

**MINUTES OF THE REGULAR BOARD MEETING OF THE
CORE EDUCATIONAL COOPERATIVE
BOARD OF DIRECTORS
WEDNESDAY, JANUARY 8, 2025**

President C. Clites called the regular meeting of the Board of Directors of the Core Educational Cooperative to order at 10:00 a.m. on Wednesday, January 8, 2025, at CORE Educational Cooperative Office in Platte, SD.

Members present: Dylan Slate (Armour), Joel Johnson (Burke), Pam Haukaas via Teams (Colome), Chad Clites (Corsica-Stickney), Amy Keiser via Teams (Gregory), Lisa Pazour via Teams (Kimball), Lindsey Weich via Teams (Plankinton), Roxanne Summerville (Platte-Geddes), Veronica Gerard via Teams (Lyman), Dale Larsch (Mt. Vernon), Jim Munsen (White Lake), and Ashley Dorris via Teams (Wolsey-Wessington).

Members absent: Dustin Weber (Wessington Springs).

Superintendents: Betsy Rohde via Teams (Colome), Scott Muckey via Teams (Corsica-Stickney), Sara Anderson via Teams (Gregory), Lezlie Larsen via Teams (Plankinton), Joel Bailey via Teams (Platte-Geddes), and Riley Donovan via Teams (Wolsey-Wessington).

Others present: Renee Thomas (Director), Catrina Brown (Business Manager) and Randy Schoenfish (Schoenfish and Company).

Public Forum

No action taken.

Additional Agenda Items

No additional agenda items were added.

Approve Agenda

Motion White Lake, seconded by Burke approving the agenda. All members present voted aye. Motion carried.

2023-2024 Audit Report from Schoenfish and Company

Randy Schoenfish gave the audit report for 2023-2024. Copies of the audit were distributed to the school districts.

Approve Minutes from December 4, 2024

Motion Mt. Vernon, seconded by Plankinton approving the minutes from the regular meeting held on December 4, 2024. All members present voted aye. Motion carried.

Approve Financial Reports

Motion Burke, seconded by Platte-Geddes approving the report of cash transactions, payroll summary report, revenue summary, and expenditure reports dated December 31, 2024. All members present voted aye. Motion carried.

Approve Purchase of Vehicle

Motion Kimball, seconded by Lyman to approve the purchase of a 2025 Chevrolet Trailblazer for \$27,133.00 from Billion Automotive. All members present voted aye. Motion carried.

Approve January 2025 Bills

Motion White Lake, seconded by Kimball approving the following bills for payment:

Check #	Vendor Name	Account Number	Invoice Detail Description	Invoice Amount
3991	FIRST BANK & TRUST	10 2623 000 334	ED SPEC TRAVEL	\$ 234.67
6075	BURKE, KARLA	10 2623 000 334	ED SPEC MEALS	\$ 68.00
4005	SEVERSON'S SERVICE	10 2623 000 413	ED SPEC BREAK REPAIR - KARLA #23	\$ 348.14
4009	US BANK VOYAGER FLEET SYSTEMS	10 2623 000 413	ED SPEC FUEL	\$ 138.33
4012	VERN EIDE OF MITCHELL	10 2623 000 413	ED SPEC OIL CHANGE AND FILTER - MICHELLE	\$ 123.21
3995	MID CENTRAL EDUCATIONAL COOPERATIVE	10 5000 000 520	OFFICE LEASE PAYMENT	\$ 500.00
Fund 10 Total:				\$ 1,412.35
3989	CORSICA-STICKNEY SCHOOL DISTRICT	22 1223 000 325	PROGRAM RENT	\$ 1,000.00
3988	CORNER MARKET	22 1223 000 411	TRANSITION PROGRAM SUPPLIES	\$ 148.27
4009	US BANK VOYAGER FLEET SYSTEMS	22 1223 000 413	TRANSITION PROGRAM FUEL	\$ 110.54
6088	GUNNARE, DESIREE	22 1223 000 640	TRANSITION PROGRAM DUES	\$ 130.00
3983	7MINDSETS ACADEMY LLC	22 2113 000 411	MENTAL HEALTH PROGRAM	\$ 16,537.50
4009	US BANK VOYAGER FLEET SYSTEMS	22 2126 000 413	ED EVAL FUEL	\$ 175.38
6112	SIBBEL, ERIN	22 2149 000 340	PSYCH PHONE	\$ 300.00

