

**MINUTES OF THE END OF THE YEAR BOARD MEETING OF THE  
CORE EDUCATIONAL COOPERATIVE  
BOARD OF DIRECTORS  
THURSDAY, JUNE 27, 2024**

President C. Clites called the end of the year meeting of the Board of Directors of the Core Educational Cooperative to order at 10:00 a.m. on Thursday, June 27, 2024, at CORE Educational Cooperative Office in Platte, SD.

Members present: Tina Westendorf (Armour), Joel Johnson (Burke), Chad Clites (Corsica-Stickney), Katie Bolander via Zoom (Gregory), Dale Larsch (Mt. Vernon), Roxanne Summerville via Zoom (Platte-Geddes), and Jim Munsen (White Lake).

Members absent: Pamela Haukaas (Colome), Lisa Pazour (Kimball), Veronica Gerard (Lyman), Lindsey Weich (Plankinton), Todd Grohs (Wessington Springs) and Brooke LeGrand (Wolsey-Wessington).

Superintendents: Scott Muckey (Corsica-Stickney), Sara Anderson via Zoom (Gregory), Lezlie Larsen via Zoom (Plankinton).

Others present: Renee Thomas via Zoom (Director), Catrina Brown (Business Manager), and Janet Tegethoff (Hub International).

**Public Forum**

No action taken.

**Additional Agenda Items**

No additional agenda items were added.

**Insurance Information from Janet Tegethoff, Hub International, for 2024-2025**

Janet Tegethoff presented the insurance premiums for 2024-2025. No action taken.

**Approve Agenda**

Motion White Lake, seconded by Burke approving the agenda. All members present voted aye. Motion carried.

**Approve Minutes from June 6, 2024**

Motion Mt. Vernon, seconded by Armour approving the minutes from the regular meeting held on June 6, 2024. All members present voted aye. Motion carried.

**Approve June 2024 Bills**

Motion White Lake, seconded by Gregory approving the following bills for payment:

Check #	Vendor Name	Account Number	Invoice Detail Description	Invoice Amount
5522	BURKE, KARLA	10 2623 000 334	ED SPEC MEALS	\$ 40.00
3784	AMAZON	10 2623 000 411	ED SPEC SUPPLIES	\$ 419.99
3789	MID CENTRAL EDUCATIONAL COOPERATIVE	10 5000 000 520	OFFICE LEASE PAYMENT	\$ 1,000.00
<b>Fund 10 Total:</b>				<b>\$ 1,459.99</b>
5528	GUNNARE, DESIREE	22 1223 000 411	TRANSITION SUPPLIES - SUMMER	\$ 51.71
3796	US BANK VOYAGER FLEET SYSTEMS	22 1223 000 413	TRANSITION FUEL	\$ 97.24
3800	FRANDSEN, TRISHA	22 2126 000 334	ED EVAL TRAVEL	\$ 37.74
3784	AMAZON	22 2126 000 411	ED EVAL SUPPLIES	\$ 22.94
3786	CITY OF PLATTE	22 2126 000 411	ED EVAL FINGERPRINTS	\$ 20.00
3791	OFFICE PRODUCTS CENTER	22 2126 000 411	OFFICE FURNITURE	\$ 2,481.00
3795	SD DIVISION OF CRIMINAL INVESTIGATION	22 2126 000 411	ED EVAL FINGERPRINTS-FRANDSEN	\$ 43.25
3796	US BANK VOYAGER FLEET SYSTEMS	22 2126 000 413	ED EVAL FUEL	\$ 36.46
3790	NCS PEARSON, INC	22 2149 000 411	PYSCH SUPPLIES	\$ 248.41
5547	HELBIG, KATE	22 2149 028 319	PSYCH SUPERVISION	\$ 1,200.00
3784	AMAZON	22 2159 000 411	SPEECH SUPPLIES	\$ 259.49
3784	AMAZON	22 2159 000 411	SPEECH SUPPLIES	\$ 22.94
3788	FIRST BANK & TRUST	22 2159 000 411	SPEECH SUPPLIES	\$ 62.65
3790	NCS PEARSON, INC	22 2159 000 411	SPEECH SUPPLIES	\$ 248.41
3793	QUILL CORPORATION	22 2159 000 411	SPEECH SUPPLIES	\$ 68.99
3793	QUILL CORPORATION	22 2159 000 411	SPEECH SUPPLIES	\$ 226.97
3796	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 413	SPEECH FUEL	\$ 374.41
3784	AMAZON	22 2171 000 411	PT SUPPLIES	\$ 312.63

