

**MINUTES OF THE REGULAR BOARD MEETING OF THE
CORE EDUCATIONAL COOPERATIVE
BOARD OF DIRECTORS
WEDNESDAY, NOVEMBER 8, 2017**

President H. Mosterd called the regular meeting of the Board of Directors of the Core Educational Cooperative to order at 2:02 p.m. on Wednesday, November 8, 2017, at CORE Educational Cooperative Office in Platte, SD.

Members present: Tina Westendorf (Armour), Holly Mosterd (Burke), Chad Clites (Corsica-Stickney), Lisa Pazour via Zoom (Kimball), Dale Larsch via Zoom (Mt. Vernon), Casey Schmidt via Zoom (Plankinton), Jess Sondgeroth (Platte-Geddes), and Tonya Aldrich (Wessington Springs).

Members absent: Vince Thieman (Colome), Karen Timanus (Gregory), Jim Munson (White Lake) and Jim McGillvrey (Wolsey-Wessington)

Superintendents: Erik Person (Burke), Ryan Orrock via Zoom (Colome), Scott Muckey via Zoom (Corsica-Stickney), Sara Klein (Gregory), Tim Mayclin via Zoom (Kimball), Steve Randall (Plankinton), Joel Bailey (Platte-Geddes), and Lance Witte (Wessington Springs).

Others present: Valerie Johnson (Director), Casey Bailey (Virtual School Director), and Catrina Brown (Business Manager).

Additional Agenda Items

The following item was added to the agenda: Approve Supplemental Budget.

Approve Agenda

Motion Wessington Springs, seconded by Armour approving the agenda as amended. All members present voted aye. Motion carried.

Approve Minutes from October 5, 2017 (regular meeting) and October 27, 2017 (special meeting)

Motion Corsica-Stickney, seconded by Wessington Springs approving the minutes from the regular meeting held on October 5, 2017 and the special meeting that was held on October 27, 2017. All members present voted aye. Motion carried.

Approve Financial Reports

Motion Wessington Springs, seconded by Armour approving the report of cash transactions and expenditure reports dated October 31, 2017. All members present voted aye. Motion carried.

Approve Bills

Motion Corsica-Stickney, seconded by Platte-Geddes approving the following bills for payment:

Check #	Vendor Name	Account Number	Invoice Detail Description	Invoice Amount
122	BOYDEN, JENNIFER	22 2159 000 334	SPEECH TRAVEL	\$ 26.04
123	BRINK, BOBBI	22 2159 000 334	SPEECH TRAVEL	\$ 80.64
123	BRINK, BOBBI	22 2159 000 411	SPEECH SUPPLIES-INK	\$ 41.97
124	JOHNSON, VALERIE	22 2329 000 340	DIRECTOR PHONE - SEPT/OCT	\$ 50.00
124	JOHNSON, VALERIE	22 2149 000 334	PSYCH TRAVEL	\$ 53.76
125	KLUNDT, JENNIFER	22 2159 000 340	SPEECH PHONE - AUGUST/OCT	\$ 60.00
125	KLUNDT, JENNIFER	22 2159 000 411	SPEECH POSTAGE	\$ 11.41
126	LARSON, ROXANN	22 2159 000 340	SPEECH PHONE-OCT	\$ 20.00
126	LARSON, ROXANN	22 2159 000 340	SPEECH PHONE - SEPT	\$ 20.00
127	MID-DAKOTA TECHNOLOGIES	22 2227 000 319	TECH SERVICES; INV #1943	\$ 970.00
128	RUBENDALL, JAYNE	22 2149 000 334	PSYCH TRAVEL	\$ 57.00
128	RUBENDALL, JAYNE	22 2149 000 340	PSYCH PHONE - OCT	\$ 20.00
129	SHUMAKE, PAIGE	22 2172 000 340	OT PHONE- OCT	\$ 20.00
129	SHUMAKE, PAIGE	22 2172 000 411	OT POSTAGE	\$ 9.80
341	ARMOUR CHRONICLE	22 2149 000 411	PSYCH ADVERTISING-CHILD FIND	\$ 42.22
341	ARMOUR CHRONICLE	22 2159 000 411	SPEECH ADVERTISING-CHILD FIND	\$ 42.23
342	ASHA C/O SUNTRUST BANK	22 2159 000 640	SPEECH DUES- PALMER	\$ 253.00
343	BREWER, LINDSEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 720.00
344	BURKE GAZETTE, THE	22 2319 000 350	BOARD ADVERTISING	\$ 179.43
344	BURKE GAZETTE, THE	22 2149 000 411	PSYCH ADVERTISING - CHILD FIND	\$ 46.24
344	BURKE GAZETTE, THE	22 2159 000 411	SPEECH ADVERTISING - CHILD FIND	\$ 46.24
345	CENTRAL DAKOTA TIMES	22 2159 000 411	SPEECH ADVERTISING-CHILD FIND	\$ 38.19