4007	STANDARD PUBLISHING	22 2149 000 350	PSYCH ADVERTISING	\$ 257.18
3987	CITY OF PLATTE	22 2149 000 411	SPEECH FINGERPRINTS	\$ 20.00
4003	ROG'S AUTO INC.	22 2149 000 413	PSYCH CAR REPAIR - KRISTI #5	\$ 197.28
4005	SEVERSON'S SERVICE	22 2149 000 413	PSYCH BATTERY - ERIN #1	\$ 193.95
4009	US BANK VOYAGER FLEET SYSTEMS	22 2149 000 413	PSYCH FUEL	\$ 491.54
4012	VERN EIDE OF MITCHELL	22 2149 000 413	PSYCH TIRE - NICOLE #42	\$ 226.49
3983	7MINDSETS ACADEMY LLC	22 2149 028 411	MENTAL HEALTH PROGRAM	\$ 16,537.50
6074	BRINK, BOBBI	22 2159 000 334	SPEECH TRAVEL	\$ 789.93
6074	BRINK, BOBBI	22 2159 000 334	SPEECH TRAVEL	\$ 466.99
6072	BOYD, TAYLA	22 2159 000 340	SPEECH PHONE	\$ 300.00
6087	GRIFFITH, JAMIE	22 2159 000 340	SPEECH PHONE	\$ 300.00
4007	STANDARD PUBLISHING	22 2159 000 350	SPEECH ADVERTISING	\$ 257.18
4004	SD DIVISION OF CRIMINAL INVESTIGATION	22 2159 000 411	SPEECH FINGERPRINTS - DEHAAN	\$ 43.25
3998	NELSON'S MACHINE AND WELDING	22 2159 000 413	SPEECH OIL CHANGE & TIRE REPAIR - TANIA	\$ 95.95
4009	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 413	SPEECH FUEL	\$ 1,063.60
6100	LARSON, ROXANN	22 2159 000 413	SPEECH BATTERY - ROXANN #30	\$ 208.53
6071	BERGELEEN, LAURA	22 2159 000 640	SPEECH DUES	\$ 250.00
6087	GRIFFITH, JAMIE	22 2159 000 640	SPEECH DUES	\$ 250.00
6090	HARRINGTON, MACI	22 2159 000 640	SPEECH DUES	\$ 250.00
4008	TOM'S AUTO SERVICE	22 2171 000 413	PT OIL CHANGE - KELLIE #31	\$ 61.39
4008	TOM'S AUTO SERVICE	22 2171 000 413	PT FUEL - KELLIE #31	\$ 25.93
4009	US BANK VOYAGER FLEET SYSTEMS	22 2171 000 413	PT FUEL	\$ 202.55
4005	SEVERSON'S SERVICE	22 2172 000 413	OT TIRES - SONA #39	\$ 1,087.52
4009	US BANK VOYAGER FLEET SYSTEMS	22 2172 000 413	OT FUEL	\$ 464.45
4011	VERN EIDE OF MITCHELL	22 2172 000 413	OT OIL CHANGE - PAIGE #35	\$ 89.96
6096	KOTT, SONA	22 2172 000 640	OT LICENSE FEE	\$ 50.00
3993	JD'S FASHION SCREEN ART & EMBROIDERY	22 2213 000 411	STAFF SUPPLIES	\$ 16.00
6101	LEHR, DAVE	22 2227 000 319	TECH SERVICES; INV #2648	\$ 423.50
3986	CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON & BURNS LLP	22 2315 000 319	LEGAL SERVICES; INV #278121	\$ 247.20
3992	FORUM COMMUNICATIONS	22 2319 000 350	BOARD ADVERTISING	\$ 225.72
4000	PLATTE LOCKER	22 2319 000 411	BOARD LUNCH	\$ 675.00
6115	THOMAS, RENEE	22 2319 000 411	BOARD SUPPLIES	\$ 18.57
6115	THOMAS, RENEE	22 2329 000 334	DIRECTOR TRAVEL	\$ 40.00
3991	FIRST BANK & TRUST	22 2329 000 411	DIRECTOR SUPPLIES	\$ 23.99
4009	US BANK VOYAGER FLEET SYSTEMS	22 2329 000 413	DIRECTOR FUEL	\$ 173.86
4006	SOFTWARE UNLIMITED, INC.	22 2529 000 411	FISCAL SUPPLIES; INV #20241219-11	\$ 372.00
3999	NORTHWESTERN ENERGY	22 2549 000 321 001	OFFICE ELECTRICTIY	\$ 326.00
3987	CITY OF PLATTE	22 2549 000 321 002	OFFICE WATER AND SEWER	\$ 73.45
3982	3D OIL & LP, LLC	22 2549 000 321 003	OFFICE PROPANE	\$ 324.38
3984	BIEHL LAWN SERVICE	22 2549 000 323	OFFICE GUTTER CLEAN OUT	\$ 60.00
3997	MIDWEST FIRE AND SAFETY	22 2549 000 323	OFFICE FIRE EXTINGUISHER SERVICES	\$ 80.00
4002	ROCKFORD'S SANITATION, LLC	22 2549 000 323	OFFICE GARBAGE	\$ 60.00
4013	WILLIAMS MUSICAL & OFFICE EQUIPMENT REPAIR	22 2549 000 325	COPIER SUPPLIES	\$ 100.00
3996	MIDSTATE COMMUNICATIONS	22 2549 000 340	OFFICE PHONE	\$ 375.08
3990	COUNTY FAIR	22 2549 000 411	OFFICE SUPPLIES	\$ 62.28
4001	QUILL CORPORATION	22 2549 000 411	OFFICE SUPPLIES	\$ 68.99
3985	BILLION CHEVROLET	22 2549 000 550	CAR PURCHASE - TRAILBLAZER	\$ 27,133.00
4009	US BANK VOYAGER FLEET SYSTEMS	22 2765 000 334	B3 FUEL	\$ 38.37
3991	FIRST BANK & TRUST	22 2765 000 411	B3 SUPPLIES	\$ 23.99
Fund 22 Total:				\$ 73,524.24

