

**MINUTES OF THE REGULAR BOARD MEETING OF THE
CORE EDUCATIONAL COOPERATIVE
BOARD OF DIRECTORS
WEDNESDAY, MARCH 5, 2025**

President C. Clites called the regular meeting of the Board of Directors of the Core Educational Cooperative to order at 10:00 a.m. on Wednesday, March 5, 2025, at CORE Educational Cooperative Office in Platte, SD.

Members present: Joel Johnson (Burke), Matt Vandembark via Teams (Colome), Chad Clites (Corsica-Stickney), Amy Keiser via Teams (Gregory), Hillary Leiferman via Teams (Kimball), Lindsey Weich via Teams (Plankinton), Roxanne Summerville via Teams (Platte-Geddes), Dale Larsch (Mt. Vernon), and Ashley Dorris via Teams (Wolsey-Wessington).

Members absent: Dylan Slate (Armour), Veronica Gerard (Lyman), Dustin Weber (Wessington Springs), and Jim Munsen (White Lake).

Superintendents: Craig Holbeck via Teams (Armour), Scott Muckey (Corsica-Stickney), Betsy Rohde via Teams (Colome), Lezlie Larsen via Teams (Plankinton) and Riley Donovan via Teams (Wolsey-Wessington).

Others present: Renee Thomas (Director) and Catrina Brown (Business Manager)

Public Forum

No action taken.

Additional Agenda Items

Approve Resignation Letter was added to the agenda.

Approve Agenda

Motion Burke, seconded by Plankinton approving the amended agenda. All members present voted aye. Motion carried.

Approve Minutes from February 5, 2025

Motion Wolsey-Wessington, seconded by Colome approving the minutes from the regular meeting held on February 5, 2025. All members present voted aye. Motion carried.

Approve Financial Reports

Motion Mt. Vernon, seconded by Platte-Geddes approving the report of cash transactions, payroll summary report, revenue summary, and expenditure reports dated February 28, 2025. All members present voted aye. Motion carried.

Approve March 2025 Bills

Motion Burke, seconded by Gregory approving the following bills for payment:

Check #	Vendor Name	Account Number	Invoice Detail Description	Invoice Amount
4051	FIRST BANK & TRUST	10 2623 000 334	ED SPEC TRAVEL	\$ 140.23
4053	HOLIDAY INN EXPRESS & SUITES	10 2623 000 334	ED SPEC TRAVEL; INV #24810	\$ 112.00
6255	BURKE, KARLA	10 2623 000 334	ED SPEC TRAVEL	\$ 34.00
4062	US BANK VOYAGER FLEET SYSTEMS	10 2623 000 413	ED SPEC FUEL	\$ 99.94
6255	BURKE, KARLA	10 2623 000 640	ED SPEC DUES	\$ 202.50
4054	MID CENTRAL EDUCATIONAL COOPERATIVE	10 5000 000 520	OFFICE LEASE PAYMENT	\$ 500.00
Fund 10 Total:				\$ 1,088.67
4048	CORSICA-STICKNEY SCHOOL DISTRICT	22 1223 000 325	PROGRAM RENT	\$ 1,000.00
4047	CORNER MARKET	22 1223 000 411	TRANSITION PROGRAM SUPPLIES	\$ 347.52
4062	US BANK VOYAGER FLEET SYSTEMS	22 1223 000 413	TRANSITION FUEL	\$ 152.80
4062	US BANK VOYAGER FLEET SYSTEMS	22 2126 000 413	ED EVAL FUEL	\$ 324.95
4056	NCS PEARSON, INC	22 2126 000 640	ED EVAL DUES; INV #28238399	\$ 109.00
4051	FIRST BANK & TRUST	22 2149 000 411	PSYCH SUPPLIES	\$ 78.38
4061	SEVERSON'S SERVICE	22 2149 000 413	PSYCH TIRES AND OIL CHANGE - VAL #25	\$ 836.47
4061	SEVERSON'S SERVICE	22 2149 000 413	PSYCH OIL CHANGE - BRITTNEY #27	\$ 73.95
4062	US BANK VOYAGER FLEET SYSTEMS	22 2149 000 413	PSYCH FUEL	\$ 751.15
4045	APPLE INC	22 2149 028 411	SCHOOL PSYCH IPADS - MENTAL HEALTH GRANT	\$ 9,480.00
6254	BRINK, BOBBI	22 2159 000 334	SPEECH TRAVEL	\$ 1,073.34
6267	HARRINGTON, MACI	22 2159 000 334	SPEECH TRAVEL	\$ 103.85
4051	FIRST BANK & TRUST	22 2159 000 411	SPEECH SUPPLIES	\$ 150.00