345	CENTRAL DAKOTA TIMES	22 2149 000 411	PSYCH ADVERTISING-CHILD FIND	\$	38.19
346	CHARLES MIX COUNTY NEWS	22 2149 000 411	PSYCH ADVERTISING-SCREENING	\$	57.38
346	CHARLES MIX COUNTY NEWS	22 2159 000 411	SPEECH ADVERTISING-SCREENING	\$	57.38
347	CITY OF PLATTE	22 2549 000 321 002	OFFICE WATER AND SEWER	\$	67.51
348	CORSICA GLOBE	22 2149 000 411	PSYCH ADVERTISING-CHILD FIND	\$	42.63
348	CORSICA GLOBE	22 2159 000 411	SPEECH ADVERTISING-CHILD FIND	\$	42.63
349	FIRST BANK & TRUST	53 2226 000 341	VS POSTAGE	\$	16.50
349	FIRST BANK & TRUST	22 2149 000 411	PSYCH SUPPLIES	\$	79.99
349	FIRST BANK & TRUST	10 2229 000 471	COMPUTER SUPPLIES	\$	17.35
350	FRANK, STEPHANIE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	240.00
351	GRAHAM TIRE-MITCHELL	22 2149 000 413	PSYCH OIL CHANGE- JAYNE #5	\$	35.55
352	GREGORY TIMES-ADVOCATE	22 2159 000 411	SPEECH ADVERTISING-CHILD FIND	\$	41.10
352	GREGORY TIMES-ADVOCATE	22 2149 000 411	PSYCH ADVERTISING-CHILD FIND	\$	41.11
353	HALVORSON, LAURA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	160.00
354	HAND COUNTY PUBLISHING	22 2159 000 411	SPEECH ADVERTISING-SCREENING	\$	15.00
354	HAND COUNTY PUBLISHING	22 2149 000 411	PSYCH ADVERTISING-SCREENING	\$	15.00
355	HILLMAN'S GAS & GARAGE	22 2159 000 413	SPEECH FUEL - NICOLE #15	\$	31.30
356	HOHN, SARAH	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	160.00
357	JENSEN, MICHELLE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	400.00
358	KIMBALL PAINTING & FINISHING LLC	22 2549 000 323	OFFICE PAINTING; INV #107	\$	4,642.71
359	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	160.00
360	LODGE AT DEADWOOD, THE	22 2329 000 334	DIRECTOR TRAVEL; INV #34954	\$	242.00
361	M&L REPAIR, INC	22 2149 000 413	PSYCH TIRE REPAIR-KRISTI #12	\$	20.78
362	MAIN STREET AUTO	10 5141 000	OT CAR REPAIRS - SONA #2	\$	3,510.75
363	MID CENTRAL EDUCATIONAL COOP	10 2535 000 520	OFFICE LEASE-DEC 2017	\$	500.00
364	MIDSTATE COMMUNICATIONS	22 2329 000 340	TELEPHONE SERVICES	\$	335.97
365	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	160.00
366	MOTOR CLINIC	22 2172 000 413	OT FUEL AND OIL CHANGE-PAIGE #18	\$	84.54
366	MOTOR CLINIC	22 2159 000 413	SPEECH OIL CHANGE-ROXANN #7	\$	58.06
367	MT. VERNON GAS AND OIL	22 2149 000 413	PSYCH FUEL - JAYNE #5	\$	88.35
367	MT. VERNON GAS AND OIL	22 2172 000 413	OT FUEL - PAIGE #18	\$	19.50
368	NELSON'S MACHINE AND WELDING	22 2159 000 413	SPEECH OIL CHANGE - TANIA #16	\$	36.95
369	NORTHWESTERN ENEGERY	22 2549 000 321 001	OFFICE ELECTRICITY	\$	439.51
369	NORTHWESTERN ENEGERY	22 2549 000 321 001	SHED ELECTRICITY	\$	10.82
370	OFFICE PRODUCTS CENTER	22 2549 000 325	OFFICE COPIER-COPIES	\$	527.10
371	PLATTE ENTERPRISE, THE	22 2159 000 411	SPEECH ADVERTISING-SCREENING		VOID
371	PLATTE ENTERPRISE, THE	22 2149 000 411	PSYCH ADVERTISING-SCREENING		VOID
371	PLATTE ENTERPRISE, THE	22 2159 000 411	SPEECH ADVERTISING-CHILD FIND		VOID
371	PLATTE ENTERPRISE, THE	22 2149 000 411	PSYCH ADVERTISING-CHILD FIND		VOID
372	PLATTE FOOD CENTER	22 2319 000 411	BOARD SUPPLIES	\$	45.74
373	POSTMASTER	22 2319 000 640	POST OFFICE BOX RENT	\$	116.00
374	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	240.00
375	QUILL CORPORATION	22 2159 000 411	SPEECH SUPPLIES	\$	200.97
375	QUILL CORPORATION	22 2149 000 411	PSYCH SUPPLIES	\$	76.98
376	RAAK, CATHERINE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	800.00
377	SEVERSON'S SERVICE	22 2172 000 413	OT FUEL - SONA #19	\$	36.00
377	SEVERSON'S SERVICE	22 2172 000 413	OT FUEL AND TIRES - PAIGE #18	\$	421.00
377	SEVERSON'S SERVICE	22 2159 000 413	SPEECH FUEL - JEN B #10	\$	36.88
377	SEVERSON'S SERVICE	22 2159 000 413	SPEECH TIRE REPAIR-BOBBI #11	\$	22.00
378	SIEGFRIED, JOSHUA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	160.00
379	SOUTH DAKOTA NEWSPAPER,	22 2159 000 411	SPEECH ADVERTISING-CHILD FIND	\$	201.25
379	SOUTH DAKOTA NEWSPAPER,	22 2149 000 411	PSYCH ADVERTISING-CHILD FIND	\$	201.26
380	STANDARD PUBLISHING	22 2159 000 411	SPEECH ADVERTISING-CHILD FIND	\$	106.20
380	STANDARD PUBLISHING	22 2149 000 411	PSYCH ADVERTISING-CHILD FIND	\$	106.20