6070	ANDERSON, MERRETTA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 500.00
6073	BREWER, LINDSEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 2,180.00
6076	CAMPBELL, BETTY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 900.00
6077	CAMPBELL, MATTHEW	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 2,200.00
6078	CARDELLA, CHRISTY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 390.00
6079	CHRISTENSEN, DUSTIN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 800.00
6080	DYK, ROXANE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 590.00
6081	EDWARDS, SASKIA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,200.00
6081	EDWARDS, SASKIA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 400.00
6082	FETTE, NICOLE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,690.00
6083	FITZGERALD, BRANDI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,670.00
6083	FITZGERALD, BRANDI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 700.00
6084	FORESTER, ASHLEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,300.00
6085	FOUBERG, JOHN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,120.00
6086	FRANK, STEPHANIE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,200.00
6089	HANSEN, ANDREA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,200.00
6092	HOHN, SARAH	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 800.00
6093	JENSEN, MICHELE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 2,900.00
6094	JOHNSON, DILLON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 790.00
6094	JOHNSON, DILLON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,380.00
6095	KELEHER, LORI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 2,100.00
6097	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,700.00
6097	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 990.00
6098	KREULEN, NANCY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 890.00
6099	LARSON, ERIN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 500.00
6102	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,700.00
6102	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,700.00
6102	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 600.00
6104	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,500.00
6104	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,780.00
6105	RANG, SHELBY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,280.00
6106	RANK, TORRI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,890.00
6107	RENKLY, SHANNON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 990.00
6108	SCHAFFER, MAXWELL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,600.00
6108	SCHAFFER, MAXWELL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,700.00
6109	SHELL, JENNIFER	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 2,190.00
6110	SCHNEIDER, JEFF	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 100.00
6111	SCHNEIDER, MARY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,800.00
6113	STEEVES, KELSEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,500.00
6114	TEEL, APRIL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 3,890.00
6116	THOMPSON, JULIE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 2,700.00
6117	WITT, KATE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 800.00
6091	HOHBACH, ELLEN	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 265.00
6103	MOHLING, CHARLOTTE	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 7,200.00
4010	VERIZON WIRELESS	53 2226 000 340	VS PHONE	\$ 52.88
3991	FIRST BANK & TRUST	53 2226 000 341	VS POSTAGE	\$ 12.88
4001	QUILL CORPORATION	53 2226 000 411	VS SUPPLIES	\$ 668.98
3991	FIRST BANK & TRUST	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$ 334.32
3994	JONES & BARTLETT LEARNING, LLC	53 2226 000 411 202	BLACKBOARD SUPPLIES; INV #1024898	\$ 2,000.01
3991	FIRST BANK & TRUST	53 2226 204 411	GW/PD SUPPLIES	\$ 23.99
Fund 53 Total:				\$ 68,368.06
Report Total:				\$ 143,304.65

All members present voted aye. Motion carried.