4057	NELSON'S MACHINE AND WELDING	22 2159 000 413	SPEECH OIL CHANGE - TANIA #38	\$ 65.95
4061	SEVERSON'S SERVICE	22 2159 000 413	SPEECH OIL CHANGE - ASHLEY #41	\$ 69.95
4062	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 413	SPEECH FUEL	\$ 1,425.49
4064	VERN EIDE OF MITCHELL	22 2159 000 413	SPEECH TIRES - NICOLE #26	\$ 1,052.42
6260	DEHAAN, ASHLEY	22 2159 000 640	SPEECH DUES	\$ 120.00
4062	US BANK VOYAGER FLEET SYSTEMS	22 2171 000 413	PT FUEL	\$ 116.51
4044	AMAZON	22 2172 000 411	OT SUPPLIES	\$ 84.29
4061	SEVERSON'S SERVICE	22 2172 000 413	OT TIRES AND OIL CHANGE - KATIE #21	\$ 679.42
4062	US BANK VOYAGER FLEET SYSTEMS	22 2172 000 413	OT FUEL	\$ 565.89
6252	BERGELEEN, LAURA	22 2213 000 319	SPEECH OUT OF STATE TRAVEL	\$ 422.77
6275	LEHR, DAVE	22 2227 000 319	TECH SERVICES; INV #42708	\$ 458.50
6265	FRANSEN, TRISHA	22 2227 000 541	TECH SUPPLIES	\$ 37.16
4052	FORUM COMMUNICATIONS	22 2319 000 350	BOARD ADVERTISING	\$ 246.24
4051	FIRST BANK & TRUST	22 2319 000 411	OFFICE WEBSITE	\$ 611.71
4051	FIRST BANK & TRUST	22 2329 000 334	DIRECTOR TRAVEL	\$ 664.62
6287	THOMAS, RENEE	22 2329 000 334	DIRECTOR TRAVEL	\$ 304.75
4051	FIRST BANK & TRUST	22 2329 000 411	DIRECTOR SUPPLIES	\$ 23.99
4062	US BANK VOYAGER FLEET SYSTEMS	22 2329 000 413	DIRECTOR FUEL	\$ 226.66
4059	QUILL CORPORATION	22 2529 000 411	FISCAL SUPPLIES	\$ 179.95
4046	CITY OF PLATTE	22 2549 000 321 002	OFFICE WATER AND SEWER	\$ 76.49
4058	NORTHWESTERN ENERGY	22 2549 000 321 002	OFFICE WATER AND SEWER	\$ 326.00
4043	3D OIL & LP, LLC	22 2549 000 321 003	OFFICE PROPANE	\$ 533.12
4060	RINGLING GRAVEL AND CONSTRUCTION LLC	22 2549 000 323	OFFICE SNOW REMOVAL; INV #3646	\$ 40.00
4060	RINGLING GRAVEL AND CONSTRUCTION LLC	22 2549 000 323	OFFICE SNOW REMOVAL; INV #3667	\$ 130.00
4065	WILLIAMS MUSICAL AND OFFICE EQUIPMENT REPAIR	22 2549 000 325	COPIER REPAIR	\$ 80.00
4055	MIDSTATE COMMUNICATIONS	22 2549 000 340	OFFICE PHONE	\$ 379.00
4050	EMC INSURANCE COMPANY	22 2549 000 550	CAR INSURANCE	\$ 1,030.00
4062	US BANK VOYAGER FLEET SYSTEMS	22 2765 000 334	B-3 FUEL	\$ 74.63
4051	FIRST BANK & TRUST	22 2765 000 411	B-3 SUPPLIES	\$ 23.99
6254	BRINK, BOBBI	22 2765 019 334	BRIGHT BEGINNINGS TRAVEL	\$ 87.77
4049	DIVISION OF REHABILITATION SERVICES	22 4151 024	TRANSITION PROGRAM MATCH	\$ 3,827.42
Fund 22 Total:				\$ 28,446.10
6250	ANDERSON, EMILY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 400.00
6251	ANDERSON, MERRETTA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,480.00
6253	BREWER, LINDSEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,000.00
6256	CAMPBELL, BETTY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 780.00
6257	CAMPBELL, MATTHEW	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,700.00
6258	CARDELLA, CHRISTY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 390.00
6259	CHRISTENSEN, DUSTIN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 100.00
6261	FETTE, NICOLE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 690.00
6262	FITZGERALD, BRANDI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,390.00
6263	FORESTER, ASHLEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,000.00
6264	FOUBERG, JOHN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 440.00
6266	HANSEN, ANDREA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 390.00
6268	HOHN, SARAH	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 390.00
6269	JENSEN, MICHELE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 870.00
6269	JENSEN, MICHELE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 590.00
6270	JOHNSON, DILLON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,130.00
6271	KELEHER, LORI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,300.00
6272	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,690.00
6273	KREULEN, NANCY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 900.00
6274	LARSON, ERIN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,000.00

6276	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,500.00
6277	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,780.00
6278	RANG, SHELBY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,430.00
6279	RANK, TORRI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 390.00
6280	RENKLY, SHANNON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 2,040.00
6281	SCHAFFER, MAXWELL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,000.00
6282	SHELL, JENNIFER	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 2,040.00
6283	SCHNEIDER, JEFF	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 200.00
6284	SCHNEIDER, MARY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 2,000.00
6285	STEEVES, KELSEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 500.00
6286	TEEL, APRIL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,080.00
6288	THOMPSON, JULIE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 2,890.00
6289	WITT, KATE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 900.00
4063	VERIZON WIRELESS	53 2226 000 340	VS PHONE	\$ 52.89
4051	FIRST BANK & TRUST	53 2226 000 341	VS POSTAGE	\$ 89.44
4051	FIRST BANK & TRUST	53 2226 000 341	VS POSTAGE CREDIT	\$ (5.98)
4051	FIRST BANK & TRUST	53 2226 000 411 202	BLACKBOARD SUPPLIES CREDIT	\$ (256.59)
4051	FIRST BANK & TRUST	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$ 334.32
4051	FIRST BANK & TRUST	53 2226 204 411	GW/PD SUPPLIES	\$ 23.99
Fund 53 Total:				\$ 35,618.07

Report Total: \$ 65,152.84

All members present voted aye. Motion carried.