381	THOMPSON, JULIE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	80.00
382	TOM'S AUTO SERVICE	22 2171 000 413	PT OIL CHANGE #14	\$	55.90
382	TOM'S AUTO SERVICE	22 2149 000 413	PT BATTERY- SOBRINA #9	\$	115.68
383	TRUE DAKOTAN	22 2159 000 411	SPEECH ADVERTISING-CHILD FIND	\$	60.14
383	TRUE DAKOTAN	22 2149 000 411	PSYCH ADVERTISING-CHILD FIND	\$	60.14
384	US BANK VOYAGER FLEET	22 2329 000 413	DIRECTOR FUEL	\$	125.83
384	US BANK VOYAGER FLEET	22 2149 000 413	PSYCH FUEL	\$	285.44
384	US BANK VOYAGER FLEET	22 2159 000 413	SPEECH FUEL	\$	915.82
384	US BANK VOYAGER FLEET	22 2171 000 413	PT FUEL	\$	290.50
384	US BANK VOYAGER FLEET	22 2172 000 413	OT FUEL	\$	345.45
384	US BANK VOYAGER FLEET	22 2124 000 413	ED EVAL FUEL	\$	176.78
385	VERIZON WIRELESS	53 2226 000 340	VS PHONE	\$	119.01
385	VERIZON WIRELESS	22 2171 000 411	PT MIFI	\$	40.01
385	VERIZON WIRELESS	22 2529 000 411	FISCAL MIFI	\$	40.01
386	VYNE EDUCATION	22 2172 000 640	OT CONFERENCE REGISTRATION	\$	209.99
387	WILLIAMS MUSICAL & OFFICE EQUIPMENT	22 2549 000 411	OFFICE COPIER	\$	7,460.00
388	WINNER ADVOCATE	22 2149 000 411	PSYCH ADVERTISING-CHILD FIND	\$	38.16
388	WINNER ADVOCATE	22 2159 000 411	SPEECH ADVERTISING-CHILD FIND	\$	38.16
389	WITT, KATE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	80.00
				Report Total:	\$ 28,511.33