Approve Other Payroll

Motion Mt. Vernon, seconded by Platte-Geddes to approve the following other payroll:

PAYROLL ITEMS THAT NEED APPROVAL BY THE GOVERNING BOARD		
January 8, 2025		
EMPLOYEE NAME	SERVICES	AMOUNT
Betsy Shippy	Physical Therapy Services - December 2024	\$1,146.18
Darcie Langbehn	Speech Therapy Substitute - December 2024	\$1,050.00
TOTAL TO BE APPROVED FOR JANUARY 20, 2025 PAYROLL		\$2,196.18

All members present voted aye. Motion carried.

Approve Potential Conflict of Interest per SDCL 3-23

No conflict of interest forms were presented.

Approve Out of State Travel Request

Motion Wolsey-Wessington, seconded by Plankinton to approve the out of state travel request from Renee Thomas to attend the Midwest Symposium for Leadership in Behavior Disorders in Kansas City, MO on February 20, 2025 to February 22, 2025. The approximate cost for this conference and travel is \$1,710.00. All members present voted aye. Motion carried.

Director's Report

No action taken.

Next Meeting:

Wednesday, February 5, 2025 at 10:00 a.m. at the CORE Educational Cooperative in Platte, SD.

Adjourn

Motion White Lake, seconded by Burke to adjourn the meeting at 10:39 a.m. All members present voted aye. Motion carried.

President

Business Manager

CORE Educational Cooperative

Report of Cash Transactions

December 31, 2024

		As of 11/30/24	As of 12/31/24
Fund Totals:			
CORE Educational Cooperative:		\$ 585,413.90	\$ 618,775.41
DIAL Virtual School:		\$ 1,966,466.86	\$ 1,891,939.28
		\$ 2,551,880.76	\$ 2,510,714.69
Beginning Balance of First Fidelity Bank as of 12/1/2024:			
			\$ 1,275,248.05
Receipts:			
	Fund 10 (General Fund)		\$ 600.00
	Fund 22 (Special Ed)		\$ 320,612.76
	Fund 22 (CORE Bank Account Interest 0.15%)		\$ 154.22
	Fund 53 (Virtual School)		\$ 75,501.27
	Total Receipts:		\$ 396,868.25
Expenditures:			
	Fund 10 (General Fund)		\$ 5,110.88
	Fund 22 (Special Ed)		\$ 30,719.95
	Fund 53 (Virtual School)		\$ 127,453.57
	Total Expenditures:		\$ 163,284.40
Automatic Withdraw:	ACH Monthly Payment (Fund 22)		\$ 10.00
	Total Automatic Withdraw:		\$ 10.00
Payroll:			
	Fund 10 (General Fund)		\$ 16,256.73
	Fund 22 (Special Ed)		\$ 235,907.91
	Fund 53 (Virtual School)		\$ 22,575.28
	Total Payroll:		\$ 274,739.92
Ending Balance of First Fidelity Bank as of 12/31/2024:			
			\$ 1,234,081.98
Beginning Balance of CD in First Fidelity Bank as of 12/1/2024 (Fund 10)			
			\$ 54,383.58
Interest:	Fund 10 (General Fund) - 18 months (Matures 4/12/2026) 4.16%		\$ -
Ending Balance of CD in First Fidelity Bank as of 12/31/2024			
			\$ 54,383.58
Beginning Balance of CD in First Fidelity Bank as of 12/1/2024 (Fund 10)			
			\$ 54,711.69
Interest:	Fund 10 (General Fund) - 10 months (Matures 2/15/2025) 4.63%		\$ -
Ending Balance of CD in First Fidelity Bank as of 12/31/2024			
			\$ 54,711.69
Beginning Balance of CD in First Fidelity Bank as of 12/1/2024 (Fund 53)			
			\$ 230,772.68
Interest:	Fund 53 (Virtual School) - 18 months (Matures 5/17/2026) 4.16%		\$ -
Ending Balance of CD in First Fidelity Bank as of 12/31/2024			
			\$ 230,772.68
Beginning Balance of CD in First Fidelity Bank as of 12/1/2024 (Fund 53)			
			\$ 521,289.14
Interest:	Fund 53 (Virtual School) - 10 months (Matures 3/13/2025) 4.63%		\$ -
Ending Balance of CD in First Fidelity Bank as of 12/31/2024			
			\$ 521,289.14
Beginning Balance of CD in First Fidelity Bank as of 12/1/2024 (Fund 53)			
			\$ 415,475.62
Interest:	Fund 53 (Virtual School) - 10 months (Matures 7/9/2025) 4.63%		\$ -
Ending Balance of CD in First Fidelity Bank as of 12/31/2024			
			\$ 415,475.62
Ending Balance as of 12/31/2024			
			\$ 2,510,714.69