3796	US BANK VOYAGER FLEET SYSTEMS	22 2171 000 413	PT FUEL	\$ 111.02
3797	VERN EIDE OF MITCHELL	22 2171 000 413	PT CAR REPAIR - KELLIE #31	\$ 1,448.88
3784	AMAZON	22 2172 000 411	OT SUPPLIES	\$ 194.74
3796	US BANK VOYAGER FLEET SYSTEMS	22 2172 000 413	OT FUEL	\$ 220.30
3787	CUSTOM PRINTING	22 2213 000 640	STAFF SUPPLIES; INV #8310	\$ 600.00
5536	LEHR, DAVE	22 2227 000 319	TECH SERVICES; INV #2608	\$ 721.00
3784	AMAZON	22 2227 000 541	TECH SUPPLIES	\$ 122.54
3791	OFFICE PRODUCTS CENTER	22 2321 000 411	OFFICE ASSISTANT CHAIR	\$ 735.00
3784	AMAZON	22 2329 000 411	DIRECTOR SUPPLIES	\$ 76.79
3791	OFFICE PRODUCTS CENTER	22 2329 000 411	DIRECTOR OFFICE FURNITURE	\$ 4,215.00
3794	RIVERSIDE TECHNOLOGIES, INC	22 2329 000 411	DIRECTOR SUPPLIES	\$ 265.00
3796	US BANK VOYAGER FLEET SYSTEMS	22 2329 000 413	DIRECTOR FUEL	\$ 33.07
3791	OFFICE PRODUCTS CENTER	22 2529 000 411	FISCAL OFFICE FURNITURE	\$ 2,000.00
3794	RIVERSIDE TECHNOLOGIES, INC	22 2529 000 411	FISCAL SUPPLIES	\$ 265.00
3792	PLATTE TREE AND LAWN	22 2549 000 323	OFFICE LAWN SERVICES	\$ 225.00
3793	QUILL CORPORATION	22 2549 000 323	OFFICE SUPPLIES	\$ 39.18
3793	QUILL CORPORATION	22 2549 000 323	OFFICE SUPPLIES	\$ 107.99
3793	QUILL CORPORATION	22 2549 000 323	OFFICE SUPPLIES	\$ 99.13
3799	WADE BROWN CONSTRUCTION	22 2549 000 323	OFFICE DOOR LOCKS	\$ 6,257.03
3791	OFFICE PRODUCTS CENTER	22 2549 000 411	OFFICE FURNITURE	\$ 4,856.00
3796	US BANK VOYAGER FLEET SYSTEMS	22 2765 000 334	B-3 FUEL	\$ 91.61
3785	APPLE INC	22 2765 000 411	B-3 SUPPLIES	\$ 229.00
3788	FIRST BANK & TRUST	22 2765 000 411	B-3 SUPPLIES	\$ 23.99
3794	RIVERSIDE TECHNOLOGIES, INC	22 2765 000 411	B-3 SUPPLIES	\$ 265.00
<b>Fund 22 Total:</b>				<b>\$ 29,017.51</b>
3798	VIGIL, MICHELLE	53 2226 000 319	PD TEACHER PAYMENT	\$ 200.00
5521	BREWER, LINDSEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 2,250.00
5523	CAMPBELL, BETTY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,620.00
5524	FETTE, NICOLE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 270.00
5525	FITZGERALD, BRANDI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 2,160.00
5526	FORESTER, ASHLEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,260.00
5527	FRANK, STEPHANIE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 2,160.00
5529	HALVORSON, LAURA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,530.00
5530	HANSEN, ANDREA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 810.00
5531	HOHN, SARAH	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,080.00
5532	JOHNSON, DILLON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 2,700.00
5533	KELEHER, LORI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 720.00
5534	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 2,880.00
5535	LARSON, ERIN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 2,070.00
5537	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 7,200.00
5539	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 3,780.00
5540	RANG, SHELBY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,530.00
5541	RENKLY, SHANNON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 3,600.00
5542	SCHAFFER, MAXWELL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 3,510.00
5543	SCHELL, JENNIFER	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 2,700.00
5544	SCHNEIDER, JEFF	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 270.00
5545	TEEL, APRIL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 3,780.00
5546	THOMPSON, JULIE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,980.00
5538	O'DOAN, DEBRA	53 2226 000 334	PD/GW TRAVEL	\$ 196.86
3788	FIRST BANK & TRUST	53 2226 000 341	VS POSTAGE	\$ 7.83
3788	FIRST BANK & TRUST	53 2226 000 411	GW/PD SUPPLIES	\$ 23.99
3791	OFFICE PRODUCTS CENTER	53 2226 000 411	VS OFFICE FURNITURE	\$ 5,677.00
3788	FIRST BANK & TRUST	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$ 805.54
3794	RIVERSIDE TECHNOLOGIES, INC	53 2226 000 541	VS SUPPLIES	\$ 265.00

All members present voted aye. Motion carried.