Approve Other Payroll

Motion Plankinton, seconded by Wolsey-Wessington to approve the following other payroll:

PAYROLL ITEMS THAT NEED APPROVAL BY THE GOVERNING BOARD
March 5, 2025

EMPLOYEE NAME	SERVICES	AMOUNT
Betsy Shippy	Physical Therapy Services – February 2025	\$1,057.32
TOTAL TO BE APPROVED FOR MARCH 20, 2025 PAYROLL		\$1,057.32

All members present voted aye. Motion carried.

Approve Potential Conflict of Interest per SDCL 3-23

No conflict of interest forms were presented.

Approve Executive Session per SDCL 1-25-2 (1) Personnel; (1) Director and Business Manager Evaluations (4) Negotiations

Motion Burke, seconded by Mt. Vernon to approve entering into executive session at 10:16 a.m. for Personnel per SDCL 1-25-2 (1) Personnel; (1) Director and Business Manager Evaluations; (4) Negotiations. All members present voted aye. Motion carried.

President Chad Clites declared the board out of executive session at 10:29 a.m.

Approve Resignation Letter

Motion Burke, seconded by Wolsey-Wessington to approve the resignation letter from Nicole Bechen effective June 30, 2024. The cooperative board and staff would like to thank Nicole for her years of service. All members present vote aye. Motion carried.

Approve Employee Contracts

Motion Mt. Vernon, seconded by Colome to approve offering the following staff contracts for 2025-2026:

Contract #	Employee	Title	2025-2026 Salary Amount
EMP2026-002	Heisinger, Morgan	Speech Therapist Assistant	\$37,500.00
EMP2026-003	Frandsen, Trisha	Educational Evaluator	\$48,000.00
EMP2026-004	DeHaan, Ashley	Speech Therapist	\$61,500.00
EMP2026-005	Kafka, Kristi	School Psychologist	\$85,854.68
EMP2026-006	Bergeleen, Laura	Speech Therapist	\$68,544.25
EMP2026-007	Boyden, Jennifer	Speech Therapist Assistant	\$43,775.00

EMP2026-008	Brink, Bobbi	Birth to Three Bright Beginnings/Speech Therapist	\$83,493.95
EMP2026-009	Sibbel, Erin	School Psychologist	\$74,954.89
EMP2026-010	Mosterd, Holly	Birth to Three Coordinator	\$69,500.00
EMP2026-012	Klundt, Jennifer	Speech Therapist	\$75,808.61
EMP2026-013	Kott, Sona	Occupational Therapist	\$86,184.00
EMP2026-014	Larson, Roxann	Speech Therapist	\$74,634.41
EMP2026-015	Palmer, Nicole	Speech Therapist	\$63,560.54
EMP2026-016	Shumake, Paige	Occupational Therapy	\$68,026.15
EMP2026-017	Stukel, Kellie	Physical Therapist	\$101,194.47
EMP2026-018	Harrington, Maci	Speech Therapist	\$59,500.00
EMP2026-019	Boyd, Tayla	Speech Therapist Assistant	\$45,098.00
EMP2026-020	Witt, Tania	Speech Therapist	\$86,518.09
EMP2026-021	Wright, Natalie	Speech Therapist	\$77,364.12
EMP2026-022	Vosika, Maria	Speech Therapist	\$64,278.75
EMP2026-023	Burke, Karla	Educational Specialist	\$69,500.00
EMP2026-024	Boos, Michelle	Educational Specialist	\$68,000.00
EMP2026-025	Hohn, Jaycie	School Psychologist	\$65,000.00
EMP2026-026	Roth, Brittney	School Psychologist	\$65,000.00
EMP2026-027	Gill, Amber	Educational Evaluator	\$59,000.00
EMP2026-028	Gunnare, Desiree	Transition Program Specialist	\$62,500.00
EMP2026-029	Millar, Katie	Paraprofessional/Occupational Therapy Assistant	\$37,000.00

All members present voted aye. Motion carried.

Surplus Item (Server)

Motion Plankinton, seconded by Kimball to surplus the Dell Server (Tag #1099). All members present voted aye. Motion carried.

Director's Report

No action taken.

Next Meeting:

Wednesday, April 9, 2025 at 10:00 a.m. at the CORE Educational Cooperative in Platte, SD.

Adjourn

Motion Mt. Vernon, seconded by Burke to adjourn the meeting at 10:45 a.m. All members present voted aye. Motion carried.

President

Business Manager

