payroll:

PAYROLL ITEMS THAT NEED APPROVAL BY THE GOVERNING BOARD
February 5, 2025

EMPLOYEE NAME	SERVICES	AMOUNT
Betsy Shippy	Physical Therapy Services – January 2025	\$1,532.82
TOTAL TO BE APPROVED FOR FEBRUARY 20, 2025 PAYROLL		\$1,532.82

All members present voted aye. Motion carried.

Approve Potential Conflict of Interest per SDCL 3-23

No conflict of interest forms were presented.

Board Negotiation Committee

President Chad Clites appointed Roxanne Summerville to the Negotiations Committee for 2024-2025.

Recognize Employee Negotiations Committee per SDCL 3-18-3

Motion Platte-Geddes, seconded by Colome to approve per SDCL 3-18-3 the employee negotiations committee for 2024-2025 consisting of Laura Bergeleen, Michelle Boos, and Kristi Kafka. All members present voted aye. Motion carried.

First and Final Reading of the Evaluation of the Director Policy CBG

The first reading of the amended Evaluation of the Director Policy CBG was held.

Motion Platte-Geddes, seconded by Wolsey-Wessington to approve the changes to the Evaluation of the Director Policy CBG. Changes made were to the timeline section of the policy. All members present voted aye. Motion carried.

First and Final Reading of the Evaluation of Business Manager Policy CGB

The first reading of the amended Evaluation of the Business Manager Policy CGB was held.

Motion Mt. Vernon, seconded by Burke to approve the changes to the Evaluation of the Business Manager Policy CGB. Changing February to March were the only changes made to the policy. All members present voted aye. Motion carried.

Approve Executive Session per SDCL 1-25-2 (1) Personnel; (4) Negotiations

Motion Platte-Geddes, seconded by Colome to approve entering into executive session at 10:26 a.m. for Personnel per SDCL 1-25-2 (1) Personnel; (4) Negotiations. All members present voted aye. Motion carried.

President Chad Clites declared the board out of executive session at 10:36 a.m.

Approve Contracts

Motion Platte-Geddes, seconded by Colome to approve the following contracts: EMP2026-001 for Caleb Stukel, School Psychology Intern, \$60,000.00; EMP2025-041 for Samantha Novotny; Physical Therapy Substitute, \$50.00 per hours plus travel and mileage reimbursement at the state rate. All members present voted aye. Motion carried.

Employee's Resignation Letter

Motion Lyman, seconded by Kimball to approve the resignation letter from Jamie Griffith effective June 30, 2024. The cooperative board and staff would like to thank Jamie for her years of service. All members present voted aye. Motion carried.

Approve Offering Contracts to Staff for 2025-2026

Motion Mt. Vernon, seconded by Colome to approve offering the following staff contracts for 2025-2026:

Contract #	Employee	Title
EMP2026-001	Heisinger, Morgan	Speech Therapist Assistant
EMP2026-002	Frandsen, Trisha	Educational Evaluator
EMP2026-004	Kafka, Kristi	School Psychologist
EMP2026-005	Bergeleen, Laura	Speech Therapist
EMP2026-006	Boyden, Jennifer	Speech Therapist Assistant
EMP2026-007	Brink, Bobbi	Birth to Three Bright Beginnings/Speech Therapist
EMP2026-009	Sibbel, Erin	School Psychologist
EMP2026-010	Mosterd, Holly	Birth to Three Coordinator
EMP2026-011	Johnson, Valerie	School Psychologist/RDA Coach/DIAL Executive Director
EMP2026-012	Klundt, Jennifer	Speech Therapist
EMP2026-013	Kott, Sona	Occupational Therapist
EMP2026-014	Larson, Roxann	Speech Therapist
EMP2026-015	Palmer, Nicole	Speech Therapist
EMP2026-016	Bechen, Nicole	School Psychologist
EMP2026-017	Shumake, Paige	Occupational Therapy
EMP2026-018	Stukel, Kellie	Physical Therapist
EMP2026-019	Boyd, Tayla	Speech Therapist Assistant
EMP2026-020	Witt, Tania	Speech Therapist
EMP2026-021	Wright, Natalie	Speech Therapist
EMP2026-022	Vosika, Maria	Speech Therapist
EMP2026-023	Burke, Karla	Educational Specialist
EMP2026-024	Hohn, Jaycie	School Psychologist
EMP2026-025	Roth, Brittney	School Psychologist
EMP2026-026	Gill, Amber	Educational Evaluator
EMP2026-027	Boos, Michelle	Educational Specialist
EMP2026-028	Gunnare, Desiree	Transition Program Specialist
EMP2026-029	Millar, Katie	Paraprofessional/Occupational Therapy Assistant
EMP2026-033	Harrington, Maci	Speech Therapist
EMP2026-035	DeHaan, Ashley	Speech Therapist

All members present voted aye. Motion carried.

Director's Report

No action taken.

Next Meeting:

Wednesday, March 5, 2025 at 10:00 a.m. at the CORE Educational Cooperative in Platte, SD.

Adjourn

Motion Colome, seconded by Platte-Geddes to adjourn the meeting at 10:50 a.m. All members present voted aye.

Motion carried.

President

Business Manager