**Approve Other Payroll**

Motion Burke, seconded by Mt. Vernon to approve the following other payroll:

**PAYROLL ITEMS THAT NEED APPROVAL BY THE GOVERNING BOARD**

June 27, 2024

EMPLOYEE NAME	SERVICES	AMOUNT
Jane Keller	Office Assistant - June 2024	\$768.00
Paige Shumake	OT ESY Hours - June 2024	\$2,325.50
Sona Kott	OT ESY Hours - June 2024	\$1,725.50
Betsy Shippy	Physical Therapy Services - June	\$1,037.38
Nicole Bechen	School Psych Extra Hours - May 2024	\$2,307.76
Tayla Boyd	SLPA ESY Hours - June 2024	\$154.85
Tania Witt	Speech Contract Days - June 2024	\$835.18
Jennifer Klundt	Speech ESY Hours - June 2024	\$312.48
Maci Harrington	Speech ESY Hours - June 2024	\$1,899.27
Maria Vosika	Speech ESY Hours - June 2024	\$239.09
Natalie Wright	Speech ESY Hours - June 2024	\$1,595.70
Nicole Palmer	Speech ESY Hours - June 2024	\$893.48
Cindy Bierman	Summer Transition Program - June 2024	\$1,300.00
Desiree Gunnare	Summer Transition Program - June 2024	\$924.90
<b>TOTAL TO BE APPROVED FOR JUNE 28, 2024 PAYROLL</b>		<b>\$16,319.09</b>

All members present voted aye. Motion carried.

**Approve Potential Conflict of Interest per SDCL 3-23**

No conflict of interest forms were received.

**Approve 2023-2024 Supplemental budget per SDCL 13-11-3.2**

Motion Armour, seconded by Burke to approve the following supplemental budget per SDCL 13-11-3.2:

Cash On Hand	-\$1,963.80
10 1111 027 549 K-5 Stem Grant Equipment	+\$1,963.80
Cash on Hand	-\$149.67
10 2219 027 319 K-5 Stem Grant Teacher Stipends	+\$149.67
22 4149 028 Mental Health Grant Revenue	+\$23,964.53
22 2149 028 111 Mental Health Grant Salary	+\$32,197.80
22 2149 028 119 Mental Health Grant Stipends	+\$18,750.00
22 2149 028 210 Mental Health Grant OASI	+\$5745.62
22 2149 028 220 Mental Health Grant Retirement	+\$6,488.87
22 2149 028 230 Mental Health Grant Insurance	+\$161.00
22 2149 028 319 Mental Health Grant Professional Services	+\$17,760.90
22 4149 028 350 Mental Health Grant Advertising	+\$41.00
Cash on Hand	-\$2671.28
22 2171 000 111 Physical Therapy Salary	+\$2671.28
Cash on Hand	-\$850.00
22 2172 000 111 OT Salary	+\$850.00
Cash on Hand	-\$5,671.75
22-2549-000-550 Vehicles	+\$5,671.75
Cash on Hand	-\$38,225.18
53 2226 000 319 201 Edgenuity Teacher Payment	+\$38,225.18

Roll call vote was given with all members present voting aye. Motion carried.

**Approve Office Rental Agreements**

Motion Mt. Vernon, seconded by White Lake to approve the office rental agreements with Rosebud/Platte Title Company, Veurink Properties, and Priority Group LLC. All members present voted aye. Motion carried.

**Approve Office Assistant Contract for 2024-2025**

Motion White Lake, seconded by Gregory to approve the contract EMP2025-031a with Jane Keller for the salary of \$25,000.00 for 2024-2025. All members present voted aye. Motion carried.

**Approve Virtual School and PD Teacher Contracts**

Motion Armour, seconded by Platte-Geddes to approve the following Virtual School and PD Teacher Contracts:

<b>Virtual School Classes 2024-2025</b>		
VS2025-030	Nicole Fette	Intro to Law and Public Safety course
VS2025-031	Deb Giblin	Develop Word Processing course (\$500 per course per semester)
VS2025-032	Karen Roudabush	Fundamental Horticulture
		Advanced Animal Science
<b>Blackboard Teacher Payment Schedule</b>		
1-12 students \$265 per student		
13-22 students \$100 per student		
23+ \$265 per student		
<b>Edgenuity Classes 2024-2025</b>		
EDG2025-035	Matt Campbell	Edgenuity Course
<b>Edgenuity Teacher Payment Schedule</b>		
\$100 per student, per semester		
<b>PD Teachers</b>		
PD2025-002	Jill Outka-Hill	Teach and Learn with Technology I
<b>PD Teacher Payment Schedule</b>		
\$50 per educator enrolled		
\$150 per credit hour to develop		

All members present voted aye. Motion carried.

**Open and Accept Sealed Bids for Car per SDCL 6-13-5**

Motion Mt Vernon, seconded by Armour to accept the bid from White Lake School for \$1800.00 on the 2011 Chevrolet Malibu (Inventory #1015). This was the only bid received from the school districts. All members present voted aye. Motion carried.

**Next Meeting:**

July 11, 2024 Budget Hearing at 9:45 a.m. and Regular Meeting at 10:00 a.m. at the CORE Educational Cooperative in Platte, SD.

**Adjourn**

Motion Armour, seconded by Gregory to adjourn the meeting at 10:23 a.m. All members present voted aye. Motion carried.

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**President**

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**Business Manager**