Fund Totals:

Fund 10	\$	4,028.10
Fund 12	\$	-
Fund 22	\$	20,987.72
Fund 53	\$	3,495.51

Report Total: \$ 28,511.33

All members present voted aye. Motion carried.

Approve Payment for Board and Part Time Contracts

Motion Mt Vernon, seconded by Wessington Springs to pay the following board payments and part time contracts:

**PAYROLL ITEMS THAT NEED APPROVAL BY THE GOVERNING BOARD
November 8, 2017**

EMPLOYEE NAME	SERVICES	AMOUNT
Sandy Ringling	Part Time Screening Employee and Travel	\$386.15
Janet Maeschen	Part Time Screening Employee and Travel	\$891.89
Cheryl Pruettt	OTA Services and Travel - October 2017	\$822.66
TOTAL TO BE APPROVED FOR NOVEMBER 20, 2017 PAYROLL		\$2,100.70

PAYROLL ITEMS THAT NEED APPROVAL BY THE GOVERNING BOARD November 8, 2017		
Tonya Aldrich	Board Stipend and Travel	\$200.95
Cheryl Pruettt	OTA Services and Travel - September 2017	\$2,374.55
TOTAL TO BE APPROVED FOR November 9, 2017 Payroll		\$2,575.50

All members present voted aye. Motion carried.

Approve Disclosure of Potential Conflict of Interest per SDCL 3-23

No conflict of interest waivers were presented.

Resolution to Approve Amended Budget per SDCL 13-11-3.2

Motion Kimball, seconded by Wessington Springs to approve the following amended budget for 2017-2018:

Let it be resolved, that the governing board of the CORE Educational Cooperative, in accordance with SDCL 13-11-3.2 and after duly considering the proposed amended budget, hereby approves and adopts the following amended budget in total:

Appropriations: Fund 22

22-2124-000-240 ED Evaluator Workmen's Comp Insurance +\$38.73

Means of Finance:

22-2124-000-413	ED Evaluator Fuel Charges	-\$38.73
Appropriations: Fund 22		
22-2124-000-411	ED Evaluator Supplies	+\$616.44
Means of Finance:		
22-2149-000-411	Psychology Supplies	-\$616.44
Appropriations: Fund 22		
22-2149-000-240	Psychology Workmen's Comp Insurance	+\$154.91
Means of Finance:		
22-2149-000-413	Psychology Fuel Charges	-\$154.91
Appropriations: Fund 22		
22-2549-000-340	Office Communication	+\$438.41
Means of Finance:		
22-2549-000-321-003	Office Propane	-\$438.41
Appropriations: Fund 10		
10-5141-000	Insurance Proceeds	+\$22,729.42
Means of Finance:		
10-1990-000	Cash Applied	-\$22,729.42

Roll call vote was held with the following members voting aye: Armour, Burke, Corsica-Stickney, Kimball, Mt. Vernon, Plankinton, Platte-Geddes, and Wessington Springs. Motion carried.

Resolution to Approve Supplemental Budget per SDCL 13-11-3.2

Motion Corsica-Stickney, seconded by Platte-Geddes to approve the following Supplemental Budget for 2017-2018:

Let it be resolved, that the governing board of the CORE Educational Cooperative, in accordance with SDCL 13-11-3.2 and after duly considering the proposed supplemental budget, hereby approves and adopts the following supplemental budget in total:

**Birth to Three
2017-2018 BUDGET**

REVENUES

22	4187	017	Revenue from State of SD for Birth to Three	\$ 47,420.00
				\$ 47,420.00

EXPENDITURES

22	2765	000	111	Birth to Three Coordinator Salary	\$ 30,000.00
22	2765	000	210	Social Security/Medicare	\$ 3,643.75
22	2765	000	220	Retirement	\$ 1,800.00
22	2765	000	230	Insurance	\$ 3,501.25
22	2765	000	240	Workers Comp	\$ 750.00
22	2765	000	334	Travel	\$ 3,350.00
				\$ 43,045.00	

Roll call vote was held with the following members voting aye: Armour, Burke, Corsica-Stickney, Kimball, Mt. Vernon, Plankinton, Platte-Geddes, and Wessington Springs. Motion carried.

Mid-Central Office Space

Motion Wessington Springs, seconded by Plankinton to extend the current agreement for office space for the Mid Central Educational Cooperative to June 30, 2018. Roll call vote was held with the following members voting aye: Armour, Burke, Corsica-Stickney, Kimball, Mt. Vernon, Plankinton, Platte-Geddes, and Wessington Springs. Motion carried.

CPI Training

Motion Corsica-Stickney, seconded by Platte-Geddes to allow Valerie Johnson to attend a CPI Training. Valerie will be looking into a training that fits in her schedule and bring a travel request to the board once the decision is made. All members present voted aye. Motion carried.

Virtual School Report

No action taken.

Director's Report

No action taken.

Next Meeting:

December 7, 2017 at 2:00 p.m. at the CORE Educational Cooperative in Platte, SD

Adjourn

Motion Kimball, seconded by Wessington Springs to adjourn the meeting at 3:22 p.m. All members present voted aye. Motion carried.

President

Business Manager

CORE Educational Cooperative				
Report of Cash Transactions				
October 31, 2017				
Fund Totals:			As of 9/30/2017	As of 10/31/2017
CORE Educational Cooperative:			\$ 188,589.28	\$ 195,751.46
DIAL Grant Writer:			\$ (5,812.51)	\$ (9,773.59)
DIAL Virtual School:			\$ 183,724.59	\$ 324,876.77
			\$ 366,501.36	\$ 510,854.64
Beginning Balance 10/01/2017:				\$ 366,501.36
Receipts:				
	Fund 10 (General Fund)			\$ -
	Fund 12 (Grant Writer)			\$ -
	Fund 22 (Special Ed)			\$ 140,762.06
	Fund 53 (Virtual School)			\$ 167,502.12
		Total Receipts:		\$ 308,264.18
Expenditures:				
	Fund 10 (General Fund)			\$ 5,979.56
	Fund 12 (Grant Writer)			\$ -
	Fund 22 (Special Ed)			\$ 17,460.66
	Fund 53 (Virtual School)			\$ 17,379.27
		Total Expenditures:		\$ 40,819.49
Automatic Withdraw:	ACH Monthly Payment			\$10.00
		Total Automatic Withdraw:		\$ 10.00
Payroll:				
	Fund 12 (Grant Writer)			\$ 3,961.08
	Fund 22 (Special Ed)			\$ 110,149.66
	Fund 53 (Virtual School)			\$ 8,970.67
		Total Payroll:		\$ 123,081.41
Ending Balance 10/31/2017				\$ 510,854.64